

RASCNA
P. O. Box 26249
Richmond, VA 23260

CHAIR – Tré Y.
VICE CHAIR – Charlie K.

SECRETARY – Lashanda C.
TREASURER – Carolyn R.

MINUTES

Date: July 19, 2026 **Start time:** 2:59pm 1213 Porter Street, Richmond, VA 23224
****(Mailing Address in Header Above)*

1. ASC Chairperson: Open RASCNA with the Serenity Prayer
2. Vice Chair Read: Purpose
12 Traditions: Marlo T.
12 Concepts: Sammy
3. Vice Chair Read:
 - a. Are there any new GSR's? If so, please state your name and home group so that we can welcome you, then please go to the Outreach table. We would like to welcome:
No.
 - b. It is a privilege for NA to use this facility for ASC. There is no eating or drinking in this room. We ask that all children remain under adult supervision, at all times. The space that has been rented to us consists of the meeting room, the bathrooms on this floor only, and the kitchen area where the Literature and Print Shop conduct NA business.
 - c. Are there any home groups here today that have information to present about their home group that can affect our primary purpose? For example, changing of meeting time and/or location; meeting changing due to holidays; any problems with addicts' behavior that could jeopardize a meeting space; meeting closings for any reason; or home group functions.

Women in Unity is moving from Classroom 2 to Classroom 4.

Notes:

All motions to change The Order of the Day must be turned in prior to the start of the business to be considered. Motions to change The Order of the Day turned in *after* the start of business, must be approved by the Chairperson to be considered. All changes to The Order of the Day must be heard and receive a majority vote of the GSR's before the change to The Order of the Day can happen.

Changes To The Order Of The Day: NONE

Timekeeper: Abby J.

4. Attendance Roll Call of Groups: Voting: **19** Reporting: **6** Absent: **8** Meetings: **1**
Attendance Roll Call of Subcommittees: Present: **15** Absent: **3** Vacant: **3**

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TOTAL: 33 Groups / 2 Meetings

Richmond Area Groups			
Voting	Reporting	Absent	Meetings
1. 7 AM Wake-Up 2. Atmosphere of Recovery 3. Church Hill Group 4. Clean and Serene 5. East End Men's Rap 6. Freedom Group 7. Good Orderly Direction 8. Growing in Recovery 9. Hold On Pain Ends 10. Hope on the Hill 11. Long Haul 12. Monday Reality 13. New Beginnings 14. New Birth 15. Open Minds 16. R.A.W. Recovery 17. Rainbow's End 18. Shot of Hope 19. Staying Clean	1. Clean Connection 2. Easy Pace Stepping Out 3. For the Newcomer 4. Simple Basics of Recovery 5. Sunday Spiritual 6. Women in Unity	1. After the Drugs Are Gone 2. Grupo Esperanza 3. Highland Park Recovery 4. Keeping It Simple in the AM 5. More Will Be Revealed 6. Never Alone 7. Positive Thinking 8. Women's Rap	1. In Times Of Illness 2. White Flag (Present)

5. Review and Approve Old Minutes: June 14, 2026 Minutes Approved

6. Area Level Trusted Servants Reports: **July 19, 2026**

ASC Chair	Good afternoon all, hope all is well with everyone in attendance today. Let's get right to it... The majority of this month was spent in attempting to complete the final edits to our 2026-27 policy. I'd first like to thank our policy subcommittee for their hard and tireless work and dedication! You guys have no idea how hard they were working behind the scenes to ensure that the policy would be a flawless edit. However, yesterday at the last minute a few members noticed a couple of flaws and oversights that were missed during our normal scheduled meetings. These were important items that could not be omitted and we would ask that you all please allow us just a little more time to ensure that they are added and we will get the newly printed policies out to you guys no later than next month's area service meeting. Once again I'd like to apologize on behalf of the policy chair and also our entire policy team, we promise we will get them out ASAP!
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	Next I am happy to announce that we believe we've got all the bugs worked out of the zoom account and will have them up and running also by the time we meet next month! Thank you to Carolyn R our treasurer and Norman our PR chair for working collaboratively to ensure that this matter be taken care of effectively and efficiently! And lastly, I would like to re-read a few excerpts from our literature... "We keep what we have only with vigilance" (which means : Watchfulness, alertness, and devoted attentiveness to one's surroundings to guard against potential threats.) Then "As long as the ties that bind us together are stronger than those that would tear us apart, all will be well" To me this means we don't always have to agree, and many times we won't, yet as long as we agree on our primary purpose, to carry the message everything else will fall in place. 2. "For our group purpose there is but only one ultimate authority - a loving god as he may express himself. Our leaders are but trusted servants they do not govern!" None of us are in charge, and thank god for that! But I'll let you guys in on a little secret, how all the decisions are made... Concept 2. "The final responsibility and authority for NA services rests with the NA groups." Concept 3. "The NA groups delegate to the service structure the authority necessary to fulfill the responsibilities assigned to it." See everybody, group conscience is the key! It's our most powerful tool! I don't personally mind being wrong, and many times I am just that, but as long as we continue to utilize this tool with the help of a loving and caring God I don't think we will ever go in the wrong direction! In Loving Service, Tre' Y
Announcements:	Tre' Y: (804) 277-1513
ASC Vice-Chair	My name is Charlie and I am an addict. I attended a Special Events meeting on June 20th and learned their last events have been profitable as they were preparing for an event in August. I have been attending policy meetings as we worked on revising Guidelines and Procedures on June 23rd and on July 14th talked about finalizing the guideline and procedures for distribution. On June 27th discussed literature order with the literature chair.

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	And on July the 3rd talked with H&I chair about a learning day event that had a great turn out. In loving service, Charlie K.
	Charlie K., (804) 803-4921
Secretary	Good afternoon, family. Last month, we worked quickly and efficiently to complete and distribute the area meeting minutes on time. If you did not receive the minutes, please see me when you submit your report so I can verify that I have your correct email address. I have created an Area Group email contact list and will continue to update it as needed. Over the past couple of weeks, we have also been working with the Policy Committee to prepare the updated policy for release. We are requesting that Lauren be reimbursed \$5.41 for the postage used to mail last month's minutes. She also printed the minutes from home, which is not a sustainable long-term solution. If we are unable to utilize the Area printer for printing the mailed copies of the minutes, we are requesting \$25 from the Secretary's budget to help cover printing and postage costs. If the mailing list remains the same, we will have a more accurate amount to request in future months. Although this role has been challenging, it has also been rewarding. Lauren and I remain committed to serving the Area to the best of our ability as trusted servants. In loving service, Lashanda C.
Announcements:	Lashanda C., 757-367-4940 Email: twystidcreationzz@gmail.com Lauren F., 804-217-2959 Email: laurenisrecovering@gmail.com
Treasurer Report	RASCNA Treasurer's Report July 19, 2026 Good Afternoon Richmond Area, On June 18, and again on June 23, Norman W. and I met virtually with Andy Cwalinski, a representative of Zoom Video Communications to establish the RASCNA Zoom account. We must decide between monthly billing versus annual billing. See attached quotes. The monthly rate is \$16.99 per account (or \$203.88/yr) totaling \$33.98 (for 2 accounts or \$407.76/yr) <i>versus</i> the annual rate of

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\$159.90 per account totaling **\$319.80** (for 2 accounts). If we opt for the annual billing, we would save **\$87.96**. Further, we were told a debit/credit card was needed to establish the Zoom Workplace Pro platforms. The Executive body proceeded with obtaining a debit card and hope to set up the ASC Zoom account in the near future.

On June 20, I deposited 25 money orders in the amount of **\$2,434.29**. This visit went well.

On June 23, I attended Policy wherein two procedural motions will be presented today around the ASC's Annual Memorial Unity Day event. Again, fundraising took place at this event on May 25, and Special Events is holding \$166.00.

On June 24, I received a phone call from World Services around the credit of **\$117.04**, and our May payment/credit of **\$2,341.80** (altogether, **\$2,458.84**). They had yet to receive our June payment of **\$1,446.92** at this time. On June 29, I learned our Literature Chair resolved the issue with our account and was able to submit our May and June literature orders, and then some, totaling **\$3,864.92**. According to our calculations, we now have **\$40.84** as credit in our WSO account. Please stay tuned for this subcommittee's report.

Unfortunately, Special Events' "Cookout For A Cause" in collaboration with RACNA 3's F&E scheduled for Saturday, June 27 was cancelled due to rain forecasted for the entire day. This subcommittee reported they will return the **\$500.00** allocated for this event back to its primary funds. The funds were returned this past Friday.

Last, to ensure the distribution of the RASCNA Guidelines & Procedures, July 2026 – 2027, goes smoothly, the RASC Audit was bumped this month and will be held on **August 2, 2026, at the Richmond Public Library, 101 East Franklin Street, Richmond, VA, 2nd Floor, Study Room C, starting at 2:00pm.** Per our Policy, all Subcommittee Chairs are required to attend, and members are welcomed to attend (Eleventh Concept).

- Income: **\$2,434.29**
- Expenses: **\$2,316.92**
- Cleared Checks: **#6035; #6039; #6042; #6043; #6044**
- Outstanding Checks: **#6040; #6045**
- Misplaced Check: **#5394** (Audits 08/2025; 02/2026)

June's Bank Balance: **\$32,618.78**

July's Operating Balance: **\$12,383.55**

In Loving Service,
Carolyn R., Treasurer
Yalanda T., Vice-Treasurer

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Announcements:	-See attachments for the banking statement and Treasurer's spreadsheet *June Spreadsheets included. Carolyn R., (804) 585-5414
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7. Group Reports: **July 19, 2026**

7AM Wake-Up	Donation: \$65.30 Literature Order: \$0.00
Report:	Blank report. In loving service, Donald.
Atmosphere Of Recovery	Donation: \$0.00 Literature Order: \$0.00
Report:	Atmosphere of Recovery is doing well. We always have many newcomers in attendance with average #s about 50-60 at each meeting. Zeke T. will celebrate 24 years next Sunday, July 26. Come out and show some support. In loving service, Stephanie T.
Church Hill Group	Donation: \$0.00 Literature Order: \$0.00
Report:	All is well. We have two anniversaries this month. John R. will celebrate 1 year this Tuesday, July 21 and Donald W. will celebrate 41 years the following Tuesday, 28 July. All are welcome. In loving service, James D.
Clean And Serene	Donation: \$5.77 Literature Order: \$19.23
Report:	Clean and Serene continues to open Friday 6pm-7:30pm. Our group has largely consisted of members with 3 years or less, very little service structure experience. Thanks outreach for guidance and R.A.S.C.N.A. We do have Dominique celebration 1 year and Jessica H celebrating 8 months. In loving service, Jacob T.
Clean Connection	Donation: \$0.00 Literature Order: \$0.00
Report:	Home group is going well. In Loving Service, Aaron M.
East End Men's Rap	Donation: \$5.71 Literature Order: \$54.29
Report:	East End Men's Rap is doing very well and we are steadily growing. No anniversaries for

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	the month. In loving service, Leonard E.
Easy Pace/Stepping Out	Donation: \$0.00 Literature Order: \$0.00
Report:	The homegroup is coming along well. We have a full house with members from different groups. Ronald N will celebrate one year on August 25. In Loving Service, Ronald N.
For The Newcomer	Donation: \$18.30 Literature Order: \$31.70
Report:	The home group is doing well. Our home group is designed for the newcomer, therefore please pass it along for newcomers you attend a newcomers meeting. Thank you in advance. In loving service, Alex C.
Freedom Group	Donation: \$0.00 Literature Order: \$0.00
Report:	Freedom Group's very own Mira B will be celebrating 5 years on August 12. Please come out and help us support recovery as we fulfill our primary purpose. In loving service, Mira B.
Good Orderly Direction	Donation: \$10.42 Literature Order: \$93.58
Report:	Good Orderly Direction home group is doing well and continues to carry the message to the newcomer. Carolyn R will be celebrating 17 years next Friday, July 24. We will also be hosting a fish fry at 5pm to support RACNA 3. In Loving Service, G.O.D.
Growing In Recovery	Donation: \$0.00 Literature Order: \$0.00
Report:	Growing in recovery is doing well. We don't have any new business. We meet every Wednesday here at 1213 Porter Street at noon. In loving service,

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	Earl K.
Highland Park Group	Donation: \$0.00 Literature Order: \$0.00
Report:	Absent; no report.
Hold On Pain Ends (H.O.P.E.)	Donation: \$8.02 Literature Order: \$30.38
	Jennifer T celebrates 2 years on August 16. Cheryl celebrates 6 years on August 30.
Report:	In Loving Service, Jennifer T.
Hope On The Hill	Donation: \$ 0.00 Literature Order: \$ 0.00
	Hope on the Hill is doing very well. Newcomers are attending this meeting while the message of recovery is being shared, in need of 3 Saturday speakers.
Report:	In loving service, Barbara B.
Keeping It Simple in the AM	Donation: \$0.00 Literature Order: \$0.00
Report:	Absent; no report.
Long Haul	Donation: \$0.00 Literature Order: \$0.00
	Long Haul is doing well and looking for others in recovery that's willing to share their experience, strength and hope to another addict who is still struggling. Our speaker meeting is the first Monday of each month. Heath G celebrates 8 years on July 27 at 8pm.
Report:	In Loving Service, Anthony P.
Monday Reality	Donation: \$1.09 Literature Order: \$92.91
	Monday Reality is doing well. We have 3 new homegroup members. It is a newcomer friendly meeting.
Report:	In loving service, Chenell
More Will Be Revealed	Donation: \$0.00 Literature Order: \$0.00
Report:	Absent; no report.

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Never Alone	Donation: \$0.00 Literature Order: \$0.00
Report:	Absent; No Report.
New Beginnings	Donation: \$0.00 Literature Order: \$0.00
Report:	New Beginnings Homegroup is doing well. We have a lot of newcomers. Terrance S will be celebrating 17 years tonight & Kim M. will be celebrating 31 years on July 26. In Loving Service, Melvin P & Dallas T.
New Birth	Donation: \$108.00 Literature Order: \$124.72
Report:	Group continues to do well. Lots of newcomers continue to show up and more experienced members continue to share their experience, strength and hope. In Loving Service, Vanessa W.
Open Minds	Donation: \$0.00 Literature Order: \$280.07
Report	Open Minds is doing great! Attendance is steadily growing. We have 2 celebrations coming up this month. Kristin is celebrating 1 year on 7/27 and Quianna R. is celebrating 2 years on 7/20 at Open Minds. We meet every Monday from 7:30-8:45pm. In loving service, Jeff J.
Positive Thinking	Donation: \$0.00 Literature Order: \$0.00
Report:	Absent; no report.
R.A.W. Recovery	Donation: \$100.32 Literature Order: \$54.68
Report:	Good afternoon everyone. The RAW Group is doing well. We had 214 addicts come to RAW last month. A lot of newcomers. We meet every Wednesday at 7-8:15pm and every Saturday 12 noon to 1:15pm. We study the literature at every meeting. We are planning our home group picnic. More will be revealed. In loving service, Mingo A.
Rainbow's End	Donation: \$0.00 Literature Order: \$0.00
Report:	The homegroup is doing well. We continue to bring a message of hope every Friday at 9:00pm at 800 Banton Avenue. In loving service, Todd P.

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Shot of Hope	Donation: \$51.72 Literature Order: \$65.39
Report:	Shot of Hope is doing well, we have a lot of newcomers on Thursday still looking for speakers. In loving service, Gwen E.
Simple Basics of Recovery	Donation: \$0.00 Literature Order: \$0.00
Report:	The homegroup is doing great. We've had a lot of newcomers this month, we've also had newcomers join our homegroup as well. Simple basics is all about the newcomer and keeping it simple. Thank you. In loving service, Melissa H.
Staying Clean	Donation: \$35.38 Literature Order: \$0.00
Report:	Staying Clean is doing well. We meet on Saturdays at 5pm at 1205 West Franklin Street. Our next homegroup members do not celebrate until September. In Loving Service,
Sunday Spiritual	Donation: \$0.00 Literature Order: \$0.00
Report:	Sunday Spiritual is doing great. The attendance picked back up where we left the off atmosphere of recovery is at an all time high and we have an addict named Abby celebrating 2 years this Sunday (7/25) come out and help her celebrate life. In loving service, Moe Anthony
Women's Rap	Donation: \$0.00 Literature Order: \$0.00
Report:	Absent; no report.
Women In Unity	Donation: \$18.63 Literature Order: \$40.37
Report:	Women in Unity is progressing well. We are hosting 113 addicts and 20 newcomers. Due to the rapid increase of attendance, the entrance from will change from Classroom 2 to Classroom 4. The door to #4 is in the parking lot. In order to obtain entrance to door #4, you must park in the lot. In loving service,

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	Marlo T.

8. Area Trusted Servants' Reports:

July 19, 2026

RACNA 3 Chair	Hello family. I'm an addict and my name is Dennis. I like to thank the area for allowing me to be chairperson for the convention. Our current balance is \$30,524.33. Last month I reported that we had a total of 79 people reserve a room at the hotel. As of the first of this month we have a total of 108 people have registered, which I think is a good amount at this time. Also, close to 400 people have registered for the convention. We still have a raffle going on for a convention first prize we can stay second prize two comedy show tickets third prize a shirt of your choice. We are currently looking for a secretary and a vice secretary. Last month I reported that both secretaries have resigned due to personal issues. We also had a web server assistant position filled. We're still looking for a secretary and vice secretary at the September 12 meeting. We will have elections for RACNA 4 all positions September 12 RACNA 4 elections start at 12 noon. LADIES AND GENTLEMEN, PLEASE support YOUR CONVENTION BE SUCCESSFUL. WE HAVE A POOL PARTY IN AUGUST and THE RAFFLE FOR THE CONVENTION. I STILL HAVE TICKETS FOR THE RAFFLE. IF ANYBODY WOULD LIKE TO PURCHASE RAISE YOUR HAND AGAIN PLEASE SUPPORT YOUR CONVENTION In Loving Service, Dennis Rodriguez
Announcements:	804-714-7210
Policy	Good afternoon everyone there has been a delay on our new policy handbook. We apologize for that hopefully next month of August. In loving service, Mason R.
Announcements:	2nd & 4th Tuesday of the month on Zoom, Meeting ID: 766-8244-6797 Password: 772646
Public Relations	Members attending, Howard B., Norman W., Devon A., Terrence K., Charles W., Richard S., James S., Jeff, Tri-Cities sponsored our next phone line Workshop was held Saturday July 13th 2026 3701 conduit Rd Colonial Heights the workshop was a success several members gained significant knowledge concerning the phone line the

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	Richmond Area public relationship committee assisted by providing a donation we would like to request \$60 in 1 cents from our budget to reimburse our members Richmond area will be hosting unified H&R Public Relation Workshop subcommittee proposed date for this Workshop will be provided as needed as we secure our time and location as always food will be provided we hope everyone would be in attendance Richmond Area Public Relations Committee will facilitate and administer the upcoming area Zoom accounts it is understood the Richmond area of Narcotics require two Zoom accounts the accounts will be used to assist subcommittees and facilitate self committee meetings. The facilitation of the zoom accounts will be the responsibility of the chairperson of the subcommittee a motion has been introduced to the area to add an addendum to the policy and procedure adding the zoom account also adding the rules and responsibilities for the facilitator and members of the Richmond area Richmond Area Newsletter due to lack of participation the newsletter has been discontinued. In loving service Norman W. Chairperson
Announcements:	See Attached Documents
H&I	Good afternoon family, I'm happy to report that all H&I obligations and commitments are being successfully met and we continue to carry the Narcotics Anonymous message of recovery into all our assigned facilities. Our H&I learning and Recruit Day was a great success! We had an excellent turnout and we are grateful to have welcomed 11 new members to the H&I subcommittee and we are very excited to have them join us in this important service work. We appreciate everyone who attended, participated, and helped make the event such a success. As a reminder the H&R subcommittee meets via Zoom on the first Sunday of each month at 2:00 p.m. and in person on the 4th Sunday of each month at 1:30 p.m. right here at 1213 Porter Street we welcome anyone interested in H&I service to join us. Thank you for your continued support of H&I and for helping us carry the message to the addicts who cannot make it to a regular meeting. In loving Service, Kimberly H&I Chair

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Announcements:	See attached flyer(s)
Outreach	<u>The Outreach subcommittee continues to meet virtually on the 2nd and 4th Mondays at 6:00 p.m. the zoom link can be found on our website rvan.org anyone wishing to join us with their groups concerns or issues is welcome</u> It has been brought to our attention that a few home groups have been dealing with groups of people leaving early and disrupting the meeting such as treatment centers/group home / etc. In keeping with the 4th Tradition which states every group is autonomous we would like to offer a few suggestions: • Groups can put a person near the door to sign and pass out the meeting slips • Groups can find out what time they have to leave and put them on the Time Slips groups can pause the meeting and allow them to leave • Groups can change their formats to do the key tags at the beginning of the meeting . So let's do what we can to keep an atmosphere of recovery including being a good example for the new comer. In loving service Hardy E.
Announcements:	
Special Events	Special Events has no news to report. Our next event is on September 19th. Flyers will come to the next area. We are also anticipating an event in November and we look for your continued support. In Loving Service, Abby J.
Announcements:	
Special Events Treasurer	Absent; no report
Announcements:	
RCM	Absent;No Report
Announcements:	WCNA 39 will be held in Dublin, Ireland in 2028 in celebration of NA's 75th Anniversary.
VRCC	VACANT
Announcements:	

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Literature	The literature committee is doing well. IP 21 has changed front The Loner <i>Staying Clean in Isolation</i> to <i>Staying Clean in Isolation</i>. I briefly looked through the new IP and the information is different so I'll be discarding the old IP's. Also I need someone to check out P.O. Box. I ordered 120 white booklets and I was told they were sent to the P.O. Box. Which was confusing because I always use my address. In Loving Service, Kevin W.
Announcements:	

Print Shop	No Report
Announcements:	
Ad Hoc: Richmond Area Convention Corporation	I have passed a diagram of the service structure and some other supporting documents that were sent to the area chair for the archives and for a timestamp of its creation. All which are expounded in the range of 2019 to 2021 beginning with the Ad Hoc Committee, the Area Chair during that period. On to the Convention Executive Body for our first convention, up until the establishment of the bank account. Communications as our Eighth Concept reminds us, "Our service structure depends on the integrity and effectiveness of our communications." Quite simply, planning makes our services more effective; it helps us work toward a common goal. A Vision for NA Service reminds us that we strive to work together in the spirit of unity and cooperation to support the groups in carrying the message of recovery. This is a moment in our history. Due to the demands of the addicts seeking recovery in the Richmond area, an ad hoc committee was formed to explore the feasibility of hosting its own convention. In 2019, the Richmond Area Service Committee of Narcotics Anonymous voted to establish its very first convention. After approval, the AdHoc Committee created policies and procedures for the convention. The AdHoc also researched the feasibility of hotels to present to groups. The groups decided to go with the Double Tree Hotel. The first proposal was drafted in December 2019 and sent to the groups in January 2020. Along with a new organization chart for the Richmond Area of NA. All which went back to the groups, voted on and approved. February 2021 the Articles of Incorporation were filed on behalf of the Richmond Area of Narcotics Anonymous. The Articles were returned and the group was advised to go from Richmond Area Convention Association to Corporation. This was because of us not being able to add to our current area bank account, along with changes in Hotel Regulations for entities during that period. We all agreed that we could later expound on the creation of the corporation when that time comes. The bank account for RACCNA was opened in April 2021. With \$5,000 being borrowed from the area account and to be paid back. All voted in by the groups (and yes, the

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convention put the \$5,000 back in the area account). The groups also decided our conventions would be biennial due to the uncertainty of how well we would be supported. The Adhoc committee searched all over VA to find a time of the year that would not hinder other areas from profiting during their respective conventions. Everyone agreed that we will have it in October.

Elections were held and we moved along fundraising on ZOOM through COVID and grinding even harder when the world opened back up. We had our very first Convention in 2022. A motion was made and sent back to the groups asking to have the convention yearly after that convention. The groups decided to keep the convention at every other year.

This was a brief history of the birth of our corporation and convention. Owned and operated by the members of the Richmond Area of Narcotics Anonymous. Which brings us to RACNA 3. Please support the final fundraising efforts and encourage others to do the same. Register for the convention and the hotel. It all matters.

As the AdHoc committee continues to gather information and create documents and forms to be presented to the members it serves regarding the creation and structure of a Richmond Area Service Center (voted on by the groups). We have arrived at a point of anticipation of a successful 3rd Convention put on by our area. When the data is in, we will be in a better place to financially see the feasibility of how our area can possibly maintain a service center.

Our group conscience is a powerful vehicle. Every negative word, rumor or act of division about our convention or corporation is an attack on the Richmond Area of Narcotics Anonymous. This is not a personal endeavor. We must practice principles before personalities to keep our area alive and free after we are dead and gone.

Remember. This sounds like a big order, but planning can be broken down into manageable pieces. It won't be accomplished all at once. Like our personal recovery, progress—not perfection—matters! If our heart is in it, we can do anything and as an area we have already proven just that.

Participation is the key to knowing what is going on in your area. Stay woke! Do your part! So, you won't miss out on the development of something greater than ourselves.

I am just a trusted servant who has worked selflessly and diligently for the past 27 years to do my part. Working for the God of my understanding for a program that I love. There are no big I's and little U's in this fellowship. We are simply experienced members.

We welcome all ideas during the virtual meeting. The Ad Hoc meets every other month on Monday's at 6:30pm ZOOM ID# 823 6455 8435 no password required. The next meeting is in August. If you have questions and need to be updated on any information. Or have concerns and don't want to or can't make the meeting. Please feel free to contact me via email at tyirah@gmail.com or 804.833.1500 so I can share the information with the group.

NOTE: I rarely accept calls after 8pm. However; I do return all calls.
In Loving Service Tyira H.

CHAIR – Tré Y.
VICE CHAIR – Charlie K.

SECRETARY – Lashanda C.
TREASURER – Carolyn R.

MINUTES

Announcements:	Please see attached documents

10. Money Matters: NONE

11. Old Business: NONE

12. Nominations and Elections

<u>ELECTED</u>	
<u>Name</u>	<u>Position</u>

<u>NOMINATIONS</u>	
<u>Name</u>	<u>Position</u>
<u>VACANT</u>	
No nomination(s) received	RCM
No nomination(s) received	Alternate RCM
No nomination(s) received	VRCC Director
No nomination(s) received	Alternate VRCC Director

*****Please announce open positions and inquire for nominations at your home groups and return to the next ASC meeting with your group's conscience for nominations and elections, and/or nominee in attendance.***

13. New Business

Guideline Motion-Voting to take back to the Homegroups

Motion: To amend the 2026 Richmond Area Guideline& Procedures for the Public Relations Subcommittee by adding the list of duties of managing the area Zoom accounts in a new section and titled **“Administration of Richmond area Zoom Accounts”**

RASCNA
P. O. Box 26249
Richmond, VA 23260

CHAIR – Tré Y.
VICE CHAIR – Charlie K.

SECRETARY – Lashanda C.
TREASURER – Carolyn R.

MINUTES

Intent:To assign responsibility for the management scheduling security maintenance and continuity of the Richmond area Zoom accounts to the public relations subcommittee ensuring that accounts remain property of the Richmond area service committee our administered consistently and remain available for business and Narcotics Anonymous meeting this motion also establishes accountability and continuity during trusted servant transitions.

Made By: Norman W. Public Relations Chair

RASCNA Vote: 15/1/0 PASSED

15. Next ASC Meeting: August 9, 2026 / 3:00pm / 1213 Porter Street, Richmond, VA 23224
Date Time Place

16. Other Pertinent Announcements:

***See attached Flyers

17. Motion to Close with the Serenity Prayer: Gwen E./Seconded By: William Closed at 5:15pm

RASCNA
Treasurer's Report
June 14, 2026

Good Afternoon Richmond Area,

On May 3, Special Events turned in **\$2,405.44** from its "Spring Is In The Air" event on April 25. After replenishing its primary accounts (**\$1,000.00**), the remaining amount was **\$1,405.44**. With the split, **\$702.72** went to the "Free Event" escrow for 2027, now totaling **\$1,050.08**, and **\$702.72** to the ASC Operating account. GREAT JOB Special Events! *Thank you for your service.*

On May 20, this Treasurer posted a check in the amount of **\$522.83** to Cobb Technologies regarding this body's decision to pay an annual service fee for our printer versus a monthly service fee of **\$43.57**.

On May 22, this Treasurer learned that we have a credit of **\$117.04** with WSO NAWs. And more recently, we have an additional credit of **\$2,341.80** (altogether, **\$2,458.84**). Our Literature Chair will elaborate on these figures in his report.

On May 23, I deposited 25 money orders in the amount of **\$2,769.94**. EVERYTHING went smoothly (big smiles).

On May 25, the ASC hosted its annual Memorial Unity Event in collaboration with Special Events, the Richmond Area groups, and the Richmond Area members. The event was a success! GREAT JOB and THANK YOU to the groups and to the NA members who served. Note, this event raised additional questions, in particular, a 50/50 raffle (fundraising) and its proceeds. These questions were brought to and discussed at Policy on May 26. For now, Special Events is holding **\$166.00** until further notice.

Last,

- Income: **\$5,175.38**
- Expenses: **\$3,068.96**
- Cleared Checks: **#6037; #6038; #6041**
- Outstanding Checks: **#6035; #6039; #6040**
- Misplaced Check: **#5394** (*Audits 08/2025; 02/2026*)

May's Bank Balance: **\$31,173.82**

May's Operating Balance: **\$12,150.29**

In Loving Service,
Carolyn R., Treasurer
Yalanda T., Vice-Treasurer



PO Box 5568 • Glen Allen, VA 23058

Statement Date 05/29/2026
Statement Thru Date 05/31/2026
Check/Items Enclosed 0
Page 1

RASCNA
PO BOX 26249
RICHMOND VA 23260-6249

Customer Service Information



Customer Care Center:
800.990.4828
Monday - Friday: 7am-8pm
Saturday: 7am-5pm



Mailing Address:
PO Box 5568
Glen Allen, VA 23058



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RELATIONSHIP SUMMARY AND CURRENT STATEMENT ACTIVITY

Account Type	Balance
ESSENTIAL CHECKING	\$31,173.82

ESSENTIAL CHECKING

Account Owner(s): RASCNA

Balance Summary

Beginning Balance as of 05/01/2026	\$28,846.49
+ Deposits and Credits (2)	\$5,175.38
- Withdrawals and Debits (3)	\$2,848.05
Ending Balance as of 05/31/2026	\$31,173.82
Service Charges for Period	\$0.00
Average Balance for Period	\$29,305.00
Average Collected for Period	\$29,305.00
Minimum Balance for Period	\$26,691.00

TRANSACTION DETAIL

Date	Description	Deposits	Withdrawals	Balance
May 01	BEGINNING BALANCE			\$28,846.49

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Connect with a Commercial Banker at AtlanticUnionBank.com.





TRANSACTION DETAIL (Continued)

Date	Description	Deposits	Withdrawals	Balance
May 01	CHECK #6037		2,155.22	26,691.27
May 04	DEPOSIT	2,405.44		29,096.71
May 26	DEPOSIT	2,769.94		31,866.65
May 27	CHECK #6038		170.00	31,696.65
May 28	CHECK #6041		522.83	31,173.82
May 31	ENDING BALANCE			\$31,173.82

CHECK TRANSACTION SUMMARY

* Indicates a Skip in Check Number(s)

Date	Check No.	Amount	Date	Check No.	Amount	Date	Check No.	Amount
May 01	6037	2,155.22	May 27	6038	170.00	May 28	*6041	522.83

FEE RECAP

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

RASCNA Treasurer Spreadsheet

June 14, 2026

Beginning Bank Balance: \$31,173.82

	<u>Home Group</u>	<u>Literature</u>	<u>12% Tax</u>	<u>Total</u>	<u>Money Order</u>	<u>Donation</u>	<u>Other</u>
1	7 O'Clock Wake Up	\$ 80.59	\$ 9.67	\$ 90.26	\$ 131.00	\$ 40.74	
2	After The Drugs Are Gone	\$ -	\$ -	\$ -	\$ -	\$ -	
3	Atmosphere Of Recovery	\$ 73.37	\$ 8.80	\$ 82.17	\$ 119.39	\$ 37.22	
4	Church Hill Group	\$ 87.52	\$ 10.50	\$ 98.02	\$ 148.02	\$ 50.00	
5	Clean and Serene	\$ 33.13	\$ 3.98	\$ 37.11	\$ 73.00	\$ 35.89	2 MO-\$43 & \$30
6	Clean Connection	\$ 41.84	\$ 5.02	\$ 46.86	\$ 46.84	\$ (0.02)	
7	East End Men's Rap	\$ -	\$ -	\$ -	\$ -	\$ -	
8	Easy Pace/Stepping Out	\$ 141.23	\$ 16.95	\$ 158.18	\$ 163.00	\$ 4.82	
9	Freedom Group	\$ 64.64	\$ 7.76	\$ 72.40	\$ 72.40	\$ 0.00	
10	For The Newcomer	\$ 8.70	\$ 1.04	\$ 9.74	\$ 40.00	\$ 30.26	
11	Good Orderly Direction	\$ 103.38	\$ 12.41	\$ 115.79	\$ 136.00	\$ 20.21	
12	Growing In Recovery	\$ -	\$ -	\$ -	\$ -	\$ -	
13	Highland Park NA	\$ -	\$ -	\$ -	\$ -	\$ -	
14	Hold On Pain Ends (H.O.P.E.)	\$ 15.14	\$ 1.82	\$ 16.96	\$ 20.05	\$ 3.09	
15	Hope On The Hill	\$ -	\$ -	\$ -	\$ -	\$ -	
16	In Times of Illness (Meeting)	\$ -	\$ -	\$ -	\$ -	\$ -	
17	Keeping It Simple In The AM	\$ -	\$ -	\$ -	\$ -	\$ -	
18	Long Haul	\$ 47.47	\$ 5.70	\$ 53.17	\$ 59.01	\$ 5.84	
19	Monday Reality	\$ 82.32	\$ 9.88	\$ 92.20	\$ 150.00	\$ 57.80	
20	More Will Be Revealed	\$ -	\$ -	\$ -	\$ -	\$ -	
21	Never Alone	\$ -	\$ -	\$ -	\$ -	\$ -	
22	New Beginnings	\$ 26.11	\$ 3.13	\$ 29.24	\$ 42.00	\$ 12.76	
23	New Birth	\$ 179.36	\$ 21.52	\$ 200.88	\$ 212.91	\$ 12.03	
24	Open Minds	\$ 101.05	\$ 12.13	\$ 113.18	\$ 188.00	\$ 74.82	
25	Positive Thinking	\$ 73.18	\$ 8.78	\$ 81.96	\$ 82.00	\$ 0.04	
26	Rainbow's End	\$ -	\$ -	\$ -	\$ -	\$ -	

RASCNA Treasurer Spreadsheet

27	R.A.W. Recovery	\$ 141.51	\$ 16.98	\$ 158.49	\$ 241.78	\$ 83.29	
28	Shot Of Hope	\$ 55.62	\$ 6.67	\$ 62.29	\$ 117.22	\$ 54.93	
29	Simple Basics of Recovery	\$ 203.68	\$ 24.44	\$ 228.12	\$ 250.00	\$ 21.88	
30	Staying Clean	\$ 27.85	\$ 3.34	\$ 31.19	\$ 110.00	\$ 78.81	
31	Sunday Spirituals	\$ 114.84	\$ 13.78	\$ 128.62	\$ 202.11	\$ 73.49	2 MO-\$152.11/\$50.00
32	White Flag (meeting)	\$ 10.77	\$ 1.29	\$ 12.06	\$ 124.11	\$ 112.05	
33	Women's Rap	\$ 33.90	\$ 4.07	\$ 37.97	\$ 41.10	\$ 3.13	
34		\$ -	\$ -	\$ -	\$ -	\$ -	
35		\$ -	\$ -	\$ -	\$ -	\$ -	
Groups Total:		\$ 1,747.20	\$209.66	\$1,956.86	\$2,769.94	\$813.08	

RASCNA Treasurer Spreadsheet

Subcommittees/Trusted Servants

		<u>Escrow</u>	<u>Primary</u>	<u>Secondary</u>	<u>Incoming</u>	<u>Outgoing</u>	<u>Escrow Bal</u>	<u>Prim/Sec Bal</u>
1	RASC Reserve/Rent/Donations	\$ 3,988.12	\$ 150.00	\$ -	\$ 2,769.94	\$ 150.00	\$ -	\$ -
2	RASC Post Office Box	\$ -	\$ -	\$ 204.00	\$ -	\$ -	\$ -	\$ -
3	RASC Insurance (annual)	\$ -	\$ 639.06	\$ -	\$ -	\$ -	\$ -	\$ -
4	RASC Electronic Account	\$ -	\$ 35.00	\$ -	\$ -	\$ -	\$ -	\$ -
5	Hospital & Institutions (H&I)	\$ 600.00	\$ 20.00	\$ 337.00	\$ -	\$ 335.16	\$ -	\$ -
6	Literature	\$ 600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7	Literature Supplies	\$ -	\$ -	\$ 60.00	\$ -	\$ -	\$ -	\$ -
8	Literature WSO	\$ -	\$ -	\$ -	\$ -	\$ 1,956.86	\$ -	\$ 117.04
9	Print Shop	\$ 600.00	\$ 150.00	\$ -	\$ -	\$ 522.83	\$ -	\$ -
10	Outreach	\$ 403.84	\$ 30.00	\$ 10.22	\$ -	\$ 49.78	\$ -	\$ -
11	Policy	\$ 479.11	\$ 35.00	\$ -	\$ -	\$ -	\$ -	\$ -
12	Public Relations	\$ 600.00	\$ 35.00	\$ -	\$ -	\$ -	\$ -	\$ -
13	Public Relations Website (semi-annual)	\$ -	\$ -	\$ 20.00	\$ -	\$ -	\$ -	\$ -
14	Public Relations Literature	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ -
15	Public Relations PSAs	\$ -	\$ -	\$ 126.80	\$ -	\$ -	\$ -	\$ -
16	Phone Line (split w/New Dominion)	\$ -	\$ 10.00	\$ -	\$ -	\$ -	\$ -	\$ -
17	Special Events (\$800/\$800)	\$ 600.00	\$ 800.00	\$ 800.00	\$ 702.72		\$ -	\$ 166.00
18	Special Events' Rent	\$ -	\$ 20.00	\$ -	\$ -	\$ 20.00	\$ -	\$ -
19	Special Events Supplies	\$ -	\$ -	\$ 15.67	\$ -	\$ 34.33	\$ -	\$ -
20	Special Events Gas	\$ -	\$ -	\$ 25.00	\$ -	\$ -	\$ -	\$ -
21	Special Events Storage/Insurance	\$ -	\$ -	\$ 75.00	\$ -	\$ -	\$ -	\$ -
22	Special Events "Free" Event (\$3,500.00)	\$ 3,293.50	\$ -	\$ -	\$ -	\$ -	\$ 1,050.08	\$ -
23	Richmond Area Convention Corp (RACC)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
24	Joint Admin Conference Calls	\$ -	\$ 20.00	\$ -	\$ -	\$ -	\$ -	\$ -
25	RASC Treasurer	\$ -	\$ -	\$ 10.00	\$ -	\$ -	\$ -	\$ -
26	RASC Secretary	\$ -	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -
27	RASC RCM Travel	\$ -	\$ -	\$ 35.00	\$ -	\$ -	\$ -	\$ -
28	RASC VRCC Travel	\$ -	\$ -	\$ 35.00	\$ -	\$ -	\$ -	\$ -
29	Regional Donation	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Totals:	\$ 11,664.57	\$ 1,994.06	\$ 1,853.69	\$ 3,472.66	\$ 3,068.96	\$ 1,050.08	

RASCNA Treasurer Spreadsheet

Outstanding Checks

	<u>Date</u>	<u>Check No.</u>	<u>Amount</u>
1	Abigail J., Special Events Chair	4/12/26	6035
2	Abigail J., Special Events Chair	5/17/26	6038
3	WSO NAWS	5/17/26	6040
4	N/A		
5	N/A		
Outstanding Total:			\$ 2,461.13

Accounts

<u>Atlantic Union/RASC</u>	<u>Amounts</u>
* Beginning Bank Balance	\$ 28,846.49
* Deposit (Money Orders (25))	\$ 2,769.94
* Deposit (Checks (4))	\$ 2,405.44
* Checks Cleared (Outgoing)	\$ (2,848.05)
* N/A	\$ -
* N/A	\$ -
Ending Bank Balance:	\$ 31,173.82
* ASC Escrows	\$ (11,664.57)
* Primaries	\$ (1,994.06)
* Secondaries	\$ (1,853.69)
* Special Events Free Event 2027	\$ (1,050.08)
* Checks Outstanding	\$ (2,461.13)
Operating RASC Balance:	\$ 12,150.29

**RASCNA
Treasurer's Report
July 19, 2026**

Good Afternoon Richmond Area,

On June 18, and again on June 23, Norman W. and I met virtually with Andy Cwalinski, a representative of Zoom Video Communications to establish the RASCNA Zoom account. We must decide between monthly billing versus annual billing. See attached quotes. The monthly rate is \$16.99 per account (or \$203.88/yr) totaling \$33.98 (for 2 accounts or \$407.76/yr) *versus* the annual rate of \$159.90 per account totaling \$319.80 (for 2 accounts). If we opt for the annual billing, we would save \$87.96. Further, we were told a debit/credit card was needed to establish the Zoom Workplace Pro platforms. The Executive body proceeded with obtaining a debit card and hope to set up the ASC Zoom account in the near future.

On June 20, I deposited 25 money orders in the amount of \$2,434.29. This visit went well.

On June 23, I attended Policy wherein two procedural motions will be presented today around the ASC's Annual Memorial Unity Day event. Again, fundraising took place at this event on May 25, and Special Events is holding \$166.00.

On June 24, I received a phone call from World Services around the credit of \$117.04, and our May payment/credit of \$2,341.80 (altogether, \$2,458.84). They had yet to receive our June payment of \$1,446.92 at this time. On June 29, I learned our Literature Chair resolved the issue with our account and was able to submit our May and June literature orders, and then some, totaling \$3,864.92. According to our calculations, we now have \$40.84 as credit in our WSO account. Please stay tuned for this subcommittee's report.

Unfortunately, Special Events' "Cookout For A Cause" in collaboration with RACNA 3's F&E scheduled for Saturday, June 27 was cancelled due to rain forecasted for the entire day. This subcommittee reported they will return the \$500.00 allocated for this event back to its primary funds. The funds were returned this past Friday.

Last, to ensure the distribution of the RASCNA Guidelines & Procedures, July 2026 – 2027, goes smoothly, the RASC Audit was bumped this month and will be held on **August 2, 2026, at the Richmond Public Library, 101 East Franklin Street, Richmond, VA, 2nd Floor, Study Room C, starting at 2:00pm**. Per our Policy, all Subcommittee Chairs are required to attend, and members are welcomed to attend (Eleventh Concept).

- Income: **\$2,434.29**
- Expenses: **\$2,316.92**
- Cleared Checks: **#6035; #6039; #6042; #6043; #6044**
- Outstanding Checks: **#6040; #6045**
- Misplaced Check: **#5394** (*Audits 08/2025; 02/2026*)

June's Bank Balance: **\$32,618.78**

July's Operating Balance: **\$12,383.55**

In Loving Service,
Carolyn R., Treasurer
Yalanda T., Vice-Treasurer

RASCNA
PO BOX 26249
RICHMOND VA 23260-6249

Customer Service Information



Customer Care Center:
800.990.4828
Monday - Friday: 7am-8pm
Saturday: 7am-5pm



Mailing Address:
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Glen Allen, VA 23058



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RELATIONSHIP SUMMARY AND CURRENT STATEMENT ACTIVITY

Account Type	Balance
ESSENTIAL CHECKING	\$32,618.78

ESSENTIAL CHECKING

Account Owner(s): RASCNA

Balance Summary

Beginning Balance as of 06/01/2026	\$31,173.82
+ Deposits and Credits (1)	\$2,434.29
- Withdrawals and Debits (5)	\$989.33
Ending Balance as of 06/30/2026	\$32,618.78
Service Charges for Period	\$0.00
Average Balance for Period	\$31,563.00
Average Collected for Period	\$31,563.00
Minimum Balance for Period	\$30,854.00

TRANSACTION DETAIL

Date	Description	Deposits	Withdrawals	Balance
Jun 01	BEGINNING BALANCE			\$31,173.82

PLAN WHAT'S NEXT FOR YOUR BUSINESS

With the right succession plan, you can help protect your legacy, support your stakeholders and keep your business moving forward.



Contact your Relationship Manager to start building a customized plan today.



Statement Date 06/30/2026
Statement Thru Date 06/30/2026
Page 2

TRANSACTION DETAIL (Continued)

Date	Description	Deposits	Withdrawals	Balance
Jun 08	CHECK #6035		85.00	31,088.82
Jun 08	CHECK #6039		34.33	31,054.49
Jun 18	CHECK #6043		200.00	30,854.49
Jun 22	DEPOSIT	2,434.29		33,288.78
Jun 23	CHECK #6042		170.00	33,118.78
Jun 24	CHECK #6044		500.00	32,618.78
Jun 30	ENDING BALANCE			\$32,618.78

CHECK TRANSACTION SUMMARY

* Indicates a Skip in Check Number(s)

Date	Check No.	Amount	Date	Check No.	Amount	Date	Check No.	Amount
Jun 08	6035	85.00	Jun 23	*6042	170.00	Jun 24	6044	500.00
Jun 08	*6039	34.33	Jun 18	6043	200.00			

FEE RECAP

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

RASCNA Treasurer Spreadsheet

July 19, 2026

Beginning Bank Balance: \$31,173.82

	<u>Home Group</u>	<u>Literature</u>	<u>12% Tax</u>	<u>Total</u>	<u>Money Order</u>	<u>Donation</u>	<u>Other</u>
1	7 O'Clock Wake Up	\$ 143.84	\$ 17.26	\$ 161.10	\$ 175.00	\$ 13.90	2 MO-\$150.00/\$25.00
2	After The Drugs Are Gone	\$ 29.62	\$ 3.55	\$ 33.17	\$ 59.42	\$ 26.25	
3	Atmosphere Of Recovery	\$ 25.16	\$ 3.02	\$ 28.18	\$ 133.16	\$ 104.98	
4	Church Hill Group	\$ 43.48	\$ 5.22	\$ 48.70	\$ 88.69	\$ 39.99	
5	Clean and Serene	\$ 18.75	\$ 2.25	\$ 21.00	\$ 43.00	\$ 22.00	
6	Clean Connection	\$ 20.02	\$ 2.40	\$ 22.42	\$ 25.00	\$ 2.58	
7	East End Men's Rap	\$ -	\$ -	\$ -	\$ -	\$ -	
8	Easy Pace/Stepping Out	\$ 34.64	\$ 4.16	\$ 38.80	\$ 56.80	\$ 18.00	
9	Freedom Group	\$ -	\$ -	\$ -	\$ -	\$ -	
10	For The Newcomer	\$ -	\$ -	\$ -	\$ 55.00	\$ 55.00	
11	Good Orderly Direction	\$ 112.17	\$ 13.46	\$ 125.63	\$ 199.61	\$ 73.98	
12	Growing In Recovery	\$ -	\$ -	\$ -	\$ -	\$ -	
13	Highland Park NA	\$ -	\$ -	\$ -	\$ -	\$ -	
14	Hold On Pain Ends (H.O.P.E.)	\$ 13.11	\$ 1.57	\$ 14.68	\$ 14.89	\$ 0.21	
15	Hope On The Hill	\$ -	\$ -	\$ -	\$ -	\$ -	
16	In Times of Illness (Meeting)	\$ -	\$ -	\$ -	\$ -	\$ -	
17	Keeping It Simple In The AM	\$ -	\$ -	\$ -	\$ -	\$ -	
18	Long Haul	\$ 56.47	\$ 6.78	\$ 63.25	\$ 81.00	\$ 17.75	
19	Monday Reality	\$ 85.95	\$ 10.31	\$ 96.26	\$ 104.00	\$ 7.74	
20	More Will Be Revealed	\$ -	\$ -	\$ -	\$ 60.32	\$ 60.32	
21	Never Alone	\$ -	\$ -	\$ -	\$ -	\$ -	
22	New Beginnings	\$ 40.22	\$ 4.83	\$ 45.05	\$ 79.00	\$ 33.95	
23	New Birth	\$ 41.36	\$ 4.96	\$ 46.32	\$ 146.44	\$ 100.12	
24	Open Minds	\$ 48.09	\$ 5.77	\$ 53.86	\$ 54.00	\$ 0.14	
25	Positive Thinking	\$ -	\$ -	\$ -	\$ -	\$ -	
26	Rainbow's End	\$ 12.80	\$ 1.54	\$ 14.34	\$ 65.96	\$ 51.62	
27	R.A.W. Recovery	\$ 102.29	\$ 12.27	\$ 114.56	\$ 205.00	\$ 90.44	

RASCNA Treasurer Spreadsheet

28	Shot Of Hope	\$ 51.51	\$ 6.18	\$ 57.69	\$ 126.00	\$ 68.31	
29	Simple Basics of Recovery	\$ 170.81	\$ 20.50	\$ 191.31	\$ 281.00	\$ 89.69	
30	Staying Clean	\$ 24.35	\$ 2.92	\$ 27.27	\$ 79.00	\$ 51.73	
31	Sunday Spirituals	\$ 162.90	\$ 19.55	\$ 182.45	\$ 195.00	\$ 12.55	
32	White Flag (meeting)	\$ -	\$ -	\$ -	\$ -	\$ -	
	Women In Unity	\$ -	\$ -	\$ -	\$ 46.00	\$ 46.00	
33	Women's Rap	\$ 54.35	\$ 6.52	\$ 60.87	\$ 61.00	\$ 0.13	
34		\$ -	\$ -	\$ -	\$ -	\$ -	
35		\$ -	\$ -	\$ -	\$ -	\$ -	
Groups Total:		\$ 1,291.89	\$155.03	\$1,446.92	\$2,434.29	\$987.37	

RASCNA Treasurer Spreadsheet

Subcommittees/Trusted Servants

		<u>Escrow</u>	<u>Primary</u>	<u>Secondary</u>	<u>Incoming</u>	<u>Outgoing</u>	<u>Escrow Bal</u>	<u>Prim/Sec Bal</u>
1	RASC Reserve/Rent/Donations	\$ 3,988.12	\$ 150.00	\$ -	\$ 2,434.29	\$ 150.00	\$ -	\$ -
2	RASC Post Office Box	\$ -	\$ -	\$ 204.00	\$ -	\$ -	\$ -	\$ -
3	RASC Insurance (annual)	\$ -	\$ 639.06	\$ -	\$ -	\$ -	\$ -	\$ -
4	RASC Electronic Account	\$ -	\$ 35.00	\$ -	\$ -	\$ -	\$ -	\$ -
5	Hospital & Institutions (H&I)	\$ 400.00	\$ 20.00	\$ 337.00	\$ -	\$ 200.00	\$ -	\$ -
6	Literature	\$ 600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7	Literature Supplies	\$ -	\$ -	\$ 60.00	\$ -	\$ -	\$ -	\$ -
8	Literature WSO	\$ -	\$ -	\$ -	\$ -	\$ 1,446.92	\$ -	\$ 40.84
9	Print Shop (\$522.83 Annual Fee paid 5/14/26)	\$ 600.00	\$ 150.00	\$ -	\$ -	\$ -	\$ -	\$ -
10	Outreach	\$ 403.84	\$ 30.00	\$ 60.00	\$ -	\$ -	\$ -	\$ -
11	Policy	\$ 479.11	\$ 35.00	\$ -	\$ -	\$ -	\$ -	\$ -
12	Public Relations	\$ 600.00	\$ 35.00	\$ -	\$ -	\$ -	\$ -	\$ -
13	Public Relations Website (semi-annual)	\$ -	\$ -	\$ 20.00	\$ -	\$ -	\$ -	\$ -
14	Public Relations Literature	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ -
15	Public Relations PSAs	\$ -	\$ -	\$ 126.80	\$ -	\$ -	\$ -	\$ -
16	Phone Line (split w/New Dominion)	\$ -	\$ 10.00	\$ -	\$ -	\$ -	\$ -	\$ -
17	Special Events (\$800/\$800)	\$ 600.00	\$ 300.00	\$ 800.00	\$ -	\$ 500.00	\$ -	\$ 166.00
18	Special Events' Rent	\$ -	\$ 20.00	\$ -	\$ -	\$ 20.00	\$ -	\$ -
19	Special Events Supplies	\$ -	\$ -	\$ 50.00	\$ -	\$ -	\$ -	\$ -
20	Special Events Gas	\$ -	\$ -	\$ 25.00	\$ -	\$ -	\$ -	\$ -
21	Special Events Storage/Insurance	\$ -	\$ -	\$ 75.00	\$ -	\$ -	\$ -	\$ -
22	Special Events "Free" Event (\$3,500.00)	\$ 3,293.50	\$ -	\$ -	\$ -	\$ -	\$ 1,050.08	\$ -
23	Richmond Area Convention Corp (RACC)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
24	Joint Admin Conference Calls	\$ -	\$ 20.00	\$ -	\$ -	\$ -	\$ -	\$ -
25	RASC Treasurer	\$ -	\$ -	\$ 10.00	\$ -	\$ -	\$ -	\$ -
26	RASC Secretary	\$ -	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -
27	RASC RCM Travel	\$ -	\$ -	\$ 35.00	\$ -	\$ -	\$ -	\$ -
28	RASC VRCC Travel	\$ -	\$ -	\$ 35.00	\$ -	\$ -	\$ -	\$ -
29	Regional Donation	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Totals:	\$ 11,464.57	\$ 1,494.06	\$ 1,937.80	\$ 2,434.29	\$ 2,316.92	\$ 1,050.08	

RASCNA Treasurer Spreadsheet

Outstanding Checks

	<u>Date</u>	<u>Check No.</u>	<u>Amount</u>
1	WSO NAWS	5/17/26	6040
2	WSO NAWS	6/14/26	6045
3	N/A		
4	N/A		
5	N/A		
Outstanding Total:			\$ 3,788.72

Accounts

<u>Atlantic Union/RASC</u>	<u>Amounts</u>
* Beginning Bank Balance	\$ 31,173.82
* Deposit (Money Orders (25))	\$ 2,434.29
* Checks Cleared (Outgoing)	\$ (989.33)
* N/A	\$ -
* N/A	\$ -
* N/A	\$ -
Ending Bank Balance:	\$ 32,618.78
* ASC Escrows	\$ (11,464.57)
* Primaries	\$ (1,994.06)
* Secondaries	\$ (1,937.80)
* Special Events Free Event 2027	\$ (1,050.08)
* Checks Outstanding	\$ (3,788.72)
Operating RASC Balance:	\$ 12,383.55



Account Number:
Order Form Number: Q4067929
Valid Until: 07/23/2026

Zoom Communications, Inc. ('Zoom')
55 Almaden Blvd, 6th Floor
San Jose, CA

Billed To Customer: Richmond Area Service Committee of Narcotics Anonymous ("RASCNA") Account Legal Name: Richmond Area Service Committee of Narcotics Anonymous ("RASCNA") Contact Name: Carolyn A Robertson Address: P. O. Box 26249 Richmond, Virginia 23260, United States Email Address: rascnatre@metrorichna.org Phone: (804) 585-5414	Sold To Customer: Richmond Area Service Committee of Narcotics Anonymous ("RASCNA") Account Legal Name: Richmond Area Service Committee of Narcotics Anonymous ("RASCNA") Contact Name: Carolyn A Robertson Address: P. O. Box 26249 Richmond, Virginia 23260, United States Email Address: rascnatre@metrorichna.org Phone: (804) 585-5414
Auto Renew: Yes Initial Paid Subscription Term: 12 Months Renewal Subscription Term: 12 Months Paid Period Start Date: 06/24/2026	Billing Method: Email Currency: USD Payment Term: Due Upon Receipt

This Zoom Order Form and any other Order Forms that reference this Order Form are governed by the Zoom Terms of Service found at <https://explore.zoom.us/en/terms/> (unless Customer and Zoom have entered a written governing Master Subscription Agreement, in which case such written agreement will govern). To update any electronic Payment information, go to <https://zoom.us/billing/payment>.

SERVICE	BILLING PERIOD	QUANTITY	PRICE	TOTAL
Zoom Workplace Pro Monthly	Month	2	USD 16.99	USD 33.98

(Before Taxes) Monthly Payment:	USD 33.98
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Payment Schedule Summary (Before Taxes)
First Payment: USD 33.98 Monthly Recurring Payment: USD 33.98 (Starting from the Second Month)

Other Terms & Notes
Zoom One is rebranding to Zoom Workplace! This new name does not impact your services.

Special Notes:

Other:

Named Host - means any licensed host who may host an unlimited number of meetings, one meeting at a time, during the Term using the Service. Any meeting will have at least one Named Host. Unless Customer has purchased an extended capacity, the number of participants (participants do not require a license) will not exceed 100 per meeting. Named Host license may not be shared or used by anyone other than the individual to whom the Named Host license is assigned.

Fees - The fees for the Services, if any, are described in the Order Form. The actual fees may also include overage amounts or per use charges for audio and/or cloud recording in addition to the fees in the Order, if such use is higher than the amounts described in the Order, and you agree to pay these amounts or charges if you incur them. Invoicing for Services begins on the first day that the service is available for use by the Customer and monthly thereafter for the duration Term, except for annual pre-pay option which is invoiced once in the first month of the annual term. Amendment orders will co-term with the existing subscription term end date. Invoices are pro-rated from paid period start date to base subscription end date. Purchase order, if any, issued in connection with this order should reference the above order form number. Commitments not utilized by the Customer during the month for which they are committed may not be carried forward into any subsequent month or term. All invoices for the subscription Services listed herein will be provided to the Customer via the billing email address associated with the corresponding Zoom Account.

All prices shown for Zoom services are exclusive of taxes and fees. The terms 'taxes' and 'fees' include but are not limited to: US state and local taxes, VAT, GST, HST, JCT, any other consumption based taxes, Digital Service Taxes, Universal Service Fund, or other telecom regulatory fees and Withholding Taxes that may apply upon making payments to Zoom. Any taxes that apply will be based on the prevailing rates in place at the time of invoicing.

If you are exempt from any of these taxes or fees, please submit your exemption documentation online through the Billing Management section of your account. The document will be reviewed and if approved, will exempt you from all applicable taxes.

Professional Services, if purchased, will be presented in a separate Order Form.

Accepted and agreed as of the date specified below by the authorized representative of Customer

Signature:
Print Name:
Date:
Zoom Service Effective Date: 6/24/2026
PO # (If Applicable):

The Services will be activated within 48 hours of order signature or Zoom Service Effective Date, whichever is later.

Zoom reserves the right at its sole discretion to accept Order Forms received after the Valid Until date.

If a PO# is required for processing the invoice related to this order, please provide a PO with this order. If issuance of PO is delayed, please provide a PO within 5 days of the service effective date via email to purchase-orders@zoom.us. Notwithstanding the foregoing, the period for payment shall commence as of the applicable invoice date. Such payment period shall not restart based on any delays in issuing a Purchase Order or any procurement process.



Account Number:
Order Form Number: Q4067929
Valid Until: 07/23/2026

Zoom Communications, Inc. ('Zoom')
55 Almaden Blvd, 6th Floor
San Jose, CA

Billed To Customer: Richmond Area Service Committee of Narcotics Anonymous ("RASCNA") Account Legal Name: Richmond Area Service Committee of Narcotics Anonymous ("RASCNA") Contact Name: Carolyn A Robertson Address: P. O. Box 26249 Richmond, Virginia 23260, United States Email Address: rascnatre@metrorichna.org Phone: (804) 585-5414	Sold To Customer: Richmond Area Service Committee of Narcotics Anonymous ("RASCNA") Account Legal Name: Richmond Area Service Committee of Narcotics Anonymous ("RASCNA") Contact Name: Carolyn A Robertson Address: P. O. Box 26249 Richmond, Virginia 23260, United States Email Address: rascnatre@metrorichna.org Phone: (804) 585-5414
Auto Renew: Yes Initial Paid Subscription Term: 12 Months Renewal Subscription Term: 12 Months Paid Period Start Date: 06/23/2026	Billing Method: Email Currency: USD Payment Term: Due Upon Receipt

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SERVICE	BILLING PERIOD	QUANTITY	PRICE	TOTAL
Zoom Workplace Pro Annual	Annual	2	USD 159.90	USD 319.80

(Before Taxes) Annual Payment:	USD 319.80
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Payment Schedule Summary (Before Taxes)
First Payment: USD 319.80 Annual Recurring Payment: USD 319.80 (At the beginning of the Second Year)

Other Terms & Notes
Zoom One is rebranding to Zoom Workplace! This new name does not impact your services.

Special Notes:

Other:

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Fees - The fees for the Services, if any, are described in the Order Form. The actual fees may also include overage amounts or per use charges for audio and/or cloud recording in addition to the fees in the Order, if such use is higher than the amounts described in the Order, and you agree to pay these amounts or charges if you incur them. Invoicing for Services begins on the first day that the service is available for use by the Customer and monthly thereafter for the duration Term, except for annual pre-pay option which is invoiced once in the first month of the annual term. Amendment orders will co-term with the existing subscription term end date. Invoices are pro-rated from paid period start date to base subscription end date. Purchase order, if any, issued in connection with this order should reference the above order form number. Commitments not utilized by the Customer during the month for which they are committed may not be carried forward into any subsequent month or term. All invoices for the subscription Services listed herein will be provided to the Customer via the billing email address associated with the corresponding Zoom Account.

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Ad Hoc Report

I have passed a diagram of the service structure and some other supporting documents that were sent to the area chair for the archives and for timestamp of its creation. All which are expounded in the range of 2019 to 2021 beginning with the Ad Hoc Committee, the Area Chair during that period. On to the Convention Executive Body for our first convention, up until the establishment of the bank account.

Communications as our Eighth Concept reminds us, "Our service structure depends on the integrity and effectiveness of our communications." Quite simply, planning makes our services more effective; it helps us work toward a common goal. A Vision for NA Service reminds us that we strive to work together in the spirit of unity and cooperation to support the groups in carrying the message of recovery.

This is a moment in our history. Due to the demands of the addicts seeking recovery in the Richmond area, an ad hoc committee was formed to explore the feasibility of hosting its own convention. In 2019, the Richmond Area Service Committee of Narcotics Anonymous voted to establish its very first convention.

After approval, the AdHoc Committee created policies and procedures for the convention. The AdHoc also researched the feasibility of hotels to present to groups. The groups decided to go with the Double Tree Hotel. The first proposal was drafted in December 2019 and sent to the groups in January 2020. Along with new organization chart for the Richmond Area of NA. All which went back to the groups, voted on and approved. February 2021 the Articles of Incorporation were filed on behalf of the Richmond Area of Narcotics Anonymous.

The Articles were returned and the group was advised to go from Richmond Area Convention Association to Corporation. This was because of us not being able to add to our current area bank account, along with changes in Hotel Regulations for entities during that period. We all agreed that we could later expound on the creation of the corporation when that time comes.

The bank account for RACCNA was opened in April 2021. With \$5,000 being borrowed from the area account and to be paid back. All voted in by the groups (and yes, the convention put the \$5,000 back in the area account). The groups also decided our conventions would be biennial due to the uncertainty of how well we would be supported. The Adhoc committee searched all over VA to find a time of the year that would not hinder other areas from profiting during their respective conventions. Everyone agreed that we will have it in October.

Elections were held and we moved along fundraising on ZOOM through COVID and grinding even harder when the world opened back up. We had our very first Convention in 2022. A motion was made and sent back to the groups asking to have the convention yearly after that convention. The groups decided to keep the convention at every other year.

This was a brief history of the birth of our corporation and convention. Owned and operated by the members of the Richmond Area of Narcotics Anonymous. Which brings us to RACNA 3. Please support the final fundraising efforts and encourage others to do the same. Register for the convention and the hotel. It all matters.

As the AdHoc committee continues to gather information and create documents and forms to be presented to the members it serves regarding the creation and structure of a Richmond Area Service Center (voted on by the groups). We have arrived at a point of anticipation of a successful 3rd Convention put on by our area. When the data is in, we will be in a better place to financially see the feasibility of how our area can possibly maintain a service center.

Our group conscience is a powerful vehicle. Every negative word, rumor or act of division about our convention or corporation is an attack on the Richmond Area of Narcotics Anonymous. This is not a personal endeavor. We must practice principles before personalities to keep our area alive and free after we are dead and gone.

Remember. This sounds like a big order, but planning can be broken down into manageable pieces. It won't be accomplished all at once. Like our personal recovery, progress—not perfection—matters! If our heart is in it, we can do anything and as an area we have already proven just that.

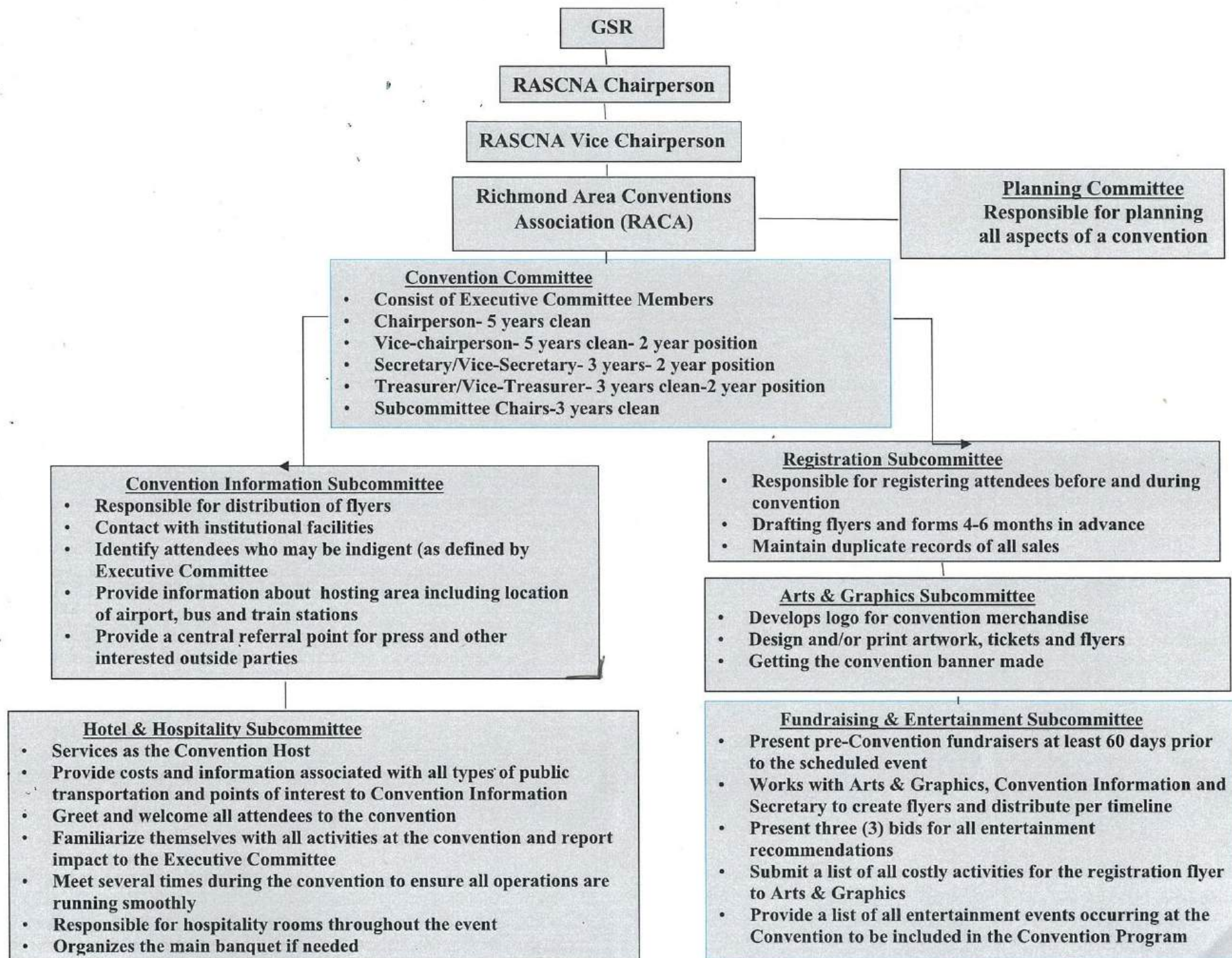
Participation is the key to knowing what is going on in your area. Stay woke! Do your part! So, you won't miss out on the development of something greater than ourselves.

I am just a trusted servant who has worked selflessly and diligently for the past 27 years to do my part. Working for the God of my understand for a program that I love. There are no big I's and little U's in this fellowship. We are simply experienced members.

We welcome all ideas during the virtual meeting. The Ad Hoc meets every other month on Monday's at 6:30pm ZOOM ID# 823 6455 8435 no password required. The next meeting is in August. If you have questions and need to be updated on any information. Or have concerns and don't want to or can't make the meeting. Please feel free to contact me via email at tyirah@gmail.com or 804.833.1500 so I can share the information with the group.

NOTE: I rarely accept calls after 8pm. However; I do return all calls.

ILS, Tyira H.



Commonwealth of Virginia



STATE CORPORATION COMMISSION

Richmond, March 23, 2021

This is to certify that the certificate of incorporation of

Richmond Area Convention Corporation

was this day issued and admitted to record in this office and that the said corporation is authorized to transact its business subject to all Virginia laws applicable to the corporation and its business.

Effective date: March 23, 2021



STATE CORPORATION COMMISSION

Attest:

A handwritten signature in cursive script, reading "Bernard J. Hyatt".

Clerk of the Commission

**COMMONWEALTH OF VIRGINIA
STATE CORPORATION COMMISSION**

AT RICHMOND, MARCH 23, 2021

The State Corporation Commission has found the accompanying articles of incorporation submitted on behalf of

Richmond Area Convention Corporation

to comply with the requirements of law, and confirms payment of all required fees. Therefore, it is ORDERED that this

CERTIFICATE OF INCORPORATION

be issued and admitted to record with the articles of incorporation in the Office of the Clerk of the Commission, effective March 23, 2021.

The corporation is granted the authority conferred on it by law in accordance with the articles of incorporation, subject to the conditions and restrictions imposed by law.

STATE CORPORATION COMMISSION

By

A handwritten signature in black ink, appearing to read "Angela Navarro", with a long horizontal flourish extending to the right.

Angela L. Navarro
Commissioner



Richmond Area Service of Narcotics Anonymous

Richmond, VA

Dear RASCNA Groups and Meetings,

The purpose of this letter is to request that Richmond Area Convention Association (RACA) be established as a standing committee within RASCNA. RACA will have duties and responsibilities that will organize, coordinate, monitor, manage and execute the RASCNA's conventions every two years. Since this is continuous and long standing, it is prudent to serve as a standing committee.

RACA will serve as the single point of accountability and decision-making. The chairperson will attend RASCNA providing updates and reports on the status of each convention. The RACA committee is organized to have an executive body known as the Convention Committee. The duties will be carried out by a Convention Information, Registration, Hotel and Hospitality, Arts and Graphics and Fundraising and Entertainment, Additional Needs, Programming and Policy subcommittees. (see organization chart attached).

Sincerely,

Convention Adhoc Subcommittee

1/13/2020

Recommendations for Richmond Area Zoom Account Policy

Purpose

The Richmond Area Service Committee (RASC) shall maintain two (2) Zoom accounts for use by Richmond Area Subcommittees, Area-sponsored events, and Narcotics Anonymous home groups when virtual meeting space is needed. The purpose is to provide centralized scheduling, prevent scheduling conflicts, and ensure continuity during trusted servant transitions.

Ownership

The Zoom accounts are the property of the Richmond Area Service Committee and shall remain Area assets regardless of changes in trusted servants.

Administration

The Public Relations Subcommittee shall administer the Zoom accounts under the direction of its Chairperson, who may designate another trusted servant to assist with scheduling and maintenance.

Scheduling Priorities

1. Richmond Area Service Committee
2. Executive Body
3. Area Subcommittees
4. Area-sponsored events
5. Richmond Area NA Home Groups
6. Other approved uses

Request Procedure

Requests should include the group or subcommittee name, contact person, email, phone number, requested date and time, estimated ending time, purpose of the meeting, and whether the request is recurring or one-time.

Reservation Timeframes

One-time requests should be submitted at least 72 hours in advance. Recurring requests should be submitted at least 14 days before the first meeting whenever possible.

Conflict Resolution

Requests shall be approved according to scheduling priority and then on a first-come, first-served basis.

Cancellation

Users should notify the facilitator as soon as possible if a reservation is cancelled.

Security

Users shall not modify passwords, account settings, security features, waiting room settings, recording permissions, or host privileges without authorization.

Password Control

Passwords and recovery information shall be maintained only by authorized PR trusted servants.

Email Accounts

Associated email accounts shall remain under the control of the Public Relations Subcommittee and be transferred during trusted servant transitions.

Record Keeping

The PR Chairperson shall maintain an up-to-date reservation schedule and make it available to the Executive Committee upon request.

Transition

Within 14 days of a change in Chairperson, all Zoom credentials, email accounts, passwords, recovery information, schedules, and documentation shall be transferred.

Prohibited Uses

The accounts shall not be used for personal, commercial, political, religious, or other activities contrary to the Twelve Traditions of Narcotics Anonymous.

User Responsibilities

- Request access through the designated facilitator.
- Use the account only for the approved purpose and time.
- Do not share login credentials.
- Do not change account settings.
- Do not transfer reservations without approval.
- End meetings promptly.
- Report technical issues.

Meeting Host Responsibilities

The host shall start and end meetings on time, maintain meeting security, admit participants, remove disruptive attendees when necessary, and report technical issues.

Area Ownership Statement

No individual member shall own or maintain exclusive control of either Zoom account. All credentials, recovery information, email accounts, and administrative access remain the property of the Richmond Area Service Committee.

Grammar Corrections for Current Draft

Examples:

- 'accounts are to be utilized' (not 'account are to utilized')