

RASCNA  
P. O. Box 26249  
Richmond, VA 23260

CHAIR – Jackie W.  
VICE CHAIR – Tré Y.

SECRETARY – Abbe J.  
TREASURER – Vonda R.

**MINUTES**

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**Date:** September 14, 2025      **Start time:** 3:02 pm      1213 Porter Street, Richmond, VA 23224  
\*\*\**(Mailing Address in Header Above)*

1. ASC Chairperson:      Open RASCNA with the Serenity Prayer
2. Chair Read:      Purpose  
12 Traditions:      Sammie  
12 Concepts:      Richard W.
3. Chair Read:
  - a. Are there any new GSR's? If so, please state your name and home group so that we can welcome you, then please go to the Outreach table. We would like to welcome:  

**Cahrell W., GSR - 7AM Wake Up**  
**Stephanie B., Alt. GSR - Hold On Pain Ends; H.O.P.E.**  
**Gina B., GSR - Sunday Spiritual**
  - b. It is a privilege for NA to use this facility for ASC. There is no eating or drinking in this room. We ask that all children remain under adult supervision, at all times. The space that has been rented to us consists of the meeting room, the bathrooms on this floor only, and the kitchen area where the Literature and Print Shop conduct NA business.
  - c. Are there any home groups here today that has information to present about their home group that can affect our primary purpose? For example, changing of meeting time and/or location; meeting changing due to holidays; any problems with addicts' behavior that could jeopardize a meeting space; meeting closings for any reason; or home group functions.

**Notes:**

All motions to change The Order of the Day must be turned in prior to the start of the business to be considered. Motions to change The Order of the Day turned in *after* the start of business, must be approved by the Chairperson to be considered. All changes to The Order of the Day must be heard and receive a majority vote of the GSR's before the change to The Order of the Day can happen.

**Changes To The Order Of The Day:**

**NONE**

**Timekeeper:** Abby J.

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4. **Attendance Roll Call of Groups:** Voting: 16      Reporting: 5      Absent: 7      Meetings: 2  
**Attendance Roll Call of Subcommittees:** Preset: 14      Absent: 1      Vacant: 5  
**TOTAL: 27 Groups / 2 Meeting(s)**

| Richmond Area Groups             |                              |                             | Meetings                |
|----------------------------------|------------------------------|-----------------------------|-------------------------|
| Voting                           | Reporting                    | Absent                      |                         |
| 1. Atmosphere Of Recovery        | 1. Clean And Serene          | 1. After The Drugs Are Gone | 1. In Times Of Illness  |
| 2. Church Hill Group             | 2. Easy Pace/Stepping Out    | 2. Clean Connection         | 2. White Flag (Present) |
| 3. East End Men's Rap            | 3. Hold On Pain Ends H.O.P.E | 3. For The Newcomer         |                         |
| 4. Freedom Group                 | 4. Simple Basics Of Recovery | 4. Growing In Recovery      |                         |
| 5. Good Orderly Direction        | 5. Women's Rap               | 5. Hope On The Hill         |                         |
| 6. Keeping It Simple In The A.M. |                              | 6. Never Alone              |                         |
| 7. Long Haul                     |                              | 7. New Birth                |                         |
| 8. Monday Reality                |                              | 8. Positive Thinking        |                         |
| 9. More Will Be Revealed         |                              |                             |                         |
| 10. New Beginnings               |                              |                             |                         |
| 11. Open Minds                   |                              |                             |                         |
| 12. Rainbow's End                |                              |                             |                         |
| 13. R.A.W. Recovery              |                              |                             |                         |
| 14. Shot Of Hope                 |                              |                             |                         |
| 15. Staying Clean                |                              |                             |                         |
| 16. Sunday Spiritual             |                              |                             |                         |

5. **Review and Approve Old Minutes:** August 10, 2025 accepted and approved.

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**6. Area Level Trusted Servants Reports:**

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|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>ASC Chair</b>      | <p>Good afternoon to all.</p> <p>Thank you for giving me this opportunity to serve the Richmond Area as your Chair. My prayer is that we can all band together for one purpose, to help our groups and subcommittees be the best they can for the betterment of NA as a whole.</p> <p>Since the election, during the last Area, I have attended the [Biannual] Treasurer's Audit, which was a partial audit because we did not receive all of the checkbook from the previous Chair. There were a few discrepancies found (see the Treasurer's report). I also went to the bank and became a signer on the Area account.</p> <p>In Loving Service,<br/>Jacklyn W.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Announcements:        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
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| <b>ASC Vice-Chair</b> | <p>Good afternoon everyone.</p> <p>I'd like to announce that the executive body of the Richmond area has had a good , orderly and structured transfer of service positions. I'd like to once again congratulate Ms Jackie and assure her that we will continue to work diligently to ensure that our area will continue to grow as we carry out the functions of our steps, traditions, and concepts. I'd also like to give a special thanks to Vonda and Carolyn on their newly elected service positions and look forward to working with you both in the near future. In addition Abbie, thank you for making sure our visit to the bank went well and that all persons who needed to be added to the account were added without incident.</p> <p>After meeting last month we had a few things we needed to get taken care of. First, as previously stated, Ms Jackie was added to the bank account as the executor and in addition Vonda was added as well. They will be the primary check signers going forward. Kim M's name was removed from the account successfully. We now have 4 trusted servants on the account who will be able to sign checks.</p> <p>After this event the Chair, myself, the Secretary, Treasurer and Asst. Treasurer met at the library to do an audit on the account from January this year up until last month's meeting. There were some discrepancies found during the audit which I'm sure Vonda will address; however I will briefly discuss one in particular. There was a miscellaneous cash withdrawal from the account made on 1-27-25 the day myself and the former chair Kim M opened the account in the amount of \$900. Upon inquiry and investigation done by the bank it was revealed to me by the bank manager that Kim M was the person who withdrew the \$900 shortly after we had departed on that same day. Now just so everybody is on the same page no one is permitted by our area to make cash withdrawals from our area account so this may be an issue. We also could not find and record or reason why this money was withdrawn from our account.</p> <p>Now, before anyone starts to jump to conclusions, I need to state that Kim has not been questioned, at least by me, for what exactly this withdrawal was for, therefore please please PLEASE leave all speculation and accusations out until we have had an opportunity to speak with her, after which time we will bring our findings back to the body and proceed as necessary, thank you all.</p> |

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|                         | <p>Lastly there is still a balance of \$3200 in the Cash App. Myself and Vonda will address this issue today, now that she has gained full access to the online bank info and can successfully take control over the cash app duties and transfer all funds herself.</p> <p>I appreciate all of the confidence you guys put in me to fulfill my duties and will continue to serve as selflessly as I possibly can.</p> <p>In Loving Service,<br/>Tre' Y.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
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| <b>Secretary</b>        | <p>Good afternoon everyone,<br/>I am an addict named Abbe.<br/>I would like to reiterate how important it is to not send anything Narcotics Anonymous related, to my personal email address.<br/>If you are not the GSR of the home group you are representing, when you sign in, please do not mark out the contact information of the GSR or Alt GSR.<br/>If changes need to be made when you sign in as a GSR, Alt GSR, or Trusted Servant, please please please write legibly.</p> <p>The Richmond Area is still in need of Trusted Servants:<br/>Assistant Secretary<br/>Print Shop<br/>Alt RCM<br/>VRCC Director<br/>Alt VRCC Director<br/>I petition each of you to announce this at your home group meetings, business meetings, celebrations, and events. Please lobby for support in the Richmond Area that we seek to serve diligently. Together we are a force and if we choose not to commit to the unity we speak of in our Traditions and Concepts, we greatly impact Narcotics Anonymous as a whole as our inevitable consequence.</p> <p>On August 17, 2025 I attended the Biannual Treasurer's Audit. I recorded the minutes and the details of that audit will be provided in our Treasurer's, Vonda R. and Chair, Jackie W.'s reports.<br/>ILS<br/>Abbe J</p> |
| Announcements:          | Abbe J., (804) 677-4737 Email: abbej.rascnasec@gmail.com                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
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| <b>Treasurer Report</b> | <p>Good afternoon ASC,<br/>I'd first like to say thank you for allowing me to serve as the Richmond Area Treasurer. I am both honored and humbled.<br/>An audit was held on 8-17-2025. In attendance were Jackie W. (Chair), Tre' Y. (Vice-Chair), Tyira H. (RACC Ad-Hoc Chair), Carolyn R. (Vice-Treasurer), Abbe J. (Secretary), and Vonda R. (Treasurer).<br/>Doing the audit there were three outstanding checks:<br/>Check #1297 for \$150.00 (5-18-25) CUMC<br/>Check #1298 for \$20.00 (5-18-25) CUMC<br/>Check #6001 for \$1,488.05 (7-13-25) Literature Order (cleared)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

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|                | <p>On January 27,2025 there was a miscellaneous debit from the account in the amount of \$900.00 and a blank check stub with no check attached #5394.</p> <p>The Vice-Chair will relinquish the money that is in Cash App in the amount of \$3,290.71 into the bank account.</p> <p>The temporary checks have been VOIDED checks #1304 to #1316.</p> <p>The ASC checkbook has been turned over from the Vice-Chair to the Treasurer after the audit was completed on 8-17-25.</p> <p>Monday, 8-18-25, we met at the bank to be added to the ASC bank account.</p> <p>In attendance were the Chair, Vice-Chair, Policy Chair, and the Treasurer.</p> <p>Finally, I will reconcile the August spreadsheet which will be available in my next report.</p> <p>August 2025<br/>Income \$1,249.25<br/>Expenses \$2,636.39<br/>Outstanding Check #6005 \$250.00.<br/>BANK BALANCE: \$28,487.37<br/>ILS,<br/>Vonda R.</p> |
| Announcements: | -See attachments for the banking statement, income & expense sheet, and profit & loss statement.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

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### 7. Group Reports:

|                                 |                                                                                                                                                                                                                                                                                                                                                                |
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| <b>After The Drugs Are Gone</b> | Donation: \$0.00      Literature Order: \$0.00                                                                                                                                                                                                                                                                                                                 |
| Report:                         | Absent<br>The home group is doing good but [we are] still in need of support. However, we will be keeping the doors open.<br>In loving service, Ashia                                                                                                                                                                                                          |
| <b>Atmosphere Of Recovery</b>   | Donation: \$0.00      Literature Order: \$0.00                                                                                                                                                                                                                                                                                                                 |
| Report:                         | All is well with Atmosphere of Recover. We continue to have several newcomers at each meeting. We have typically 40 to 50 members each week. We do have a few anniversaries in the upcoming weeks ANna C-17 years September 21st- Marlo 4 years September 28th and Savannah P 1 year October 5th<br>In loving service, Stephanie T.                            |
| <b>Church Hill Group</b>        | Donation: \$50.00      Literature Order: \$73.63                                                                                                                                                                                                                                                                                                               |
| Report:                         | The Churchill home group continues to carry the message of hope while hosting many newcomers weekly. An example of the message being received, the Churchill home group will be having three celebrations this month. Freda W. 8 years September 16th- Antonio B 3 years 23 of September and Stewart M 37 years September 30th<br>In loving service, Antonio B |
| <b>Clean And Serene</b>         | Donation: \$33.00      Literature Order: \$35.37                                                                                                                                                                                                                                                                                                               |
| Report:                         | The home group is doing well. We need speakers on Steps 1,2,and 3<br>In Loving Service, Dennis R                                                                                                                                                                                                                                                               |
| <b>Clean Connection</b>         | Donation: \$0.00      Literature Order: \$0.00                                                                                                                                                                                                                                                                                                                 |
| Report:                         | Absent; No Report                                                                                                                                                                                                                                                                                                                                              |
| <b>East End Men's Rap</b>       | Donation: \$16.46      Literature Order: \$108.54                                                                                                                                                                                                                                                                                                              |
| Report:                         | East End Men's Rap is doing well and steadily growing. An addict by the name of Grayson will be celebrating 1 year on September 26th and an addict named Greg N will be celebrating 4 years October 3 at 6:00pm Come witness these miracles.<br>In Loving Service, Leonard E.                                                                                  |
| <b>Easy Pace/Stepping Out</b>   | Donation: \$0.00      Literature Order: \$0.00                                                                                                                                                                                                                                                                                                                 |
| Report:                         | This is a new comer literature study meeting. Our group grows every Tuesday and Thursday, we also have old members to speak and share their experience, strength and hope on steps 1,2 & 3. We will also be celebrating this month with one of our home groups members 6-year anniversary Angie.<br>In Loving Service, Ronald                                  |
| <b>For The Newcomer</b>         | Donation: \$50.00      Literature Order: \$8.64                                                                                                                                                                                                                                                                                                                |
| Report:                         | Absent; No Report                                                                                                                                                                                                                                                                                                                                              |
| <b>Freedom Group</b>            | Donation: \$50.00      Literature Order: \$3.80                                                                                                                                                                                                                                                                                                                |
| Report:                         | Freedom Group continues to fulfill its primary purpose with 25-30 addicts in attendance weekly.<br>In Loving Service, Mira B.                                                                                                                                                                                                                                  |

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| <b>Good Orderly Direction</b>       | Donation: \$106.02      Literature Order: \$104.98                                                                                                                                                                                                                                                                                                                                                                                          |
| Report:                             | Good Orderly Direction continues to carry the message to the newcomer. We receive a lot of participants in treatment and our hope is that we help them stay clean one day at a time. Home Group's anniversary is November 7th. James J is celebrating 11 years no date to celebrate Rudy C. celebrates 18 years September 19th-Barbie H will celebrate 4 years no date and Robert T. 1 year on October 14.<br>In Loving Service, Charlie K. |
| <b>Growing In Recovery</b>          | Donation: \$0.00      Literature Order: \$0.00                                                                                                                                                                                                                                                                                                                                                                                              |
| Report:                             | Absent; No Report                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Hold On Pain Ends (H.O.P.E.)</b> | Donation: \$0.00      Literature Order: \$0.00                                                                                                                                                                                                                                                                                                                                                                                              |
| Report:                             | Hold on Pain Ends continues to grow in numbers. Welcoming many new comers and trusted servants including a new treasurer Mandy H. No anniversaries at the moment. Rotating format every Sunday at 4:30pm 6020 Midlothian Turnpike<br>In Loving Service, Stephanie B                                                                                                                                                                         |
| <b>Hope On The Hill</b>             | Donation: \$ 0.00      Literature Order: \$ 0.00                                                                                                                                                                                                                                                                                                                                                                                            |
| Report:                             | Absent; No Report                                                                                                                                                                                                                                                                                                                                                                                                                           |

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| <b>Keeping It Simple In The AM</b> | Donation: \$99.80      Literature Order: \$17.40                                                                                                                                                                                                                                                     |
| Report:                            | It Simple In the AM continues to deliver an atmosphere of recovery Mon-Friday 9am till 10:15am on a zoom platform. Come out and Join us!<br>In Loving Service, Prince R.                                                                                                                             |
| <b>Long Haul</b>                   | Donation: \$29.39      Literature Order: \$95.61                                                                                                                                                                                                                                                     |
| Report:                            | Long Haul Homegroup is doing well. Devonda G (8yrs) September 29th and Terry D (3yrs) October will celebrate multiple years of recovery. We still need speakers for our 1st Monday Speaker meetings. Please Contact Larry S or any homegroup member.<br>In Loving Service, Anthony P                 |
| <b>Monday Reality</b>              | Donation: \$3.83      Literature Order: \$91.17                                                                                                                                                                                                                                                      |
| Report:                            | All is well with Monday Reality. The homegroup anniversary meeting is on indefinite hold pending the finding of a suitable location.<br>In loving Service, Kelly M                                                                                                                                   |
| <b>More Will Be Revealed</b>       | Donation: \$0.00      Literature Order: \$0.00                                                                                                                                                                                                                                                       |
| Report:                            | All is well at MWBR. Our participants have remained between 35&40. The link is available on <a href="http://www.rvana.org">www.rvana.org</a> , as well as <a href="http://www.na.org">www.na.org</a> .<br>Tuesday 5:30 pm - 7:00 pm<br>Zoom ID: 851 3342 7803, PW: 111394<br>In Loving Service, MWBR |
| <b>Never Alone</b>                 | Donation: \$0.00      Literature Order: \$0.00                                                                                                                                                                                                                                                       |
| Report:                            | Absent; No Report                                                                                                                                                                                                                                                                                    |
| <b>New Beginnings</b>              | Donation: \$3.14      Literature Order: \$89.86                                                                                                                                                                                                                                                      |

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| Report:                          | New Beginning's home group is thriving, welcoming newcomers and growing at the Home Group. In Loving Service, Dallas T.                                                                                                                                                               |
| <b>New Birth</b>                 | Donation: \$0.00 Literature Order: \$0.00                                                                                                                                                                                                                                             |
| Report:                          | Absent;, No Report                                                                                                                                                                                                                                                                    |
| <b>Open Minds</b>                | Donation: \$0.00 Literature Order: \$0.00                                                                                                                                                                                                                                             |
| Report                           | We're doing well and attendance is 100 or better with about 90% newcomers. Calvin just celebrated his years this past week on September 8th. No more celebrations for this month. Our current meeting is still every Monday 7:30-8:45pm.<br>In Loving Service Jeffrey                 |
| <b>Positive Thinking</b>         | Donation: \$0.00 Literature Order: \$0.00                                                                                                                                                                                                                                             |
| Report:                          | Absent; No Report                                                                                                                                                                                                                                                                     |
| <b>Rainbow's End</b>             | Donation: \$8.27 Literature Order: \$31.91                                                                                                                                                                                                                                            |
| Report:                          | Homegroup is doing well. We are busy planning our 25th Anniversary for the homegroup in October. More details to come, all are welcome.<br>In Loving Service, Howard B.                                                                                                               |
| <b>R.A.W. Recovery</b>           | Donation: \$103.79 Literature Order: \$87.50                                                                                                                                                                                                                                          |
| Report:                          | RAW Recovery is doing well. 15-30 addicts per meeting. We meet on Wednesdays 7-8:15pm and Saturday 12-1:15pm. We still could use some support to help carry the message of recovery. An addict name Val will be celebrating 33 years on October 4th, 2025.<br>Loving Service, Mingo A |
| <b>Shot of Hope</b>              | Donation: \$27.56 Literature Order: \$42.44                                                                                                                                                                                                                                           |
| Report:                          | Shot of Hope is doing well. We have a couple of anniversaries in the month of September. Still looking for speakers for the 12 Steps, Concepts, and traditions.<br>In Loving Service, Gwen E.                                                                                         |
| <b>Simple Basics of Recovery</b> | Donation: \$97.00 Literature Order: \$0.00                                                                                                                                                                                                                                            |
| Report:                          | Simple Basics is growing everyday and getting more newcomers on a regular basis.<br>In Loving Service, Simple Basics                                                                                                                                                                  |
| <b>Staying Clean</b>             | Donation: \$18.38 Literature Order: \$17.60                                                                                                                                                                                                                                           |
| Report:                          | Staying clean home group is doing great. We welcome anyone seeking a new way to live. To come join us on this journey. Kevil W will celebrate 28 years on September 20th and Bobby L. will celebrate 18 years on October 25th.<br>In Loving Service, Jimmy W.                         |
| <b>Sunday Spiritual</b>          | Donation: \$50.00 Literature Order: \$44.00                                                                                                                                                                                                                                           |
| Report:                          | Sunday Spiritual is doing great, regular attendance is up. Homegroup is still organizing its service positions within the group. Addict name Khalil celebrates 9 years on 21st of September<br>In Loving Service Gina                                                                 |
| <b>Women's Rap</b>               | Donation: \$0.00 Literature Order: \$0.00                                                                                                                                                                                                                                             |

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| Report:                                     | This is a women's only meeting, which is growing each week. We are still in need of trusted servants and more experienced women to support and or to help to carry the message of recovery to the ladies.<br>In Loving Support Tiffany W. |                          |
|                                             |                                                                                                                                                                                                                                           |                          |
| <b>In Times of Illness (<i>meeting</i>)</b> | Donation: \$0.00                                                                                                                                                                                                                          | Literature Order: \$0.00 |
| Report:                                     | Absent; No Report                                                                                                                                                                                                                         |                          |
|                                             |                                                                                                                                                                                                                                           |                          |
| <b>White Flag (<i>meeting</i>)</b>          | Donation: \$0.00                                                                                                                                                                                                                          | Literature Order: \$0.00 |
| Report:                                     | Absent; No Report                                                                                                                                                                                                                         |                          |
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### 8. Area Trusted Servants' Reports:

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| <b>RACNA 3 Chair</b>    | <p>Hello family,</p> <p>I'm an addict and my name is Dennis.</p> <p>Once again, I would like to thank everyone for giving me the opportunity to be the Chair for RACNA 3. This past month, I have been going over a contract with Double Tree, at least three times, to try to get the best contract possible for our convention. I have discussed this with my team, the Vice Chair, the Policy Chair and several other members of the Subcommittees [for] RACNA 3. I have a final contract that I'm going to sign in the next couple of days. It's going to cost us roughly close to \$60,000 to have this convention. This is due to inflation going around in the world right now. I have a final contract right now. I'm having another discussion with the hotel this week. Hopefully, I can get [the cost] a couple of more dollars down. That's my intention. I will have at least three events at the convention: a comedy show, elegant dance, and a banquet. I hope the Area will give the convention the support it needs and help to sell some tickets. For these events, with your help, we can have a successful convention. Thank you once again.</p> <p>Our current balance is \$36,974. We have an event on 9-27-25 for a Speaker Jam and Dance at Greater Mt Moriah at 913 N First Street. [At the] Speaker Jam and Dance, there will be speakers from out of town and food will be sold at the dance. The cost is \$5 for tickets to the dance and I have tickets today.</p> <p>In Loving Service, Dennis R.</p> |
| Announcements:          | See Attached Flyer(s)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Policy</b>           | <p>Good afternoon everyone,</p> <p>Thank God for recovery. I want to express my sincere gratitude for the love of the fellowship and all the prayers during my absence. I am forever grateful.</p> <p>The printer for our new 2025 Guideline/Procedure handbook: We are still in the process of getting our printer looked at and come up with the cost to fix it. However, the NA website <a href="http://www.rvana.org">www.rvana.org</a> has a copy of the Guideline/Procedure.</p> <p>In Loving Service, Mason R.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Announcements:          | <p>2nd &amp; 4th Tuesday of the month on Zoom</p> <p>Meeting ID: 766-8244-6797 Password: 772646</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Public Relations</b> | <p>The RASCNA Public Relations Subcommittee continues to meet virtually on the 1st and 3rd Monday of each month at 6:00 P.M. You can visit our link at <a href="http://www.narva.org">www.narva.org</a>.</p> <p>Our purpose is to continue to develop and maintain valuable relationships with professionals and the public, to provide information about NA and inform the public that NA exists and offers recovery from the disease of addiction.</p> <p>Our website is managed by Howvard. The website includes but is not limited to upcoming events, meeting notes from all subcommittees, information on Tri-cities, New Dominion, and Richmond Area meetings. We also maintain a helpline; 1-800-777-1515. This hotline is staffed by volunteers that answer phones seven days a week.</p> <p><b>This week our meeting was centered around three specific topics:</b></p> <p><b>Service day Cookout-</b> All plans for the Unified Service Community Cookout are progressing. We urge all Subcommittees to participate. Each Subcommittee will be afforded an opportunity to speak on the specific area. Food will be provided. Please feel free to bring your tent, table, paraphernalia, and enjoy the day with us.</p> <p><b>When: September 20, 2025</b></p>                                                                                                                                                                                                                                                             |

CHAIR – Jackie W.  
VICE CHAIR – Tré Y.

SECRETARY – Abbe J.  
TREASURER – Vonda R.

## MINUTES

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|                 | <p><b>12:00-5:00 pm</b></p> <p><b>Where: White Bank Park</b><br/><b>Pavilion #1</b><br/><b>400 White Bank Rd</b><br/><b>Colonial Heights, VA 23834</b></p> <p><b>Recovery Fest</b> – The Unified Public Relations Subcommittee participated in the <b>21st Annual Recovery Fest on Saturday, September 6, 2025 at 2300 Dumbarton Road 23228</b>. Although we were rained out, we had an opportunity to speak to several organizations about the NA program and fellowship.</p> <p><b>NA Newsletter</b>- The Unified Public Relations Subcommittee has established a newsletter. Our hope is that this newsletter will add the information to benefit the NA community. Our plan is to promote upcoming events that are not covered by the website, e.g., open houses, specific homegroup events, personal and group anniversaries, and announcements. This forum will give all our members an opportunity to participate with motivational stories, uplifting poetry, and positive anecdotes. The newsletter will be distributed online only. A QR Code will be provided to access the document and for all submissions. In keeping with our primary purpose, we will publish the “Step for the month”, subcommittee meeting locations with times and information from the Step Working literature.</p> <p>The meeting ended with the Serenity Prayer<br/>In Loving Service, Norman W.</p> |
| Announcements:  | Please see flyer(s) on RVANA.ORG.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
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| <b>H&amp;I</b>  | <p>A. August 3, 2025 In-person meeting</p> <p>B. Attendance - 9 members</p> <p>C. Panel leaders gave their reports</p> <p>D. Panel coordinators gave their reports</p> <p>E. Old Business</p> <p>F. Voted in temporary Secretary until commitments is filled (Louis volunteered)</p> <p>G. Discussed [the need for] more women to get involved.</p> <p>H. New Business; How to get newer Narcotics Anonymous members to speak and get involved with H&amp;I.</p> <p>I. We have a new facility: State Farm</p> <p>J. Waiting on the vote to increase literature monthly amount and to have a reoccurring monthly literature order.</p> <p>K. September 3, 2025 ZOOM meeting</p> <p>In Loving Service, Craig E.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Announcements:  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
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| <b>Outreach</b> | <p>The Outreach Subcommittee continues to meet virtually on the 2nd and 4th Mondays at 6 pm. The Zoom link can be found on our website, <a href="http://rvana.org">rvana.org</a>. Anyone wishing to join us with their group's concerns or issues is welcome. The Subcommittee members are committed to orienting new GSRs and carrying out the Subcommittee's duties. On the 13th of August, 2025 an Outreach Visiting Team visited the Highland Park NA Home Group, located at 3080 Meadow Bridge in the North Side of Richmond, to determine if the group meets the requirements to join the Richmond Area. The group meets all requirements. It meets at a regular schedule time and place, uses approved NA literature only, complies with the 12 Traditions and incorporates the 12 Steps in carrying our message. The decision to join the Richmond Area, was a group conscious and all home group service positions are filled. We recommend that the Highland Park NA home group be accepted into the Richmond Area.</p> <p>The Outreach Subcommittee is preparing for its participation in the upcoming Unified Public Relations/Service Day Cookout on Sept. 20, 2025. The Tri-Cities PR Subcommittee is hosting this event. We</p>                                                                                                                                             |

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**MINUTES**

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|                                 | encourage all subcommittees to participate because all members of any Narcotics Anonymous service structure are invited to attend. This will be a day to introduce fellow addicts to the service structure.<br>In Loving Service, Outreach Subcommittee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Announcements:                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
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| <b>Special Events</b>           | <p>Our next event:<br/> What: Paint &amp; Sing<br/> When: November 15, 2025<br/> 6-10:00 pm<br/> Cost: \$10<br/> (Food will be sold during the event)</p> <p>The 3 venues:      Hatcher                      \$350<br/>                                  Leigh St.                      \$500 + \$150 Deposit<br/>                                  Moose Lodge                      \$600 + \$200 Deposit</p> <p>The Subcommittee agreed on Hatcher and the Karaoke DJ \$100.<br/> [We have included] our budget and once the flyer is voted on, we will [prepare] the flyer to go out next Area Service.<br/> In loving service, Waddell W.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Announcements:                  | See Attached Flyer(s)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
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| <b>Special Events Treasurer</b> | <p>Special Events has planned an event for November 15, 2025; Paint and Sing (Karaoke). The cost for the venue, security, food, and all needed supplies will require \$1100.00. A budget is attached.<br/> We are asking for approval of the funds this month. If approved today, we will wait until November Area to receive the check.<br/> In Loving Service, Mike D.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Announcements:                  | NONE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
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| <b>RCM</b>                      | <p>I attended Region on August 16th. Our Regional Delegate reported there are a few factors delaying NAWS's 2024 annual report. which are the following</p> <ul style="list-style-type: none"> <li>● 5 different offices with a new accounting system put in place</li> <li>● Building inventory in anticipation of Tariffs, everything has gone up and the price of goods will increase. There will be AT LEAST a THREE MONTH heads up</li> <li>● They were not shipping items between June 23rd and June 30th (their fiscal year ends in June 2025)</li> <li>● When NAWS met in May the "unofficial" recommendation was for the WCNA 2028 to coincide with NA's 75TH anniversary.</li> <li>● Another recommendation is for WCNA to be held every 5 years</li> <li>● The CAR will be available and posted on November 3rd</li> </ul> <p>VRCC is still in need of a Treasurer and are accepting bids for the 43rd AVCNA. which is to be held at Founders INN in Virginia Beach January 14th through the 17th, 2027.</p> <p>The Vacant positions on the Regional level are the following:</p> <ul style="list-style-type: none"> <li>● Vice Chair Secretary (Heather R is acclimated to Secretary Pro-tempt)</li> </ul> |

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**MINUTES**

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|                                                         | <ul style="list-style-type: none"> <li>Regional Delegate Alternate -Linda C nominated</li> <li>H&amp;I Chair</li> <li>Public Relations Chair</li> <li>Policy Chair</li> <li>Speaker Jam Chair</li> </ul> <p>MOTION:<br/>For the period between October 1, 2025 until February 1 2026 that the Central Atlantic Region Treasurer suspend donations to NAWS. After that time the 2026 RSC Budget should be active.<br/>- The intention of this motion is to allow the groups and Areas of Central Atlantic Region to discern clarity of the Region guideline RSC Guideline Section IX,4A,#8) regarding the calculation of contributions to NAWS.<br/><b>RSC Guideline Section IX,4A,8:After expenses are paid and prudent reserve is met, all remaining money will be donated to NAWS.</b><br/>(Plainly this motion is requesting that we suspend the active policy which outlined above.)<br/>In Loving Service, Simone W.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Announcements:                                          | NONE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
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| <b>VRCC</b>                                             | VACANT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Announcements:                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
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| <b>Literature</b>                                       | <p>The Literature Subcommittee is doing well.<br/>I have 2 members who are committed to service which makes things run a lot smoother. As far as I know, all orders are up-to-date. The Literature Subcommittee is asking for an increase.<br/>In Loving Service, Kevin W.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Announcements:                                          | Kevin.Williams6417@gmail.com                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
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| <b>Print Shop</b>                                       | VACANCY FILLED DURING ASC                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Announcements:                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
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| <b>Ad Hoc:<br/>Richmond Area Convention Corporation</b> | <p>The RACC Ad Hoc meets every 1st Monday 6:30pm, which is a time change via ZOOM. We have formed duties and responsibilities for the following Service Center Roles: Chair, Assistant Chair, Treasurer and Assistant Treasurer, Building Coordinator and Assistant Building Coordinator, Web Master and Assistant Web Master. All these positions will incur clean time requirements of 5 years. Experience in the feasible area of the positions which includes inside and outside of the fellowship. The service time for the first group of those who are selected to serve in the service center is suggested at 3 years due to the first year being a learning curve for the entire Area which will most likely entail vicissitudes, i.e., a change of circumstance(s) that is typically unpleasant, then on to the next group serving 2 years each. Upon completing this task, we will then move forward with creating a skeleton of how we propose the center will operate. This includes more details of what the service center will be used for. Outside our service boards and committees, which are all formed from the Richmond Area Service structure. You can submit any ideas or thoughts on this assignment to me via text at 804-833-1500 or by preferred email: <a href="mailto:tyirah@gmail.com">tyirah@gmail.com</a>. Please remember that the entire plans of the service center will go back to home groups when all the tasks are accomplished for this committee. Thank you for your time and for allowing us to serve.<br/>In Loving Service, Tyira H</p> |
| Announcements:                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

RASCNA  
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**MINUTES**

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**10. Money Matters:**

- a. **Motion:** To purchase double the amount of literature this month to get ahead of the tariffs that will affect the literature purchased from WSO reported by the RCM.  
**Intent:** To keep on track with orders so we will not incur back orders.  
**Made By:** Literature Subcommittee / Seconded by: NOT REQUIRED  
**RASCNA Vote:** 16 / 0 / 2 *PASSED goes back to Home Groups*
- b. **Motion:** To be reimbursed for paying for our PO Box at the post office in the amount of \$180.78.  
**Intent:** To be reimbursed.  
**Made By:** Vice Chair Tré Y./ Seconded by: NOT REQUIRED  
**RASCNA Vote:** 14 / 0 / 0 *PASSED*

**11. Old Business:**

**Guideline Motion**

- a. **Motion:** To amend the Guidelines & Procedures page 16 section 4 subsection fa as well as page 17 section 5 subsection 5a as they pertain to the literature stockpiles for the subcommittee and the facilitators. The majority of the facilities that H&I serves are short term facilities with many residents only there for appx. 90 days. Our area of H&I also serves correctional institutions that have strict policies regarding who can enter and what can be brought in. These updated stockpiles reflect the changing needs of the Richmond Area Hospitals & Institutions subcommittee and the facilities we serve.  
**Intent:** To ensure that the commitments taken on by this subcommittee are fulfilled to the best of our ability. As needs change within the subcommittee and the facilities we serve, updating RASCNA Guidelines & Procedures is vital.  
Concept # 1: To fulfill our fellowship's primary purpose, the NA Groups have joined together to create a structure which develops, coordinates, and maintains Services on behalf of NA as a whole.  
Concept # 11: NA funds are to be used to further our primary purpose, and must be managed responsibly.  
Changes to the subcommittee and facilitator stockpiles that the H&I subcommittee approved and voted on are as follows:  
1. The NA White Booklets H&I Edition will take the place of the NA White Booklets and the Behind the Walls Booklets  
2. The White "Just For Today" key tags will be the only key tags used and all other key tags will change to chips. This change is a cost saving change, key tags are \$0.56 per key tag while chips are \$0.40 per chip.  
3. The only other changes made to the stockpiles are the amounts of items already in use.  
**Made By:** Policy / Seconded by: NOT REQUIRED  
**RASCNA Vote:** 10 / 1 / 4 *PASSED brought back from Home Groups*
- b. **Motion:** To increase the H&I Subcommittee's monthly budget from \$232 to \$337.  
**Intent:** To ensure that the facilitators have the literature items needed as the subcommittee grows.  
Concept # 11: NA funds are to be used to further our primary purpose, and must be managed responsibly.  
**Made By:** Policy / Seconded by: NOT REQUIRED  
**RASCNA Vote:** 14 / 0 / 1 *PASSED brought back from Home Groups*
- c. **Motion:** To have a recurring H&I Subcommittee's literature order placed each month without needing to complete and turn in an order form to ASC. An order form may be turned into the ASC when a deviation from the recurring order is needed.  
**Intent:** Understanding that life is not always predictable, having a consistent order placed each month without needing to turn in an order form will help to ensure that the needs of the facilitators and the facilities we serve are met constantly.  
Concept # 1: To fulfill our fellowship's primary purpose, the NA Groups have joined together to create a structure which develops, coordinates, and maintains Services on behalf of NA as a whole.  
Concept # 5: For each responsibility assigned to the Service structure, a single point of decision and accountability should be clearly defined.  
Concept # 11: NA funds are to be used to further our primary purpose, and must be managed responsibly.  
**Made By:** Policy / Seconded by: NOT REQUIRED  
**RASCNA Vote:** 0 / 12 / 3 *NOT PASSED brought back from Home Groups*

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**MINUTES**

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- d. **Motion:** To add under C. Area policy (Guidelines), #10 to read as follows: To re-established a virtual platform with two accounts not to exceed \$50.00 in total that will enable home groups, and Area Service to host NA group meetings, subcommittee meetings, virtual speaker jams, workshops, learning days, and Area Service meetings in cases of emergency.  
**Intent:** To comply with the 5th tradition, each group has but one primary purpose- to carry the message to the addict who still suffers. The 7th tradition, every NA group ought to be fully self-supporting, declining outside contributions, and the 11th Concept, NA funds are to be used to further our primary purpose, and must be managed responsibly.  
**Made By:** Church Hill Home Group / Seconded by: REQUIRED  
**RASCNA Vote:** 0 / 0 / 0 \*\*\**Must be presented to Policy Subcommittee first*
- e. **Motion:** To add to Section 3C-2 under Outreach Duties a number “xxxi” to read as follows:  
“Add five of each key tag to the starter’s kit as part of the starter’s kit items.”  
**Intent:** To support new meetings in accordance with Tradition #5, Each group has but one primary purpose- to carry the message to the addict who still suffers.  
**Made By:** Outreach Subcommittee / Seconded by: NOT REQUIRED  
**RASCNA Vote:** 0 / 0 / 0 *Tabled*

**Procedural Motion**

- a. **Motion:** To add a temporary emergency check signer for 60 days.  
**Intent:** To support the Richmond Area as we seek to fill the Treasurer, Vice Treasurer, and Chair positions and to support our Policy Chair to allow Area business to be completed during Area Service.  
**Made By:** Policy / Seconded by: NOT REQUIRED  
**RASCNA Vote:** 19 / 0 / 0 *TABLED to be taken back to Policy Subcommittee*

CHAIR – Jackie W.  
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SECRETARY – Abbe J.  
TREASURER – Vonda R.

## MINUTES

### 12. Nominations and Elections

| <u>ELECTED</u>            |                                 |
|---------------------------|---------------------------------|
| <u>Name</u>               | <u>Position</u>                 |
| Doretta D.                | Print Shop                      |
| Lashanda C.               | Assistant Secretary Pro Tempore |
| <u>NOMINATIONS</u>        |                                 |
| <u>Name</u>               | <u>Position</u>                 |
| NONE                      |                                 |
| <u>VACANT</u>             |                                 |
| No nomination(s) received | Alternate RCM                   |
| No nomination(s) received | VRCC Director                   |
| No nomination(s) received | Alternate VRCC Director         |

***\*\*Please announce open positions and inquire for nominations at your home groups and return to the next ASC meeting with your group's conscience for nominations and elections, and/or nominee in attendance***

❖ Print Shop:

- o Nomination received: Doretta D.
  - Qualifications: She is willing, has 20 years clean, she sponsors, has a working knowledge of 12-12-12, and has experience in printing with her current employer.

| <u>Pros</u>                                                                                                                  | <u>Cons</u> |
|------------------------------------------------------------------------------------------------------------------------------|-------------|
| 1. <u>She has extensive service experience.</u><br>2. <u>She always fulfills her duties and responsibilities in service.</u> |             |

*Wins by acclamation*

❖ Assistant Secretary:

- o Nomination received: Lashanda C.
  - Qualifications: She has a sponsor, is the secretary of her home group, and she has a working knowledge of the steps.  
Motion to waive the clean time requirement  
Made By: Gina B. / Seconded by: Kelly M.  
**RASCNA Vote:** 13 / 0 / 0 *PASSED Pro Tempore*

| <u>Pros</u>                                                                                                                                                                                                     | <u>Cons</u>                                                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|
| 1. She is willing to serve so she can be ready to serve when the Secretary's term is over,<br>2. <u>She is active on Special Events and is very engaged and knowledgeable of the Guidelines and Procedures.</u> | 1. <u>She does not meet the clean time requirement of 2 years.</u><br>2. _____ |

CHAIR – Jackie W.  
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## MINUTES

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### 13. New Business:

#### Guideline Motion

Motion: To increase the 8% handling fee on the literature form to 12%.

Intent: In keeping with the 12% that WSO charges for ordering literature.

Made By: Policy / Seconded by: NOT REQUIRED

RASCNA Vote: 13 / 0 / 0 *PASSED* goes back to Home Groups

#### Procedural Motion

Motion: To have the Richmond Area Free Event in the month of September, which is “Recovery Month” each year, moved from July.

Intent: To ensure that we participate individually as an Area in “Recovery Month”.

Made By: Policy / Seconded by: NOT REQUIRED

RASCNA Vote: 13 / 0 / 0 *PASSED*

15. Next ASC Meeting: October 12, 2025 / 3:00pm / 1213 Porter Street, Richmond, VA 23224  
Date Time Place

### 16. Other Pertinent Announcements:

\*\*\*See attached Flyers

17. **Motion to Close with the Serenity Prayer**: Mingo A. / Seconded by: Antonio B. at 5:52 pm