

RASCNA Agenda

1213 Porter Street, Richmond, VA 23224 (no mail at this address)

Date _____ Start time _____ End time _____

1. **ASC Chairperson:**

Open RASCNA with the Serenity Prayer

2. **Purpose:**

The purpose of the Area Service Committee is to be supportive of our groups, and their primary purpose is to carry the message to the addict who still suffers. By bringing together our elected trusted servants to discuss issues affecting our local groups/meetings and assist with any concerns, we maintain the spirit of loving service and foster unity in the Richmond Area of Narcotics Anonymous.

12 Traditions _____

12 Concepts _____

3. **Chairperson Reads:**

a. Are there any new GSR's? If so, please state your name and home group so we can welcome you, then please go to the Outreach table.

b. It is a privilege for NA to use this facility for ASC. There is no eating or drinking in this room. We ask that all children remain under adult supervision at all time. The space that has been rented to us consists of this meeting room, the bathrooms on this floor only, and the back space that the literature and printshop space is located.

c. Any home group here today that has information to present about their home group that can affect our primary purpose? Examples: Changing of meeting time and/or location; Meetings changing due to holiday; Any problem with addicts' behavior that could jeopardize the meeting space; Meetings closing for any reason; Hime Group Functions.

Notes:

- All motions to change the order of the day must be turned in prior to the start of the business to be considered. Motions to change the order of the day, turned in after the start of business, must be approved by the Chairperson to be considered. All changes to the order of the day must be heard and receive a majority vote of the GSRS before the change to the order of the day can happen.

Changes to the order of day Yes No

- I appoint _____ to keep track of the time (5 – 8 minutes) that a motion can be discussed.

4. **Attendance Roll Call by Secretary:**

Groups: Voting _____ Reporting _____ Absent _____ Meetings Present _____ Absent _____

Trusted Servants: Present _____ Absent _____ Vacant _____

5. **Review and Approve Old Minutes:** (5 – 8 minutes)

6. **Reports from Area Level Trusted Servants:**

- a) Chairperson Report (3-5 minutes)
- b) Vice Chairperson Report (3-5 minutes)
- c) Secretary Report
- d) Treasurer Report (10-15 minutes)
- e) (RACC) Richmond Area Convention Chair

7. Group Reports (3-5 minutes each)

Financial information should be included in the Group Report for, but NOT TO BE READ on ASC floor (read and give your Group Report to the Secretary).

8. Subcommittee Reports 5-8 minutes each)

FOR REPORTS LONGER THAN 8 MINUTES, PLEASE HAVE A COPY FOR ALL THE GSRs, and report only the information that should be taken back to Home Groups. PLEASE email YOUR REPORT TO THE SECRETARY IF YOUR REPORT IS A PAGE OR MORE.

9. Attendance Sheet Has everyone signed up? If not, please do so now.

Start time _____ End time _____

- a) (H & I) Hospital & Institutions
- b) Literature
- c) Outreach
- d) Policy
- e) Print Shop
- f) Public Relations (PR)
- g) (RCM) Regional Committee Member
- h) Special Events
- i) Special Events Treasurer
- j) VRCC
- k) Ad Hoc Committee (if any)

10. **Money Matter Motions:** At this time, all request for money will be dealt with.

11. **Old Business** (NOTE: pros and cons on motions to be added in minutes) (30 minutes maximum; 5-8 minutes per motion)

- a) Vote on all motions including tabled motions, which were not heard at the last ASC meeting.
- b) Report on Nominations and Elections of Officers.

12. **Nominations and Elections**

- a) The Recognition/Thank you to the past Trusted Servants.
- b) Report on Group conscience issues voting on Area motions, Regional motions, and VRCC motions, which were sent back to Home Groups.
- c) Tabled Motions.

13. **New Business Motions** NOTE: Pros and Cons on motions are to be added in minutes. (15 minutes before the close of ASC, all business will end).

- a) Policy Procedure Motions (to be voted on today)

14. **Motions (Area, Regional, and VRCC) going back to Home Groups to be voted on.**

15. **Next ASC meeting -Date, Time, and Location:** _____ 3:00 PM 1213 Porter Street

Literature orders will be collected between 2pm – 2:59 PM ONLY NO EXCEPTIONS

Literature order pick up is AFTER ASC

16. **Other pertinent announcements** (Are there any NA related announcements that have not been heard)

17. **Motion to close with the Serenity Prayer:** Time _____ Motioned by: _____ and _____