**1.**  **Date:**  Sunday, October 08, 2023, Start **time:**  3:00pm 1211 Porter Street, Richmond, VA 23224

**(*Mailing Address Above*)**

**2. ASC Chairperson:**

**Open:** Serenity Prayer

**Chair Read:** Purpose

**12 Traditions:** Ron B.

**12 Concepts**: Kim J.

**Chair Read:** Purpose, Privilege and Home Group Information

***a.*** It is a privilege for NA to use this facility. We must ask that all children remain under adult supervision at all times. The space that has been rented to us consist of the meeting room, NA Literature room, and the rest rooms.

***b.*** Any home groups here today that has information to present about their home group that can affect our primary purpose? For example, changing of meeting time and/or location; meeting changing due to holidays; any problems with addicts’ behavior that could jeopardize a meeting space; meeting closing for any reason; or home group functions.

**Home Groups/Area Concerns:**

* None

**Notes:**

All motions to change the order of the day must be turned in prior to the start of the business to be considered. Motions to change the order of the day turned in *after* the start of business must be approved by the Chairperson in order to be considered. All changes to the order of the day must be heard and receive a majority vote of the

**Change The Order Of The Day**

* None

**3. Timekeeper:** Solomon W.

**4. Attendance Roll Call Of Groups:** Open: **28** / Closed: **13** / Voting: **20** / Reporting: **4**/ Absent: **1** / Meetings: **3**

**Attendance Roll Call Of Subcommittees:** Present: **13** / Absent: **2** / Vacant: **5**

**TOTAL: 25 Groups / 3 Meetings**

| Richmond Area Groups | | | | | |
| --- | --- | --- | --- | --- | --- |
| Open | Closed | Voting | Reporting | Absent | Meetings |
| 1. Atmosphere Of Recovery 2. Church Hill Group 3. Clean & Serene 4. Clean Connection 5. East End Men’s Rap 6. Easy Pace/ Stepping Out 7. For The Newcomer 8. Freedom Group 9. Good Orderly Direction 10. Growing In Recovery 11. Hope On The Hill 12. In Times Of Illness 13. Keeping It Simple In The A.M. 14. Long Haul 15. Monday Reality 16. Never Alone 17. New Beginnings 18. New Birth 19. Open Minds 20. Positive Thinking 21. Rainbow’s End 22. Shot Of Hope 23. Simple Basics Of Recovery 24. Staying Clean 25. Sunday Spiritual | 1. A Vision Of Hope 2. Blackwell Recovery 3. Friday Freedom [meeting] 4. Friday Feelings/ Sunday Basic Text 5. Hold On Pain Ends H.O.P.E. 6. Miracles in Recovery 7. NA Sisters In Stride 8. Not In The Fan 9. Southside Recovery 10. Stepping On Sundays 11. T.G.I.F. 12. The Promise 13. We Do Recover | 1. Atmosphere Of Recovery 2. Church Hill Group 3. Clean & Serene 4. Clean Connection 5. East End Men’s Rap 6. For The Newcomer 7. Freedom Group 8. Growing In Recovery 9. Hope On The Hill 10. In Times Of Illness 11. Keeping It Simple In The A.M. 12. Long Haul 13. Monday Reality 14. New Beginnings 15. New Birth 16. Open Minds 17. Rainbow’s End 18. Simple Basics Of Recovery 19. Staying Clean 20. Sunday Spiritual | 1. Good Orderly  Direction  2. Never Alone  3. Positive Thinking  4. Shot Of Hope | 1. Easy Pace/ Stepping Out | 1. More Will Be  Revealed 2. Staying Clean  Together  3. White Flag |

**5. Money Matters:**

* None

**6. Old Minutes Reviewed:**

* Motion to approve minutes made by Kim J. and seconded by Deborah C.
* Minutes were approved unanimously.

**7. Executive Body Reports: October 8, 2023**

|  |  |
| --- | --- |
| **ASC Chair** | I apologize for my absence today. I have Covid and I am at home in quarantine for the next few days.  I had a lengthy conversation with the pastor of the church, and he has assured me that we have no need to worry about finding a new meeting space. The church hopes to have a long-standing relationship with RASCNA. We still need to be mindful of stains not getting on the carpet, especially in the hallway leading from the kitchen area.  I was informed by Ron B. that the printer was delivered this past Friday. I hope that it will be sufficient to handle all the needs of Area.  In Loving Service, Stephanie T. |
| Announcements: | Stephanie T., (804) 677-4395 Email: rascnaasc@metrorichna.org |
| **ASC Vice Chair** | Hi family,  I’m a grateful recovering addict named Kim.  I would like to thank Adriene G for her service in helping us with auditing the literature. It would have taken a lot longer without your help, so thank you.  As you all know the Area Chair walked out last month and would not return into the building to sign checks and instead signed checks outside of ASC. I was very disappointed in her behavior on the Area floor as well as her abruptly leaving ASC and not returning. When I returned home, I wondered if there were any consequences for her actions because it was very disruptive. There is something that can be done but since she will not be attending ASC today, I will wait until next month to bring it to ASC. As a member of Narcotics Anonymous I think her behavior sent the wrong message to all that witnessed it.  The Secretary and I did an audit with the Literature Chair of all the literature and although there was plenty of literature some of it was very old. We counted all of the literature, but we found the old literature to be irrelevant for the purpose of this audit. We also found that we were missing some literature that we need. For instance, we had one New Home group packet, and it was incomplete, we did not have any Outreach Resource booklets and A Guide to World Services in NA 2020-2023. I had two Excel spreadsheets prepared for today, but I was using a copy of Excel that my job allowed me to use and when I went to print the spreadsheets Excel requested a password, since it is Sunday, I was not able to call the office and get the password. I will send them to the secretary with my report and it will be included in the minutes.  I attended Public Relations subcommittee on Zoom, and we discussed another way to order literature, New Dominion Area Web master is developing a process that will allow everyone including us to order literature on the web. We also discussed a learning day PR chair should have more details.  I attended Policy subcommittee on October 21st and we discussed several changes that need to be made to the Guidelines and Procedures. There were only three members in attendance when I was there. If possible, please join us at the next Policy meeting so that your voice can count.  It has been brought to my attention that the Literature Chair is still delivering literature to home groups and the Print Shop Chair is putting together new home group packets outside of ASC. We do not conduct business outside of ASC. Please follow the Guidelines and Procedures.  I have taken the liberty of creating a literature order form on an Excel spreadsheet that will do the math for you. Anyone interested, please make a notation on you ASC report and we will ensure that you get a copy of the template. This will reduce the amount of time it takes to fill out the form and ensure that no mistakes are made providing you have the means to use it.  ILS, Kim M. |
| Announcements: | Kim M., (804) 528-8082 |
| **Secretary** | Hello Everyone,  Once again PLEASE, PLEASE, PLEASE sign in when you arrive at Area. It makes it easier and less confusing when I can look at the sheet and get an accurate count instead of sifting through the Group Report Forms to see how was or was not here.  I received a call from Jared W. who is the facilities coordinator with the church where Area and about 3 other groups are held. He was concerned about a rumor that we were in jeopardy of losing our meeting space here. He stated that he has no idea how that spread through NA as Pastor Shayne assured him that he never mentioned discontinuing our ability to fellowship here. Jared W. also forwarded me the emails that he received from Pastor Shayne which reads as follows: “Good Afternoon, I hope you all are doing well. We value the work that Narcotics Anonymous provides to the community and want to continue being a resource for recovery. In the spirit of cooperation, I am passing along some concerns of the church leadership at Central United Methodist Church. Please try to address these issues as best possible in your respective meetings.  1. Our custodian continues to notice new stains on the carpet the morning after meetings. Please reiterate that all drinks, including water, are to be consumed either in the kitchen or outside. We just cleaned the carpets again today.  2. We have recently been missing paper products from our kitchen and there are no outside organizations using our space at this point. The church has not been having meals in the past few months until a couple of weeks ago. Please let hospitality and party planners know they need to bring their own plates and plastic forks/spoons.  Thank you for your attention to these matters.  Pastor Shayne”  We are not now, nor were we ever, in jeopardy of losing our space at the church. In the spirit of responsibility it is wise if we do not put our spin on, or embellish, the facts about situations. It creates an atmosphere of confusion and distrust.  Thank you to Tyira H. for printing the Minutes so that I was able to hand deliver to those who requests their copies be mailed. Due to the lack of Area having a printer in to make copies I was unable to mail. Hopefully, this fiasco with the printer is resolved.  In Loving Service, Adriene G. |
| Announcements: | Adriene G., (804) 499-5105 |
| **Treasurer** | None |
| Announcements | Bridget C., (804) 909-3607. Email: [rascnatre@metrorichna.org](mailto:rascnatre@metrorichna.org)  See attachments for: bank statement, income & expense sheet, profit &loss statement.  **-Group, Member and Literature donations can be made at Cash App: $RASCNA** |

**8. Group Reports**: **October 08, 2023**

|  |  |
| --- | --- |
| **Atmosphere Of Recovery** | Donation $ 71.00 Literature $ 00.00 |
| Report | The home group is doing well. Cassandra B. will celebrate 33 years on October 29, 2023 at 1920  Fairmount Avenue.  In Loving Service, Cassandra B. |
| **Church Hill Group** | Donation $ 00.00 Literature $ 00.00 |
| Report | No literature order this month. Ray W. will celebrate 10 years on October 10, 2023. Lance will celebrate 4 years clean on Tuesday November 4, 202. 3The Church Hill Group will celebrate its 32nd year anniversary on Tuesday October 31, 2023. Dinner will be served at 5:P30 P.M. Come out and help us celebrate.  In Loving Service, Marjorie M. |
| **Clean & Serene** | Donation $ 27.85 Literature $ 57.15 |
| Report | Clean & Serene home group is doing well. We have one home group member celebrating, Mason R., 13 years on October 20, 2023. Come out and give him some support. On Thanksgiving Day, November 23, 2023 we will be having a speaker jam and dinner. Come out and hear a message of hope, food & fellowship.  In Loving, Kim J. |
| **Clean Connection** | Donation $ 21.00 Literature $ 44.10 |
| Report | The home group is doing well. We have a home group member, Denise C., celebrating 14 years on October 14, 2023 at 2:00 P.M.  In Loving Service, Lawrence S. |
| **East End Men’s Rap** | Donation $ 00.00 Literature $ 00.00 |
| Report | East End Men’s Rap is doing just fine, we can always use some support. A grateful recovering addict, Lloyd W., will celebrate on Friday October 27, 2023.  In Loving Service, Lloyd W. |
| **Easy Pace/Stepping Out** | Donation $ 00.00 Literature $ 00.00 |
| Report | No Report |
| **For The Newcomer** | Donation $ 00.00 Literature $ 00.00 |
| Report | The home group is coming along since we opened for the newer members. Trice B. will be celebrating 15 years November 14, 2023. The home group will be closed on November 7, 2023 for voting and any other voting days.  In Loving Service, Chanda S. |
| **Freedom Group** | Donation $ 27.00 Literature $ 60.48 |
| Report | Freedom Group continues to fulfill its primary purpose of carrying the message of hope and strength to the addicts that struggle. We also continue to see 40-50 people in attendance each week. We have no celebrations until December.  In Loving Service, Deborah C. |
| **Good Orderly Direction** | Donation $ 41.13 Literature $ 40.87 |
| Report | Good Evening Fam, I hope all is well. G.O.D. is doing very well. We have two celebrations. Barbie G. will celebrate 2 years on October 20, 2023 and Kim M. will be celebrating 30 years on November 10, 2023. Please come out and show them some love.  In Loving Service, Good Orderly Direction |
| **Growing In Recovery** | Donation $ 50.00 Literature $ 00.00 |
| Report | Growing In Recovery is continuing to thrive. We maintain an attendance of 30-40 people. A home group member, Charlean G. will celebrate 30 years October 14, 2023 and Keisha D. will celebrate her first year on October 23, 2023 at 12:00 P.M.-!:15 P.M.  In Loving Service, Solomon W. |
| **Hope On The Hill** | Donation $ 00.00 Literature $ 00.00 |
| Report | We are meeting at the TLC chapel. There are six home group members. The business meeting was conducted. I stated there was not a majority so Money Matters was all we could cover. We need to prepare a Grievance Outreach for overstepping duties.  In Loving Service, Barbara B. |
| **In Time Of Illness** | Donation $ 00.00 Literature $ 24.20 |
| Report | In Times Of Illness has been open over a month and we are in need of support. We have on celebration Mason R., 13 years, October 20, 2023 at 6:00 P.M. 1213 Porter Street.  In Loving Service, Mason R. |
| **Keeping It Simple In The A.M.** | Donation $ 00.00 Literature $ 00.00 |
| Report | Our group is doing well. We have 2-3 newcomers showing up daily. We continue to need support as we are a virtual group meeting from 9:00 A.M.-10:15 A.M. Monday-Friday.  In Loving Service, Prince R. |
| **Long Haul** | Donation $ 00.00 Literature $ 00.00 |
| Report | Long Haul group is thankful to meet every Monday night at 8:00 P.M. Among the 40-50 people each week, many are newcomers, from the community and rehab facilities. All persons are welcome to visit, to listen, to share.  In Loving Service, Ralph W. |
| **Monday Reality** | Donation $ 51.00 Literature $ 34.00 |
| Report | Good Afternoon, Monday Reality is doing well. Our 34th home group anniversary went well, and thank you to everyone who came out to celebrate with us.  In Loving Service, Simone W. |
| **Never Alone** | Donation $ 00.00 Literature $ 00.00 |
| Report | Still meeting on Zoom with approximately 50-70 newcomers weekly.  In Loving Service, Sterling P. |
| **New Beginnings** | Donation $ 55.33 Literature $ 167.82 |
| Report | New Beginnings is doing well. We still extend ourselves to new members. We welcome all that are interested in doing service and would like to be a part of a loving home group. If you would like to share your experience, strength and hope, one year of clean time is required to speak. 2023.  In Loving Service, Wanda W. |
| **New Birth** | Donation $ 50.00 Literature $ 00.00 |
| Report | First, I would like to apologize the the Area for New Birth home group not being able to submit a treasurer report due to our Treasurer being on vacation. New Birth continues to carry the message according to our Fifth Tradition. New Birth anniversaries are as follows: Leslie G. will celebrate 2 years on October 14, 2023; Donna R. will celebrate 22 years on October 21, 2023; Crystal M. will celebrate 1 year on October 28, 2023; Josh will celebrate 4 years on November 4, 2023; J. Caleb will celebrate 10 years on November 11, 2023.  In Loving Service, Edwina P. |
| **Open Minds** | Donation $ 00.00 Literature $ 00.00 |
| Report | Open Minds home group is adjusting. Carolyn C. stepped down as GSR and Ric E. stepped down as Alt. GSR. Rodney L. and Eli S. will celebrate 7 & 9 years in a double celebration on October 16, 2023. The meeting is staying consistent.  In Loving Service, Ric E. |
| **Positive Thinking** | Donation $ 28.40 Literature $ 44.60 |
| Report | Positive Thinking home group continues to grow and carry the message to the newcomer.  In Loving Service, Katelyn W. |
| **Rainbows End** | Donation $ 00.00 Literature $ 00.00 |
| Report | Rainbow’s End is doing well and continues to grow. A member, Lenyx H., will celebrate 1 year on November 10, 2023. Our home group anniversary is October 20, 2023 starting at 7:00 P.M.  In Loving Service, Erykah C |
| **Shot Of Hope** | Donation $ 06.80 Literature $ 40.20 |
| Report | Greetings to RASCNA. Shot Of Hope is doing well and continue to address the 12, 12 & 12. Usually there is approximately 30-40 members in attendance. We welcome all in the spirit of recovery. We also ask that members share their E, S, and H.  In Loving Service, Karen C. |
| **Simple Basics Of Recovery** | Donation $ 126.39 Literature $ 68.38 |
| Report | All is going well. We have an atmosphere of recovery. The 12 Steps and 12 Traditions are being upheld. We continue to meet Monday-Friday.  In Loving Service, Johnny J. |
| **Staying Clean** | Donation $35.70 Literature $ 00.00 |
| Report | Staying Clean continues to meet every Saturday at 5:00 P.M. at 1205 W. Franklin Street. We regularly have 25-30 people in attendance and we continue to carry our precious message. Bobby L. will be celebrating 16 years October 21, 2023 in the Annex.  In Loving Service, Kevin W. |
| **Sunday Spiritual** | Donation $ 00.00 Literature $ 00.00 |
| Report | Sunday Spiritual is doing well. We had another experienced member to join. We are in the process of structuring the home group with Policies and adding to our format.  In Loving Service, Anthony W. |
| **9. Trusted Area Servants Reports October 08, 2023** | |
| **RACNA II Chair** | None |
| Announcements | None |
| **RACNA Vice Chair** | I am an addict, my name is Dennis R. I am currently the Vice Chair of RACNA II convention for those of you that don’t know. The report for Area is RACNA just signed the hotel contract and the link will be available by the end of November to make reservations online and with the hotel.  We have an upcoming event on November 18, 2023 at 4000 Woody Drive. The time is 7:00 P.M. -11:00 P.M. Tickets are $15.00 and come with a meal. We ask that you please support your area. Also, we are working on a December event at the Robinson Theater for Saturday, December 30, 2023 from 7:00 P.M.-12:00 A.M.  We still have limited sizes of shirts available in white, pink and blue that you can contact Merchandise Chair and members of that committee for shirts.  We currently have $38,575.20 in the bank and with the help of our area we can continue to add more funds for our RACNA II convention on November 1-3, 2024.  In Loving Service, Dennis R. |
| Announcements | None |
| **H & I Chair** | Good Evening Fam,  I hope all is well. We will have a new facility that will open up to us starting 10/10/23. We are still in need of facilitators. We meet every 2nd Sunday, virtually, from 1:00 P.M.-2:00 P.M. On the 4th Sunday from 1:30 P.M.-3:00 P.M. right here at 1213 Porter Street. All are welcome to join.  In Loving Service, Tonya D. |
| Announcements | None |
| **Outreach** | Hi Family,  Outreach met with the new group, Hope On The Hill, we are still working things out. We also visited the group H.O.P.E to see how things are. We spoke with Adam G. and Chris. WE were expecting representation here today. Outreach is doing well. And still need new members. We me every 2nd & 4th Monday of the month at 6:00 P.M.  In Loving Service, Beverly D. |
| Announcements | None |
| **Ad-Hoc** | Hello Everyone,  All is well, nothing to report from Ad-Hoc. I spoke to a representative from the New Dominion area. They are still waiting to vote on a chair person of the area to create an Ad-Hoc subcommittee.  I am happy to report that the printer has arrived. We had to wait for the shipment of another printer which was delivered on October 5, 2023. The first printer was damaged during shipping and gad to be replaced. The first printer was a Konica Minolta Bizhub C55e copier/printer. The replacement is a Lexmark CX8160 color copier, fax, printer (refurbished), which is a newer and higher quality printer. There is a one year warranty on parts but no contract for repairs. There are several places we can call for repairs. We just have to research them, I did not. I made sure that the printer worked properly. We can set security as well, where there are codes for each subcommittee to print as we did in the past. If training is needed I can do that. I can also set up the network for printer sharing, if the Area needs that. If we decide to do that we will need to purchase internet capability.  In Loving Service, Ron B. |
| Announcements | See attached flyer for Product Description and Purchase Verification. |
| **Policy Chair** | Hello Family,  The Policy subcommittee is hosting our Guidelines and Procedures Workshop on Saturday, October. 21, 2023 from 12-2pm right here at 1213 Porter St. Lunch will be served at the end of the workshop. Please tell your friends, your sponsees, your home group members, and your family members. We look forward to seeing you all there.  Workshop Flyer: We had a flyer to present to the Area today but when I got here at 2:30pm I was told by the Print Shop Chair the newest printer was out of ink and we couldn’t make copies. They also said the old printer is no longer here.  Money Matter: To receive $200 to purchase items for the workshop.  Intent: To do what the Guidelines and Procedures has outlined.  Estimated Budget:  6 -1 Topping Pizza’s (Dominos) $15 each = $90.00  (the following items will be purchased at Wal Mart)  2 cases of 40 ct. bottled water $5.00 each = $10.00  3 -12 pk canned sodas $5.00 each = $15.00  100 pk paper plates $10 = $10.00  500 pk napkins $4.00 = $4.00  50 ct -9oz plastic cups $5.00 = $5.00  Donation to church = $25.00  Total-------------------------------------------------------------------------------------------------------------$164.00  Motion: To amend the Guidelines and Procedures on pg. 19, #3, section C, (current 1st statement becomes the 3rd statement) we would like to add:   1. When home groups close, all NA materials must be securely kept and easily accessible to the members for its reopening. 2. ASC will not provide Starter Kits to established home groups that have previously received one.   The purpose is to keep clarity in the Guidelines and Procedures.  The Policy Subcommittee would also like to address the actions taken at last ASC by the Area Chair and the Area Treasurer but will table them until both parties are in attendance.  I spoke with Sheila G. yesterday; she said she would send the money order for $75.13 in with someone today.  Our next Policy meeting will be this Thursday, Oct. 12th at 7pm here in this room at 1213 Porter St.  Thank you for allowing me to serve.  In loving service, Angel K.  Angel K. |
| Announcements | None |
| **Public Relations** | RASCNA Public Relations Subcommittee Report August 7, 2023. We thank all of you who continue to provide the Public Relations subcommittee with updates to meetings, event information flyers and volunteer for the helpline. We are thankful for our Area Vice-Chair’s visit with us.  Hopefully when you wish to find a meeting, you visit our website, www.rvana.org whereas you can find meetings based on weekday, city, groups, venue types, locations, zip codes and formats. It also includes google maps and wheelchair accessibility.  Now if you do not have access to a computer or you are driving around, then, you can just call 1-800-777-1515. Press #1 to talk to another addict, Press #2 to find a meeting and search by city or zip code. Meetings will be texted to you. Press #3 if you just need to hear the Just for Today daily meditation.  It is absolutely important that you keep us updated with any changes in your meetings times, locations, or format so we can make sure our meeting lists are updated accurately. The NA World Service Organization has made a decision to no longer keep a meeting list for the world. Instead of trying to maintain information for individual meetings in more than 140 countries, they will point people to local websites and phone lines. There are several ways to inform us of those changes. Of courses, you will need to include those changes in your reports at Area. Also, you can go to our website and under the “For Members” tab, there is a form that you can complete. Thirdly, you can email them to the PR subcommittee, [rascnaprc@metrorichna.org](mailto:rascnaprc@metrorichna.org).  We continue to meet with other PR members from the New Dominion and Tri-Cities Areas in a unified effort to provide the most accurate information on the meeting schedules and our website, www.rvana.org. We invite new members to join us on the 1st Mondays, 6-7:30pm virtually for book study meetings. The 3rd Mondays are being used to meet in a unified effort with the New Dominion and Tri-Cities subcommittee chairpersons. See the website for the zoom access information.  In Loving Service, Charles W. |
| Announcements | [rascnaprc@metrorichna.org](mailto:rascnaprc@metrorichna.org). |
| **Special Events Chair** | None |
| Announcements | None |
| **Special Events Treasurer** | Special Events is doing well. We only have one event coming up. It is a Halloween day dance on Saturday, October 28, 2023 from 4:0 P.M. -8:00 P.M. Tickets are still available for sale.  In Loving Service, Mike D. |
| Announcements | None |
| **RCM/Alt. RCM** | Vacant |
| Announcements | None |
| **VRCC** | All is well, nothing to report from the VRCC. There was a motion to increase pre-registration tickets to $25.00. The 25th AVCNA has been awarded to New Dominion, fundraising has started.  In Loving Service, Ron B. |
| Announcements | None |
| **Alt. VRCC** | Vacant |
| Announcements | None |
| **Literature Chair** | The literature arrived on time, it was stamped and inventoried. Guide To Local Services and The Group booklets were revised. The Vice Chair, the Secretary and I inventoried all literature.  In Loving Service, Bobby L. |
| Announcements | None |
| **Print Shop** | Hello Family,  I would like to thank Tyira H. for her help with the printing of all literature for today’s Area Service meeting. Also, thanks to Ron B. for assisting in obtaining f a printer for Area. On September 22, 2023 a printer was delivered. Upon unwrapping it was discovered to be damaged and not functional. On October 5, 2023 another printer was delivered. There was no cord or Operators Manual included. But it works. Ron B. has the invoice for printer. The model is Lexmark CX 8160. I was not aware until today that we will need 2 cartridges and paper for the printer. The cost for this is $300.00. We have to set up the necessary functions to successfully operate the printer. Also, when putting a starter package noticed the IP’s from World and Guideline & Procedures are totally different. I am not sure who should handle and correct this.  In Loving Service, Catherine S. |
| Announcements | None |

**10. Old Business:** None

**11. Nominations & Elections:**

|  |  |
| --- | --- |
| **ELECTIONS** | |
| Names | Position |
| Kevin W. | Literature Chair |
| **NOMINATIONS** | |
| Names | Position |
| None | None |
| **VACANT** | |
| No nominations received | Assistant Secretary |
| No nominations received | RCM / Alternate RCM |
| No nominations received | Alternate VRCC |
| No nominations received | Public Relations Chair |
| No nominations received | Literature Chair |
| No nominations received | Social Media Coordinator |

***\*\*Please announce open positions and inquire for nominations at your home groups and return to March’s ASC meeting with your group’s conscience for nominations and elections, and/or nominee in attendance.***

**12. New Business:**

A) Kevin W. nominated as Literature Chair in unanimous vote of 13/0/0.

B.) Nominations for: Area Chair, Print Shop Chair, Public Relations Chair, Alt. VRCC on December 10, 2023

**Procedural Motion(s):** None

**Guideline Motion(s):** To make an amendment to Guidelines & Procedures Page 19 #3 Section C stating:

1. When home groups close for any reason( pandemic, lack of support, loss of meeting space, etc.) all NA materials must be securely kept and easily accessible to the members for the reopening of the home group at later date.
2. ASC will not provide starter kits to established home groups that have previously received one.

**Intent:** To give clarity on the matter of closed meetings reopening and hold the home groups accountable for NA materials.

**Made By:** Policy Subcommittee

**Vote:**  Yes 9 No 0 Abstain 2

**Comment:** Take Motion back to home group for vote and adaptation on November 12, 2023

**Regional Motion(s):** None

**Next ASC Meeting:** November 12, 2023/ 3:00pm/ 1211 Porter Street, Richmond, VA 23224

Date Time Place

**14. Other Pertinent Announcements:**

* **See Attached Flyers**

**Motion to Close with the Serenity Prayer:** Kim J. / **Seconded by:** Marjorie M. at 5:24P.M.