

August 2025 Back to Home Groups

Elections: TO BE ELECTED IN SEPTEMBER

Public Relations Chair

y) Public Relations Subcommittee Chairperson Qualifications

- i) Suggested two years clean time
- ii) Has the willingness, time and resources to serve
- iii) Working knowledge of the Twelve Steps and Traditions of NA
- iv) Previous experience serving on the PR committee

z) Public Relations Subcommittee Chairperson Responsibilities

- i) Gives verbal and written report at ASC and if unable to attend ASC sends someone - preferably a committee member - to ASC with one
- ii) Organizes, sets time, and leads committee meetings
- iii) Becomes knowledgeable of procedures and policies outlined in PR Handbook published by WSO
- iv) Prints copies of Unified meeting lists
- v) Shares phone line costs with Richmond and Tri-City areas
- vi) Makes PR mailings to areas of interest in the community
- vii) Gathers updated meeting information to put on Unified Meeting Lists
- viii) Puts on phone line learning day/orientation
- ix) Oversees Annual NA Poster Day
- x) Oversees the management of the PR committee budget
- xi) Is responsible for submitting bills for website and phone line to be paid by treasurer
- xii) Maintains NDANA web site
- xiii) Reports total number of home groups and meetings in area to RCM at the beginning of each month
ASC

Webmaster*

[*NOTE: The motion to create the Webmaster position *already* passed successfully, but the position itself is vacant. **In order to actually hold an election for Webmaster in the month of September, we would need to pass Motion 8/25-2 (see "Area Motions" below).** If Motion 8/25-2 passes, we will hold elections during the same ASC meeting, so please come prepared with nominations for this position in case we are able to hold the election.]

gg) Webservant Qualifications

- i) Suggested one year clean time
- ii) Has the willingness, time and resources to serve
- iii) Working knowledge of the Twelve Steps, Traditions and Concepts of NA
- iv) Previous experience working on the public relations subcommittee
- v) Access to a computer and technological proficiency

hh) Webservant Responsibilities

- i) Position falls under the public relations subcommittee and attends PR subcommittee meetings.
- ii) Update the area's website and webpage when necessary to include unapproved and approved ASC minutes, subcommittee documents, events flyers, announcements, upcoming elections, and updates all meeting changes.
- iii) Update email addresses for all area level trusted servants elected at area service monthly upon their election.
- iv) Maintains archives for area minutes and policy on website.

Area Motions:

MOTION 8/25-1

Motion: To delete Policy 2(m) Committee Specific Debit Cards and any additional references related to it elsewhere in the policy manual

Intent: Our initial understanding of how committee debit cards would work are not correct. We would not be able to set monthly spending limits only daily limits which would not be financially responsible.

Made by: Deb W (NDANA Treasurer)

Seconded by: Cam B (GSR Riverside Recovery)

Point of information: Relevant sections of policy = page 14: section d) committee specific debit cards & page 16: heading H, subsection f, line xv

Discussion around motion:

- *See minutes for full details. Essentially, the bank misinformed NDANA on what would be possible with committee-specific debit cards, and so what is listed in policy as a result of that misinformation is not actually possible to do. Because it isn't possible, Treasurer would like it removed from policy.*

Please bring this motion back to home groups, to be voted on at September ASC.

Motion 8/25-2

Motion: To add Webservant position to September Table 2: New Dominion ASC Position term on page 9.

Intent: To add position term in the same month as PR.

Made by: Nick M (NDANA Policy Chair)

Seconded by: Maria J (Alt GSR It Works How & Why)

Please bring this motion back to home groups, to be voted on at September ASC. As stated in "Elections" section above, also come ready with Webservant nominations/volunteers, so we can elect a Webservant at the same meeting should the motion pass.

Subcommittee Meeting Information:

- **Campout:** Meets the Tuesday before area of every month 5:45 pm at Tomahawk Baptist Church
- **H&I:** Meets the 2nd Sunday of every month 2pm at Hatcher Baptist Memorial
- **Outreach:** Meets the last Sunday of every month at 4pm via Zoom:
MEETING ID: 206 453 3093
PASSCODE: 0G25Ap
<https://us05web.zoom.us/j/2064533093?pwd=3hbbF6r54orMFOGSImI1INWdQfHbBO.1&omn=84885958793>
- **Policy:** Meets the 1st Tuesday of every month from 6-7pm via Zoom.
Meeting ID: 898 3935 7723
Passcode: 053053053
<https://us02web.zoom.us/j/89839357723?pwd=43tbraVA2S12Q0bRQMJzeAEB2oAU9G.1>
1 (Link is also on the RVANA.ORG website.)