

1/22/23, 2:01 PM

FW: Convention guidelines

**From:** [REDACTED]  
**To:** [REDACTED]  
**Subject:** FW: Convention guidelines  
**Date:** Fri, Jan 20, 2023 1:12 pm  
**Attachments:**

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**From:** Steve R [REDACTED]  
**Sent:** Friday, January 20, 2023 12:08 PM  
**To:** jeff h [REDACTED]  
**Subject:** RE: Convention guidelines

Great. Glad to be a resource.

Steve

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**From:** jeff h [REDACTED] <[REDACTED]@gmail.com>  
**Sent:** Friday, January 20, 2023 7:17 AM  
**To:** Steve R [REDACTED] <stever@na.org>  
**Subject:** RE: Convention guidelines

This is exactly what I was looking for.

Thanks  
Jeff

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**From:** Steve R [REDACTED]  
**Sent:** Thursday, January 19, 2023 4:02 PM  
**To:** [REDACTED]  
**Cc:** Johnny L [REDACTED]  
**Subject:** RE: Convention guidelines

Hi Jeff - Below is the information we have offered when asked about acquiring non-profit status. I hope it proves helpful.

Most NA groups and service committees have a default legal status, usually assigned by the government where they reside. In the USA, the most typical status of an NA group or service committee is an "unincorporated association of individuals." The Internal Revenue Service (IRS) created and assigned this designation.

The Fellowship of NA is a decentralized organization with no central authority. As Tradition Nine reminds us, accountability flows toward the groups. While NAWS maintains a 501c3 non-profit corporation, we cannot include other service bodies in that structure. Because of the complexities of creating and managing a 501c3 corporation, the vast majority of NA groups and most service committees do not attempt to for a non-profit corporation. Usually, those service committees that host large annual conventions or oversee a local service office form a 501c3. Forming a 501c3 requires drafting bylaws and articles of incorporation and creating a board of directors who become legally responsible for maintaining the corporation. Periodic reporting to the IRS is typically needed, and the corporation must register with the state agency that oversees