**1.**  **Date:**  Sunday, November 12, 2023, Start **time:**  3:00pm 1211 Porter Street, Richmond, VA 23224

**(*Mailing Address Above*)**

**2. ASC Chairperson:**

**Open:** Serenity Prayer

**Chair Read:** Purpose

**12 Traditions:** Karen C.

**12 Concepts**: Val R.

**Chair Read:** Purpose, Privilege and Home Group Information

***a.*** It is a privilege for NA to use this facility. We must ask that all children remain under adult supervision at all times. The space that has been rented to us consist of the meeting room, NA Literature room, and the rest rooms.

***b.*** Any home groups here today that has information to present about their home group that can affect our primary purpose? For example, changing of meeting time and/or location; meeting changing due to holidays; any problems with addicts’ behavior that could jeopardize a meeting space; meeting closing for any reason; or home group functions.

**Home Groups/Area Concerns:**

* None

**Notes:**

All motions to change the order of the day must be turned in prior to the start of the business to be considered. Motions to change the order of the day turned in *after* the start of business must be approved by the Chairperson in order to be considered. All changes to the order of the day must be heard and receive a majority vote of the

**Change The Order Of The Day**

* None

**3. Timekeeper:** Woodrow H.

**4. Attendance Roll Call Of Groups:** Open: **28** / Closed: **13** / Present: **24** / Absent: **2** / Meetings: **2** / Voting: **24**/ Reporting: **2**

**Attendance Roll Call Of Subcommittees:** Present: **15** / Absent: **1** / Vacant: **4**

**TOTAL: 26 Groups / 2 Meetings**

| Richmond Area Groups | | | | | |
| --- | --- | --- | --- | --- | --- |
| Open | Closed | Voting | Reporting | Absent | Meetings |
| 1. Atmosphere Of Recovery 2. Church Hill Group 3. Clean & Serene 4. Clean Connection 5. East End Men’s Rap 6. Easy Pace/ Stepping Out 7. For The Newcomer 8. Freedom Group 9. Good Orderly Direction 10. Growing In Recovery 11. Hope On The Hill 12. In Times Of Illness 13. Keeping It Simple In The A.M. 14. Long Haul 15. Monday Reality 16. More Will Be Revealed 17. Never Alone 18. New Beginnings 19. New Birth 20. Open Minds 21. Positive Thinking 22. Rainbow’s End 23. Shot Of Hope 24. Simple Basics Of Recovery 25. Staying Clean 26. Sunday Spiritual | 1. A Vision Of Hope 2. Blackwell Recovery 3. Friday Freedom [meeting] 4. Friday Feelings/ Sunday Basic Text 5. Hold On Pain Ends H.O.P.E. 6. Miracles in Recovery 7. NA Sisters In Stride 8. Not In The Fan 9. Southside Recovery 10. Stepping On Sundays 11. T.G.I.F. 12. The Promise 13. We Do Recover | 1.Unknown | 1.Unknown | 1.New Beginnings  2.PositiveThinking | 1. Staying Clean  Together  2. White Flag |

**5. Money Matters:**

* Motion: To get an additional $3.20 to monthly budget of Treasurer, which is $10.00, to buy stamps.

Intent: To fulfill my duties as Treasurer.

Made by: Bridget C./ Seconded by: Denise C.

Passed: 19/0/0

**6. Old Minutes Reviewed:**

* Motion to approve minutes made by: Unknown
* Minutes were approved: Unknown

**7. Executive Body Reports: October 8, 2023**

|  |  |
| --- | --- |
| **ASC Chair** | Good Afternoon Family,  I just want to take this time to apologize to the Area for my behavior the last time I was here. It was inappropriate of me to raise my voice, walk out and then sign checks outside of Area. I was wrong and deeply regret it. Again, I apologize and hope that you all can forgive me. I will graciously accept any consequences that you all see fit.  In Loving Service, Stephanie T. |
| Announcements: | Stephanie T., (804) 677-4395 Email: rascnaasc@metrorichna.org |
| **ASC Vice Chair** | None |
| Announcements: | Kim M., (804) 528-8082 |
| **Secretary** | None |
| Announcements: | Adriene G., (804) 499-5105 |
| **Treasurer** | TREASURER REPORT  November 2023  Hi Family, I am an addict named Bridget C,  Attached for your review is the October 2023 bank statement, along with a report for this month and the last two months. I would like to apologize again to the area for not being able to turn in my report last month due to an error that I found after I had already arrived at Area. I met with the Vice Chair Kim, M., and we created a new report. I provided all these reports because I wanted to start with a report that I knew was correct. Please let me know if you have any questions. I am hoping that the new report is better for everyone to read as it is much easier to do and more sufficient.  Income for October was $2.107.98, and expenses were $1,790.06 and $2.038.66 in outstanding checks.  I attended the Policy workshop last month and per policy I should be giving the months donation total for the month before leaving area and therefore all literature orders and home group donations need to be turned in by the start of area, not after area has already started. Please pass this on the GSR’s. This is to assure that I am able to abide by policy.  I will be requesting $13.20 this month to purchase stamps.  ILS, Bridget C. |
| Announcements | Bridget C., (804) 909-3607. Email: [rascnatre@metrorichna.org](mailto:rascnatre@metrorichna.org)  See attachments for: bank statement, income & expense sheet, profit &loss statement.  **-Group, Member and Literature donations can be made at Cash App: $RASCNA** |

**8. Group Reports**: **October 08, 2023**

|  |  |
| --- | --- |
| **Atmosphere Of Recovery** | Donation $ 60.06 Literature $ 00.00 |
| Report | Loving and caring home group who carries a message of hope each week.  In Loving Service, Jasmine W. |
| **Church Hill Group** | Donation $ 00.00 Literature $ 00.00 |
| Report | The Church Hill Group is thriving and inviting more newcomers into the fellowship. Two new members were added to the home group. Lance O. will celebrate 4 years this Tuesday. Come grow in recovery with the Church Hill Group  In Loving Service, Marjorie M. |
| **Clean & Serene** | Donation $ 24.30 Literature $ 25.70 |
| Report | The group is doing well and hosting a Speaker Jam November 23, 2023 at 12:00 noon until 12:00 midnight. Food will be served a 5:00 – 7:30 P.M. All donations are welcomed.  In Loving, Dennis R. |
| **Clean Connection** | Donation $ 17.66 Literature $ 00.00 |
| Report | The home group is doing well. We are having a lot of newcomers attending. Also, we have 5 new home group members. Kelvin S. will be celebrating 26 years November 18, 2023. Come out and show your support.  In Loving Service, Aaron M. |
| **East End Men’s Rap** | Donation $30.00 Literature $ 00.00 |
| Report | East End Men’s Rap is well and steadily growing in attendance.  In Loving Service, Leonard E. |
| **Easy Pace/Stepping Out** | Donation $ 00.00 Literature $ 00.00 |
| Report | Easy Pace is growing. We are seeing between 20-25 members weekly.  In Loving Service, Norris L. |
| **For The Newcomer** | Donation $ 00.00 Literature $ 00.00 |
| Report | The home group is doing well and Trice B. will be celebrating 15 years Tuesday.  In Loving Service, Chanda S. |
| **Freedom Group** | Donation $ 34.36 Literature $ 35.64 |
| Report | Freedom Group continues to fulfill its primary purpose weekly with 40 plus people in attendance weekly. We look forward to the upcoming Speaker Jam for Thanksgiving on November 23, 2023 from 12: 00 noon-12:00 midnight. Come out and help us fellowship.  In Loving Service, Deborah C. |
| **Good Orderly Direction** | Donation $ 124.87 Literature $ 84.13 |
| Report | The home group is doing well. Friday November 17, 2023 Marilyn W. celebrates 28 years. Friday December 1, 2023 Derick R. celebrates 25 years. Food will be served between 6:00-7:15 P.M.  In Loving Service, Kim M. |
| **Growing In Recovery** | Donation $ 131.38 Literature $ 303.50 |
| Report | Growing In Recovery is doing well. We continue to have plenty of support with about 30-40 people each meeting. Ladonna T. will celebrate her first year November 20, 2023 and Mr. Joe will celebrate 16 years on November 27, 2023.  In Loving Service, Solomon W. |
| **Hope On The Hill** | Donation $ 00.00 Literature $ 00.00 |
| Report | We are meeting at the TLC chapel. We are growing in recovery. We are in need of support as our Secretary has left the group.  In Loving Service, Barbara B. |
| **In Time Of Illness** | Donation $ 00.00 Literature $ 00.00 |
| Report | Attendance is picking up. We meet from 3:00-4:15 P.M.  In Loving Service, In Times Of Illness |
| **Keeping It Simple In The A.M.** | Donation $ 00.00 Literature $ 00.00 |
| Report | Keeping It Simple In The A.M. continues to welcomers newcomers almost daily. We average 30+ members in attendance. We are open Monday-Friday from 9:00-10:15 A.M.  In Loving Service, Prince R. |
| **Long Haul** | Donation $ 00.00 Literature $ 38.02 |
| Report | Long Haul home group is doing well. We are still maintaining 40-50 people every meeting. Please come and support our home group at 8:00 A.M. every Monday.  In Loving Service, Larry S. |
| **Monday Reality** | Donation $ 11.90 Literature $ 35.33 |
| Report | Good Afternoon, Monday Reality is doing well and growing. Our home group member Norman W. is celebrating 25 years on November 27, 2023. Come out and help him celebrate.  In Loving Service, Simone W. |
| **More Will Be Revealed** | Donation $ 21.00 Literature $ 00.00 |
| Report | All is well at MWBR. We are still utilizing the Zoom platform for our meetings. The ID: 851 3342 7803/ PW: 111394. We meet every Tuesday from 5:30-7:00 P.M. We have been consistently averaging 20-25 addicts attending from RVANA, outside of VA, and outside of the United States as we are listed on NAWS. We have had some well-informed speakers every Tuesday sharing on the Traditions and Concepts of the respective month. Nina Mc will celebrate 31 years on November 21, 2023.  In Loving Service, MWBR |
| **Never Alone** | Donation $ 00.00 Literature $ 00.00 |
| Report | Hello everyone. We are still on Zoom, still averaging 50-60 newcomers weekly on Wednesdays at 7:00 P.M. We need trusted servants and support.  In Loving Service, Sterling P. |
| **New Beginnings** | Donation $ 00.00 Literature $ 00.00 |
| Report | No Report |
| **New Birth** | Donation $ 272.05 Literature $ 182.05 |
| Report | Good Evening Family, the New Birth home group continues to carry the message and hold the door open for the newcomers. Janet C. will celebrate 14 years November 25, 2023. Shawn B. will celebrate 1 year on December 2, 2023. Tom B. will celebrate 17 years on December 9, 2023. New Birth will celebrate their group anniversary on December 16, 2023 from 9:00 A.M.-3:30 P.M. with more information to follow next month at Area Service.  In Loving Service, Edwina P. |
| **Open Minds** | Donation $ 00.00 Literature $ 00.00 |
| Report | Open Minds home group is doing fine. Ric E. was voted in as GSR and Sarah H. was elected as Alt. GSR. Warren J celebrates 6 years tomorrow.  In Loving Service, Ric E. |
| **Positive Thinking** | Donation $ 00.00 Literature $ 00.00 |
| Report | No Report |
| **Rainbows End** | Donation $ 00.00 Literature $ 00.00 |
| Report | The group is doing well. Our home group anniversary in October was well received. Several members celebrated in October as well. We continue to welcome anyone on Fridays at 9:00 P.M.  In Loving Service, Howvard B. |
| **Shot Of Hope** | Donation $ 39.26 Literature $ 20.74 |
| Report | The Shot Of Hope home group meets Thursdays 6:30 P.M. at 22 E. Leigh Street. We are a Step, Tradition and Concept meeting. The home group is doing well usually there are approximately 40 members in attendance. This meeting is a book study meeting with a huge number of newcomers. We welcome all members to share E, S, H. Morgan S. will be celebrating 3 years on November 30, 2023.  In Loving Service, Karen C. |
| **Simple Basics Of Recovery** | Donation $ 74.36 Literature $ 123.34 |
| Report | Simple Basics meets Monday through Friday from 9:00- 10:15 A.M. All is going well. We have We’ve added ‘Pass The Mic’ and a speaker to our format on Fridays. The group is doing good with 12-20 addicts attending daily.  In Loving Service, Johnny J. |
| **Staying Clean** | Donation $00.00 Literature $ 00.00 |
| Report | The home group is doing well. We have no problems. There are no anniversaries. We average 25-30 people in attendance regularly. Our meeting is on Saturdays at 5:00 P.M.  In Loving Service, Shon R. |
| **Sunday Spiritual** | Donation $ 55.00 Literature $ 84.57 |
| Report | Sunday Spiritual is doing well. We are structuring out home group to be in alignment with the Traditions and Concepts. We have one anniversary this month, Dee R. will celebrate 2 years on November 19, 2023. Sunday Spiritual voted 9/0/1 regarding the Guideline Motion amendment.  In Loving Service, Anthony W. |
| **9. Trusted Area Servants Reports November 12, 2023** | |
| **RACNA II Chair** | Good Evening RASCNA Family,  Thank you, family, for your continued support of the convention you guys voted to have. It is imperative that we understand our roles and responsibilities. It is the goal of RACNA to raise funds to finance and conduct the Area’s convention through various committees. Fundraising & Entertainment is one of those sources. F&E is hosting an event on December 30, 2023 and Special Events has decided to have an event on December 31, 2023. We should be mindful of scheduling events that conflict with other events as we are not in competition with ourselves. Both bodies are important to the Area in the respective forms of service. If the respective Chairs of each committee are having issues corresponding with the other that can be easily resolved through the Vice Chairs and Chairs of that body of service. The Robinson Theatre is secured for December 30, 2023 from 11:00 A.M.- 12:00 P.M. which is a great opportunity for both bodies to come together and put on an event for the New Year. This will benefit us all. It will also eliminate members from having to choose which event they will support or from stretching their dollars further than what they have already done. So, let us create a space and time to have that conversation and come together in unity. The next event hosted by F&E is a Jersey Dance on November 30, 2023 from 7:00-11:00 P.M. at 4000 Woody Drive. Tickets are $15.00 in advance, $20.00 at the door with food included.  Registration is currently $25.00 in person and $27.00 online for the convention. The price increases to $35.00 in person and $37.00 online beginning January 1, 2024. Don’t delay, register now. Forms are located on the table with the information.  If you love hats or need a gift for an anniversary, may I suggest that you purchase a beanie or a baseball cap for our Merchandising Committee. Beanies are $15.00 and come in black, navy blue and grey. Baseball caps come in black, royal blue and khaki.  The Programming Subcommittee needs speakers for the convention. All speakers must have the suggested clean time prior to submission. Main speakers need are required to have 10 years clean with an audio version of them speaking. Workshop speakers need 5 years clean. They meet every 1st Tuesday via Zoom at 7:00 P.M. ID: 774 7061 1936/ PW: 1022 or contact Richard W. (804) 248-6756.  Arts & Graphics is having an artwork contest for the design of the Convention theme. Although the theme has been chosen, we are still open to ideas submitted with an artwork entry. The theme is currently ‘When At The End Of The Road’ and artwork is needed for it. The winner will get 1 registration package, 1 T-shirt, and 1 banquet ticket. The deadline is March 2, 2024.  The Executive Body for the convention is hosting a raffle for only $10.00. The winner will receive 2 nights at the Marriott Hotel, 1 registration package, 1 T-shirt, and 1 ticket for Friday and Saturday night events.  The finalization for the reservation link and code for rooms at the Marriott Hotel is almost near. The planning for the paid events is ending and the final flyer will be ready for distribution on the website and copies will be available by December 1, 2023 or sooner.  All subcommittees could use assistance. Primarily the Convention Information, Hotels & Hospitality, and Merchandising. Please see the flyer on the table for details.  A huge thanks to the Richmond Area for allowing me to serve.  ILS, Tyira H. |
| Announcements | None |
| **RACNA Vice Chair** | None |
| Announcements | None |
| **Policy** | Hello Family,  The motion that went back to home groups in October passed 10-1-4  Nominations needed:  Alt. VRCC, Area Chair, Area Vice Chair, Print Shop Chair, RCM, Alt. RCM, Public Relations Chair.  Nominations were made for:      Area Vice Chair - Tonya D. Nominated by Deborah C. / Seconded by Norris L.      Print Shop Chair –Bobby L. Nominated by Simone W. / Seconded by Ric E.  The Policy Subcommittee is meeting every 2nd and 4th Thursday, via Zoom at 7pm.  Today I am handing in the original receipts and the money orders to the Treasurer.   * 1. Pizza $85.10; Water $9.07; Paper Plates & Napkins $3.98; 2 Money Orders $.46 each = $.92. The money orders are $25.00 for a donation to the church for allowing us to do the workshop and $75.93 returned to the Area. Totals $200.00   We have a new Literature Chair and he has asked that we remind the body that all literature orders and money orders must be turned in to the Treasurer by 3:00pm. Orders turned in after the start of business will not be filled until the following month.  At last month’s Area Service meeting, it was brought to my attention that the Starter Kits we offer in the Guidelines and Procedures differ from the one that comes from World. I have made copies of the two comparison sheets for everyone to view, as I will be making a motion on this matter later.  Comparison sheets: p. 19, #3 Outreach Subcommittee, Section c. 1  $55.88 Policy or $21.67 World; ordered individually. We are paying $34.21 more. We can purchase 3 starter kits from world ($21.60) for the same price as purchasing everything individually in that starter kit.  Literature order forms, Area Guidelines and Procedures, Sample Home Group Meeting Format and Sample Business Meeting Format are all on the website and can be printed at home. Also, the 7 readings can be printed as a PDF of line.  We are paying at least $34.21 more than world purchasing these items to give to home groups.  Concept 11 states - NA funds are to be used to further our primary purpose and must be managed responsibly.  Motion: Guideline Motion (Goes back to home groups) p. 19, #3 Outreach Subcommittee, Section c. 1  Starter Kits be ordered from World, as is to be given to New Meetings.  Intent: Stay consistent with World and save the Area money and literature, in accordance with Concept 11.  Motions: **(Both will be revised and brought back to Area in Dec.)**  Procedure Motion p. 30 – Chair; Vise-Chair; Treasurer   * + 1. Trusted Servants requiring signers of the Area’s checks must be responsible for getting with the other signers within 25 days of being voted in to position to get added to the banks records as a signer. This will allow those voted into position the ability to sign checks at the following Area Service.   Intent: To allow those voted into these positions the ability to sign checks at the next area service meeting.     * + 1. In the event that all signers are not present during Area Service to sign checks, financial business with not take place until the follow area service if all signers are then in attendance. Signers must be present for the duration of Area Service in order to sign checks. They cannot be called in to sign checks for business they are not present for.   Intent: To be sure checks are only signed during the business portion of area and insure there is knowledge of what the checks are being signed for.  Policy will be meeting on the 2nd and 4th Thursday’s at 7-8:00pm via zoom.  Meeting ID: 766-8244-6797; PSWD: 772646  In Loving Service, Angel K. |
| Announcements | See attachments for: Starter Kit Comparison Sheets |
| **H & I Chair** | Good Evening Fam,  I hope all is well. H&I is doing an excellent job of carrying the message to those addicts that still suffer. We are in need of more facilitators. The clean time requirement is 9 months for all facilitators.  In Loving Service, Tonya D. |
| Announcements | None |
| **Outreach** | Good Afternoon Family,  Our Outreach Chair, Beverly D., was involved in an accident on the way to this meeting. She is fine. Please inform the trusted servants in your groups that we are here to assist and support your groups. We meet every 2nd & 4th Monday of the month at 6:30 P.M. If any GSR is in need of support we are here at 2:30 P.M. before Area Service. I suggest that GSR’s and trusted servants read collectively Tradition 2, Tradition 5, Concept 4 and Concept 5 in order to foster unity within the group. If Hope On The Hill is struggling with meeting attendance, or any group for that matter, I suggest that they formulate a flyer to pass on to other groups in order to get the word out.  In Loving Service, Beverly D. |
| Announcements | None |
| **Ad-Hoc** | None |
| Announcements | None |
| Announcements | See Attachments for: Starter Kit Comparison Sheets |
| **Public Relations** | The Chair and Vice Chair positions are vacant. The PR Committee is continuing to meet regularly for the Area and monthly with New Dominion and Tri-Cities Public Relations to ensure we have communication and assist each other in carrying the message through the Metro area. Our next Phone Line Workshop is tentatively scheduled for early December. The website is being updated as information is provided.  In Loving Service, Howvard B. |
| Announcements | [rascnaprc@metrorichna.org](mailto:rascnaprc@metrorichna.org). |
| **Special Events Chair** | First, I would like to apologize for not realizing the second Sunday came so fast and I missed attending Area in October. The Halloween Dance was not as we hoped, but it happened with more newcomers in attendance. In the future we plan to have events with a better time frame. It is hard to put on events when Fundraising & Entertainment feels they have precedence over Special Events. They plan something every month which causes conflict and refuse to communicate. Also, this church needs to be made aware that Special Events meets here on the 1st & 3rd Saturday from 2:00-3:00 P.M.  In Loving Service, Waddell W. |
| Announcements | None |
| **Special Events Treasurer** | Tickets sold and receipts totaled $1,050.53. The change from the $1,100.00 was $42.09. This came to a total of $1,092.62 which profited us $101.00 in the 50/50 Raffle. We replaced $7.38 to bring back the $1,100 which left us with a balance of $38.62 to split with Area in the amount of $19.31 each. Money orders for 4 came to $4.30.  In Loving Service, Mike D. |
| Announcements | None |
| **RCM/Alt. RCM** | Vacant |
| Announcements | None |
| **VRCC** | None |
| Announcements | None |
| **Alt. VRCC** | Vacant |
| Announcements | None |
| **Literature Chair** | Thanks to the Area for the nomination. It has been a good first day. I am requesting $60.00 from Area for supplies.  In Loving Service, Kevin W. |
| Announcements | None |
| **Print Shop** | Hello Family,  We have a new copier. I ordered the toner for the copier. It was defective. The cost of the toner was $200.34. The paper was $112.34, totaling $312.68. I need to be reimbursed $12.34. The nomination for Print Shop Chair is next month. I nominate Bobby L. Ron B. has a contract for servicing the copier. He needs to provide Area with a copy of the contract. Car Report will be printed next month.  In Loving Service, Catherine S. |
| Announcements | None |

**10. Old Business:** A.) Kevin W. nominated as Literature Chair in unanimous vote of 13/0/0.

B.) Nominations for: Area Chair, Print Shop Chair, Public Relations Chair, Alt. VRCC on December 10,   
 2023.

The motion that went back to home groups in October passed 10-1-4

Nominations needed:

Asst. Secretary, Alt. VRCC, Area Chair, Area Vice-Chair, RCM, Alt. RCM, Public Relations Chair.

**11. Nominations & Elections:**

|  |  |
| --- | --- |
| **ELECTIONS** | |
| Names | Position |
| None | None |
| **NOMINATIONS** | |
| Names | Position |
| Tonya D. | Vice Chair |
| Bobby D. | Print Shop Chair |
| **VACANT** | |
| No nominations received | Assistant Secretary |
| No nominations received | RCM / Alternate RCM |
| No nominations received | Alternate VRCC |
| No nominations received | Public Relations Chair |
| No nominations received | Social Media Coordinator |

***\*\*Please announce open positions and inquire for nominations at your home groups and return to March’s ASC meeting with your group’s conscience for nominations and elections, and/or nominee in attendance.***

**12. New Business:**

A) The motion that went back to home groups in October passed 10-1-4

Nominations needed:

B) Asst. Secretary, Alt. VRCC, Area Chair, Area Vice-Chair, RCM, Alt. RCM, Public Relations Chair.

**Procedural Motion(s):** None

**Guideline Motion(s):**

**Motion:** To order Starter Kits from World to give to new meetings

**Intent:** To stay consistent with World and save the Area money and literature in accordance with Concept 11.

**Made By:** Policy Chair (No vote, passed back to home groups.)

**Motion:** To allow Ad –hoc to read report after roll call.

**Intent:** To allow Ad-hoc to read report and close the Ad-hoc.

**Made By:** Ron B.

**Vote:** Passed 15/0/0

**Regional Motion(s):** None

**Next ASC Meeting:** December 10, 2023/ 3:00pm/ 1211 Porter Street, Richmond, VA 23224

Date Time Place

**14. Other Pertinent Announcements:**

* **See Attached Flyers**

**Motion to Close with the Serenity Prayer:** Kim J. / **Seconded by:** Marjorie M. at 5:24P.M.