NDANA AREA MEETING MINUTES FOR April 14, 2025

Tina S opened with the Serenity Prayer

Purpose read by: Cliff S

Twelve Traditions read by: Matei C Twelve Concepts read by: Mary R

Subcommittee and Trusted Servants Points of Contact:

Substitution and indicate Servants i Sints of Contact.			
Administrative Committee			
Title	Name	Email Address	Phone Number
Chair	Tina S.	NDANAchair@gmail.com	804-439-7777
Vice Chair	Bryan M.	NDANAViceChair@gmail.com	757-635-7414
Secretary	PowPow	NDANAsecretary@gmail.com	703-258-2477
Treasurer	Deb W.	NDANAtreasurer@gmail.com	856-323-4673
Vice Treasurer	Scott M	similes2013@gmail.com	703-999-4091
RCM	Linda C.	scootzie48@gmail.com	804-986-2686
RCM Alternate (March)	Carol M.	cmdaid7@icloud.com	202-669-1991
\rightarrow (elected in April)	→ Mary R.	→ <u>shropshire.marye@gmail.com</u>	→804-840-2757
VRCC	Jeff H.	fcbcjeff56@gmail.com	804-512-6222
VRCC Alt	Mackenzie M.	mmireles323@gmail.com	804-389-5655

Subcommittee Name			
Subcommittee	Name	Email Address	Phone Number
Campout	Andrew C.	corbinaj@vcu.edu	804-513-6838
H&I	Chelsea R.	ndanahni@gmail.com	804-735-3852
Literature Chair	John M.	john.martin3rd@gmail.com	804-306-1833
Outreach (March)	Esteban G.	estgut699@gmail.com	757-589-2287
→ (elected in April)	→ Selai A.	→ <u>selai333@gmail.com</u>	→ 571-239-9735
Policy	Nick M.	ncmoon90@gmail.com	434-825-5275
Public Relations	Richard S.	ndanaevents@gmail.com	804-519-7367
Special Events Chair	John-Mark M.	johnmarkbrowne@gmail.com	804-933-6446
Ad Hoc History	Linda C.	scootz44@yahoo.com	804-986-2686

Administrative Committee Reports:

Chair:

Hi Family, I hope all is well with everyone. I want to thank Bryan our Vice Chair again for sitting in for me last month. Motion 2-25-3 was tabled last month I hope you all were able to get your group conscience for the vote today. Also, our RCM Alt and Outreach Chair positions are still in need of being filled. Both are great ways to get involved and be of service.

In Loving Service, Tina S

Vice-Chair:

All is well with the Vice-Chair. Going forward at ASC, any voting GSR if you are not staying till the close of Area Business, please stop by and let me know that you are leaving so that Quorum can be adjusted accordingly. Thank you for your cooperation.

ILS, Bryan M

Secretary:

All is well with Secretary. I did attend CPRCNA this weekend and am here today straight from Ocean City—so my usual request that y'all state your names prior to speaking, motioning, or seconding comes with an extra "pretty please" today; I don't want to miss anything due to brain fog from travel.

Speaking of brain fog, I realized the other day that in the February 2025 minutes which were approved I did have a typo where the motions are numbered 2-25-1, 2-25-1, and 2-25-3. I'll be submitting a motion in new business to correct those numbers from 1, 1, 3 to 1, 2, 3 for accuracy.

I'll now pass around the sheet where you can sign up for the email list if you aren't already on it.

Finally, please remember to fully fill out your money orders prior to turning them in, including indicating how much is donation v literature and making sure they're signed.

ILS, PowPow

Questions for Secretary:

Mimi: I don't have an email.

PowPow: Get with me after the meeting so we can figure out an alternative.

Treasurer:

Hello family -

I apologize that I am not able to be at Area this month, however gifts of recovery have allowed me to instead be in service for my family as we are celebrating a holiday this weekend.

I haven't received any money requests ahead of today, so if there is money being requested, please email or call me so I can make arrangements to get you your reimbursement or fund request separately from today, or if it can wait until May ASC.

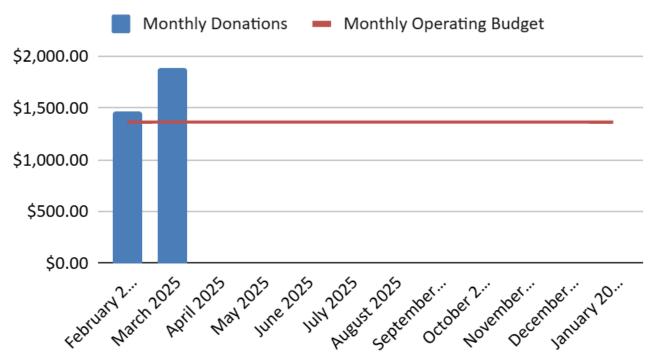
We have one outstanding check to CARNA that has not been cashed for \$9801.85. We have paid our monthly \$170 to Ample Storage.

We again have not been able to meet to get Brian added to the checking account. We have a very narrow window between 2:30 and 3pm to accomplish this as the bank appointments are only between 10-3 and work schedules have been prohibitive of accomplishing this.

ILS, Deb W

Vice-Treasurer:

Monthly Donations vs Operating Budget



Hey Family,

We are now fully into the new fiscal year and so far we are doing a good job of staying within budget. After passing the new budget, our new monthly operating budget is \$1,366.67. Donations last month totaled \$1,891.71. This amounts to a surplus of \$525.04 for the month and a cumulative surplus of \$621.47. I have included a graph with my report showing this information.

As a reminder, the treasurer is not here this month and I am not able to write checks. If there is an urgent matter that requires a check written, please get with me after area and we will try to figure something out.

If anyone has any questions or concerns about their budget or anything else related to NDANA treasury, please let me know. I am happy to sit down or arrange a meeting with you or your committee.

ILS, Scott M

See attachment "April NDANA Treasurer 2025 - Report.pdf"

RCM:

We did not meet in March and will be meeting next week on Sunday the 20th.

Next Saturday the 19th there will be a GSR assembly @ Central Rappahannock Regional Library Salem Church Branch.

2607 Salem Church Rd Fredericksburg, VA 22407 Rm 2 10:00-5:00

Regional Service Comm. 10:00 AM Holiday Inn Express Southpoint Fredericksburg VA

ILS, Linda C

RCM Alternate [pro temp]:

No report.

VRCC Director:

Hello Family

The VRCC has been busy. We elected Stephen P as our new policy chairperson. Tee T was reelected as vice treasurer. Our treasurer position is open.

I was appointed to chair the policy review committee; we have been meeting biweekly reviewing the host policy. There has been good participation and feel we are making good progress on a much-needed task.

The VRCC will be having a one-day retreat on May 3rd in Roanoke to work on policy and welcome new directors to the board. The regular VRCC business meeting will be held May 18th on zoom 12pm -4pm.

The 42nd AVCNA is doing well and are working hard to host the convention this coming January. Preconvention fliers should be out soon.

Bid guidelines for the 43rd AVCNA were mailed out to areas this past February. Bids are due at the May VRCC business meeting.

I would like to inform New Dominion that due to the new AVCNA rotation policy the 44th AVCNA will be back in Richmond January of 2028.

Thank you for allowing me to serve

ILS Jeff H

VRCC Alt. Director:

Hey all

Sorry I'm not there today. Dealing with some sickness.

The VRCC will be having a one-day retreat on May 3rd in Roanoke to work on policy and welcome new directors to the board. I am looking forward to attending and learning. The regular VRCC business meeting will be May 18th on zoom 12pm -4pm.

ILS

Mackenzie M

Policy:

All is well with Policy, I have noticed that we do not follow NDANA Service Agenda.

We should look to update one or the other to follow the policy.

Specifically the order we call for reports is out of order and Policy is still under Reports and not Subcommittee.

ILS

Nick M

Subcommittee Reports:

Campout:

All is well with Campout. We met last Tuesday to continue planning for our campout June 6-8. I have listed Jules' number below for any questions about reservations. Our next meeting is May 6th at Tomahawk Baptist Church 5:45pm we would love to see you there.

Jules- (443) 859-2908

In loving service, Andrew C

Hospitals & Institutions:

Hey Family,

We have 3 new facilities that are interested in having H&I meetings in their facilities. These include:

Diversion - CCAP (7000 Courthouse Rd Chesterfield, VA 23832), Unit 13 (6900 Courthouse Rd, Chesterfield, VA 23832), and Freedom Recovery Center in Bon Air (300 gateway center parkway, Richmond VA, 23235).

That being said, we are in desperate need of facilitators, co-facilitators, and speakers.

Current facilities:

Beaumont Prison every other Thursday 7-8 (need clearance) Mark C <u>jaws7658@gmail.com</u> VCBR Wednesdays 7-8 (need clearance) Mike "Monte" <u>livninthesticks@aol.com</u>
James River Juvenile every other Thursday 6:30-7:30 Chelsea R (need clearance)
chelsearndana@gmail.com

The Healing Place Friday 6:30-7:30 corbinaj@vcu.edu

Women's State Farm Work Camp 2nd and 4th Thursdays of the month 6:30-8 Linda (Need clearance) scootz44@yahoo.com

Please share this with your home groups and announce at meetings. Thank you.

ILS,

Chelsea R

Literature:

Hi Family,

All is going well with literature sub-committee.

- We had \$1,854.44 in sales this past month. We ran out of a number of items and I have adjusted some par levels accordingly.
- Our literature order totaled \$2,141.06 (\$2,101.67 was literature, \$39.39 for S&H)
- No sub-committee expenses this past month.

As mentioned in my last report, the NDANA Literature Sub-Committee will be hosting and facilitating another literature review. NAWS is revising "H&I Basics". The revision will be in three parts: Corrections, Treatment, and Committees. This upcoming review will focus on "Corrections". The review will be held on Saturday April 26th from 10:00 - 11:00 AM at Richmond Central Library. The event has been posted on www.rvana.org. I have let NDANA H&I Chair know and have requested this to be sent to Richmond and Tri-Cities H&I Sub-committee chairs as well. All addicts are welcome to participate.

Literature Pick of the Month - Sponsorship Book - \$9.80.

This book is focused on sponsorship in NA - its rewards and challenges, and its place in our day-to-day recovery. It attempts to present a snapshot of how our ever changing fellowship practices sponsorship today. The book holds a collection of our diverse experience on sponsorship, expressed through quotes on first hand experience. While the quotes do not represent NA as a whole, they do provide us an opportunity to grow and learn.

ILS, John M

Public Relations:

This Months activities:

- 1. Meeting lists printed.
- 2. Attended part of Unified PR subcommittee meeting
- 3. Updated plugins for RVANA and CAR-NA.org and all other sites on the regional Multisite tenant.
- 4. Troubleshooted issues with Meeting List Plugin on RVANA
- 5. Did meeting Closing Alerts
- 6. Did Phone Line Training April 5, 2-4pm at Libbie Mill Henrico Library. Purchased food for event.
- 7. Donated extra food to bingo night
- 8. Did a PR table at Chesterfield Community Corrections Alternative Program, gave away over 300\$ worth of literature and networked with Chesterfield/ Colonial Heights Social Services, gave business cards to them.

9. Starting to Prepare for the September 20 Unity Day Public Relations Cookout. All members of any Narcotic Anonymous service structure are invited to attend. This will be a day to introduce fellow addicts to the service structure

Last 30 Day Statistics

Phone Line

92 meeting lookups on the Regional Phone Line.

Total of 25 volunteer lookups, only 5 missed, 23 JFT, and 13 SPAD for Region

5 out of 5 Volunteer calls were successfully answered for New Dominion,

Website Traffic up, 3.1k users, 2.35k new users, 37.8K events.

ILS

Richard

Addendum: Richard indicated he will not be at ASC in May.

Outreach:

Hello Family,

I am returning the \$36.22 in money of the unused money Outreach received from area for the learning day. Please forgive me for not being here last area.

In loving service,

Esteban.

Thank you for allowing me to serve.

Special Events:

All is well with Special Events. Our bingo event last week went well, thanks to all for the support. We met today to discuss planning for the pool parties and pre-planning for the Brunswick stew.

ILS

John-Mark B

Questions for Special Events Chair:

Scott M: Do we know revenue for the event?

John-Mark: Yes, but our treasurer is out so I don't have those numbers at this time.

History [Ad Hoc]:

Still unable to meet due to illness of a member. Richmond Area may pick someone else to serve.

[No written report, the above is paraphrased from Linda C's verbal report.]

Welcomed New GSRs & Alt. GSRs

Home Group Reports:

A New Way to Live	In absentia
Donation:	0
Literature Order:	38.08
Special Needs:	None
Announcements:	None
In Loving Service,	N/A

A Spiritual Connection	Voting
Donation:	55.81
Literature Order:	32.20
Special Needs:	None
Announcements:	All is well at Spiritual Connection. We meet at 6:30pm on Saturdays. Come join us for a recovery filled meeting. An addict named Ben H will celebrate 14 years on May 3.
In Loving Service,	Robin B

A Simple Solution	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Another Chance	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Any Lengths	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service	

Atheists Recover Too	Voting
Donation:	0
Literature:	0
Special Needs:	None
Announcements:	None
In Loving Service,	Steve

Back Door Group	Reporting
Donation:	29.20
Literature Order:	108.80
Special Needs:	None
Announcements:	None
In Loving Service,	Matt C

Basic Text Recovery	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Building Bridges	Voting
Donation:	0
Literature Order:	0
Special Needs:	None
Announcements:	None
In Loving Service,	Jeff E

Clean Air	Voting
Donation:	60.00
Literature Order:	0
Special Needs:	None
Announcements:	None
In Loving Service,	Alan B

Clean Today	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Courthouse Freedom	Voting
Donation:	100.00
Literature Order:	0
Special Needs:	None
Announcements:	Thomas G celebrating 2 yrs Apr 18th Heather M will be celebrating 6 years on May 16th Charlie C will be celebrating his 1st year on May 30th
In Loving Service,	Thomas G

Crossroads	
Donation:	

Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Desire	
Donation:	
Literature:	
Special Needs:	
Announcements:	
In Loving Service,	

Fan Club Winner's Circle	Voting
Donation:	50.25
Literature Order:	147.25
Special Needs:	None
Announcements:	Shawna F 1 yr April 17th
	Cassie C 2 yrs May 1st
In Loving Service,	Cliff S

Find Your Tribe	Voting
Donation:	36.60
Literature Order:	24.40
Special Needs:	None
Announcements:	Diana S celebrates 5 years 5/4/25
	Nicole G celebrates 3 years 4/13/25
In Loving Service:	Whitney S

Friday Night Alive	Voting
Donation:	51.41
Literature Order:	11.70
Special Needs:	None
Announcements:	Fri Nite Alive will be meeting at a new location. Effective Fri, April 18, 2025, meetings will be at 2071 Buford Rd. Richmond, VA @ the Buford Road Christian Church
In Loving Service:	Mary R

Gratitude	Voting
Donation:	160.00
Literature:	0
Special Needs:	None
Announcements:	Amy J celebrates 8 years April 14.25 John P celebrates 4 years April 21.25
In Loving Service,	Matei C

Hanover Hope	Reporting
Donation:	0
Literature Order:	0
Special Needs:	In need of E, S, H. and members
Announcements:	Hanover Hope has a new start time, starting April 13, we will meet 6:30-7:30pm
In Loving Service,	Tina S

High Hopes	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Hope Fiends	Voting
Donation:	50.00
Literature Order:	52.25
Special Needs:	None
Announcements:	None
In Loving Service,	Seth H

H.O.W.	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Hug Dealers	Voting
Donation:	15.55
Literature Order:	84.45
Special Needs:	None
Announcements:	None
In Loving Service,	Tayvon M

I Can't We Can	Voting
Donation:	0
Literature Order:	73.10 (+30.80+11.40)
Special Needs:	None
Announcements:	None
In Loving Service,	Mimi B

It Works, How & Why	Voting
Donation:	75.00
Literature Order:	0

Special Needs:	None
Announcements:	None
In Loving Service,	K.K.

Just for Today	Voting
Donation:	0
Literature:	43.30
Special Needs:	None
Announcements:	None
In Loving Service,	Robert C

Just Steppin'	Voting
Donation:	4.60
Literature:	67.40
Special Needs:	None
Announcements:	None
In Loving Service,	Adam B

Keep Coming Back	Voting
Donation:	109.41
Literature:	80.59
Special Needs:	None
Announcements:	Deb W will be celebrating 24 years on Tuesday, April 22nd. Come out and see how this program works!
In Loving Service,	Pam K

Keeping the Faith	
Donation:	
Literature:	
Special Needs:	
Announcements:	
In Loving Service,	

Let the Healing Begin	Voting
Donation:	0
Literature:	0
Special Needs:	Trusted servants.
Announcements:	Need black key taggers! "" Trusted servants!
In Loving Service,	Esteban

Living Clean	Voting
Donation:	168.50
Literature:	126.50
Special Needs:	None
Announcements:	None
In Loving Service,	Brandon H

MFS	Voting
Donation:	0
Literature:	0
Special Needs:	In need of support w/ black key taggers
Announcements:	None
In Loving Service,	Joe W

Miracles Happen	Voting
Donation:	3.60
Literature Order:	26.90
Special Needs:	None
Announcements:	Katie will celebrate 4 years this Thursday
In Loving Service,	John M

Moment of Clarity	Reporting
Donation:	41.68
Literature Order:	36.32
Special Needs:	None
Announcements:	Rick B will be celebrating 20 years
	This Tuesday we will be celebrating NA will food and
	fellowship at 6:00pm meeting will start at 7:00pm
In Loving Service,	Joe H

MONA	Voting
Donation:	100.00
Literature Order:	12.10
Special Needs:	None
Announcements:	Francis will be celebrating 10 years on Monday 5/5
In Loving Service,	Demetrius W

New Connections	
Donations:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

No Matter What	Voting
Donation:	50.00
Literature Order:	0
Special Needs:	None
Announcements:	None
In Loving Service,	Trevor S

No Strings Attached	
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Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	
Not High Noon	Voting
Donation:	16.90
Literature Order:	37.10
Special Needs:	None
Announcements:	Richelle H celebrates 6yr - 4/28/25
In Loving Service,	Kris C
On Our Way	
Donation:	
Literature Order:	
Special Needs	
Announcements:	
In Loving Service,	
Outside the Walls	In absentia
Donation	0
Literature Order:	(20+3.80)
Special Needs:	None
Announcements:	None
In Loving Service,	N/A
	1
RAW Recovery	Reporting
Donation:	44.96
Literature Order:	37.63
Special Needs:	None
Announcements:	None
In Loving Service,	Craig E
	1
Recovery Rockstars	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	
	1
Riverside Recovery	Voting
Donation:	100.00
Literature Order:	0

Special Needs:

None

	Riverside Recovery is hosting a cookout after the meeting on May 11th at 11:30 food, fun, & Fellowship
In Loving Service,	Cam B

Serene Recovery	Voting
Donation:	0
Literature Order:	68.55
Special Needs:	None
Announcements:	We are in the East End on Thursday Nights
In Loving Service,	Emily V

Serenity of Farmville	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Show Me How To Live	Voting
Donation:	53.66
Literature Order:	0
Special Needs:	BLACK KEY TAGGERS
Announcements:	We meet Mondays @ 5:30
In Loving Service,	Chelsea R

Simplicity	Voting
Donation:	132.16
Literature Order:	15.84
Special Needs:	None
Announcements:	Chris T celebrates 43 years May 14th
In Loving Service,	Ed C

Spiritual Sisters	Voting
Donation:	0
Literature Order:	7.60
Special Needs:	General support
Announcements:	April 16th Olivia celebrates 1 year
In Loving Service,	Olivia L

Start Living	Reporting
Donation:	0
Literature Order:	129.20
Special Needs:	None
Announcements:	None
In Loving Service,	Ken C

Strength In Diversity	Voting
Donation:	13.81
Literature Order:	33.57
Special Needs:	None
Announcements:	Adam B, Katie G, Des R
	5/7
	celebrating 3 years
In Loving Service,	Taylor D

Sunday Hope	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Survivors	Voting
Donation:	239.20
Literature Order:	188.08
Special Needs:	None
Announcements:	Corey 7th 9 year
	Josh 7th 4 years
In Loving Service,	Eddie N

The Fellowship Meeting	Voting
Donation:	0
Literature Order:	28.08
Special Needs:	None
Announcements:	None
In Loving Service,	Emily G

Together We Can
Donation:
Literature Order:
Special Needs:
Announcements:
In Loving Service,

Veterans In Recovery	Voting
Donation:	6.91
Literature Order:	39.35
Special Needs:	None
Announcements:	None
In Loving Service,	Anthony A

Visions Without Limits	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

We Do Recover in King William	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Who's An Addict	Reporting
Donation:	0
Literature Order:	19.04
Special Needs:	None
Announcements:	None
In Loving Service,	Carson

Roll call by Vice Chair to establish quorum:

Total GSRs: 38

Voting GSR's Present: 32 Number needed to vote: 16

Quorum to pass: 21

Esteban G motioned to approve March 2025 minutes, Whitney S seconded. **March 2025 minutes approved.**

Old Business:

Motion 2-25-3: [read by Tina S]

Motion: To make Treasurer and Vice Treasurer two-year positions.

Intent: To have the treasury run smoothly. It takes a year to learn the position and a year to

keep it going smoothly.

Made by: Linda C (GSR Survivors)

<u>Seconded by:</u> Pam K (GSR Keep Coming Back) Whitney S motioned to vote, Esteban G seconded.

Motion did not pass.

Elections:

RCM Alternate:

Initially no nominees, no volunteers. Nick M read RCM Alt qualifications & responsibilities from current policy. Mary R volunteered. Thomas G seconded. Scott M motioned to closed nominations, Robin B

seconded. Mary R stated qualifications. Nick M asked if she ever left an NA position/commitment early. Yes, a GSR position when she left that homegroup. Esteban G motioned to vote. Chelsea R seconded. Mary R elected RCM Alternate.

Outreach Chair:

Bryan nominated Whitney S, Jeff E seconded. Whitney declined. Whitney nominated Esteban G. Cam B seconded. Esteban accepted. Nick M read Outreach qualifications & responsibilities from current policy. Thomas G nominated Selai A, Esteban G seconded. Selai A declined nomination, citing she did not meet all the qualifications. Scott M motioned to close nominations, Chelsea R seconded. Esteban G stated qualifications. Chelsea asked if he had served on Outreach before (yes, current chair). Ed C asked if he had ever stolen NA funds before. Esteban answered no. Whitney S asked if he had any other service commitments, he had 3. Chelsea R motioned to vote, Cliff seconded. Esteban was not re-elected. Upon his return to the room, Esteban was asked to pro temp and declined. Mary R motioned to reopen nominations, Chelsea R seconded. Robert C nominated Selai A, Jeff E seconded. Nick M provided the point of information that ASC can wave qualifications, so Selai's lack of experience on the outreach subcommittee is not necessarily a dealbreaker. Selai A stated qualifications. PowPow motioned to close nominations, Alan B seconded. Jeff E motion to vote, Tayvon M seconded.

Selai A elected Outreach Chair.

New Business:

Motion 4-25-1 [read by Bryan]

<u>Motion</u>: Amend Feb 2025 minutes so that the motions in new business are numbered correctly as 2-25-1, 2-25-2, & 2-25-3 instead of 2-25-1, 2-25-3

<u>Intent</u>: To correct the approved minutes to accurately reflect motion numbers.

Made by: PowPow (NDANA Secretary) Seconded by: Cam B (GSR Riverside)

Chelsea R motioned to vote, Thomas G seconded.

Motion passed.

Motion 4-25-2 [read by Bryan]

Motion: To delete H2 of AVCNA Bid guidelines to reflect updated AVCNA guidelines

Intent: To correct bid guidelines to reflect actual.

Made by: Nick M (NDANA Policy Chair)

Seconded by: Mary R (GSR Friday Night Alive)

Esteban G motioned to vote, Chelsea R seconded.

Motion passed.

Mary motioned to close. A number of people seconded. Chair made time for announcements before allowing for closure.

Announcements:

At 7 tonight at Living Clean Jeff H is celebrating 42 years.

Scott celebrates on May 26.

Reminder ASC is on 3rd Sunday next month.

Chelsea R motioned to close, Cam B seconded.

Meeting closed at 5:04pm with the Serenity Prayer led by Chelsea R.

ASC next meeting is May 18, 2025 at 3:30pm.