**1.** **Date:**  Sunday, February 11, 2024 Start **time:**  3:00pm 1213 Porter Street, Richmond, VA 23224

 **(*Mailing Address Above*)**

**2. ASC Chairperson:**

 **Open:** Serenity Prayer

 **12 Traditions:** Kimberly S.

 **12 Concepts**: Sarah S.

 **Chair Read:** Purpose, Privilege and Home Group Information

 ***a.*** It is a privilege for NA to use this facility. We must ask that all children remain under adult supervision at all times. The space that has been rented to us consist of the meeting room, NA Literature room, and the rest rooms.

 ***b.*** Any home groups here today that has information to present about their home group that can affect our primary purpose? For example, changing of meeting time and/or location; meeting changing due to holidays; any problems with addicts’ behavior that could jeopardize a meeting space; meeting closing for any reason; or home group functions.

**Home Groups/Area Concerns:**

* Monday Reality is requesting that all who attend their meeting, on Monday February 12, 2024, refrain from using the main entrance door. The door located to the right of that entrance is how members will need to access the building on this day. The meeting will be held upstairs and there should be a home group member and/or sign outside directing everyone.

 **Notes:**

All motions to change the order of the day must be turned in prior to the start of the business to be considered. Motions to change the order of the day turned in *after* the start of business must be approved by the Chairperson in order to be considered. All changes to the order of the day must be heard and receive a majority vote of the

**Change The Order Of The Day**

* None

**3. Timekeeper:** Marjorie M.

**4. Attendance Roll Call Of Groups:** Open: **29** / Closed: **13** / Voting: **16** / Reporting: **8** /Absent: **2** / Meetings: **3**

 **Attendance Roll Call Of Subcommittees:** Present: **12** / Absent: **1** / Vacant: **6**

**TOTAL: 26 Groups / 3 Meetings**

| Richmond Area Groups |
| --- |
| Open | Closed | Voting | Reporting | Absent | Meetings |
| 1.Atmosphere Of Recovery2.Church Hill Group3.Clean & Serene4.Clean Connection5.East End Men’s Rap6.Easy Pace/Stepping Out7.For The Newcomer 8.Freedom Group9.Good Orderly Direction10.Growing In Recovery11. Hold On Pain Ends (H.O.P.E.)12.Hope On The Hill13.In Times Of Illness14.Keeping It Simple In The A.M.15.Long Haul 16.Monday Reality17.More Will Be Revealed18.Never Alone19.New Beginnings20.New Birth21.Open Minds22.Positive Thinking23.Rainbow’s End24.Shot Of Hope25.Simple Basics Of Recovery26.Staying Clean 27.Sunday Spiritual | 1.A Vision Of Hope2.Blackwell Recovery3.Friday Freedom [meeting] 4.Friday Feelings/ Sunday Basic Text6.Miracles in Recovery7.NA Sisters In Stride8.Not In The Fan9.Southside Recovery10.Stepping On Sundays11.T.G.I.F.12.The Promise13.We Do Recover | 1.Atmosphere Of Recovery2.Church Hill Group3.Clean Connection4.East End Men’s Rap 5.Easy Pace/Stepping Out6.Good Orderly Direction7.Growing In Recovery 8.Keeping It Simple In The A.M.9.Monday Reality10.More Will Be Revealed11.New Beginnings12.Open Minds13.Rainbow’s End14.Shot Of Hope15.Simple Basics Of Recovery16.Staying Clean | 1.Clean & Serene2.For The Newcomer3.Freedom Group4. Hope On The Hill5.In Times Of Illness6.Long Haul7.New Birth8.Sunday Spiritual | 1.Never Alone2.Positive Thinking   | 1.Hold On Pain Ends (H.O.P.E.)2.Staying Clean Together3.White Flag  |

**5. Money Matters:**

* None

**6. Old Minutes Reviewed:**

* Motion to approve minutes made by: Hadiyah H. / seconded by: Simone W.
* Minutes were approved 16/0/0

**7. Executive Body Reports: February 11, 2024**

|  |  |
| --- | --- |
| **ASC Chair** | Hi family, I am a grateful recovering addict, and my name is Kim M. First, I want to thank the home groups and GSR’s for electing me as the ASC Chair. I will do my best to serve the Richmond Area Service Committee (RASC) as best I can. I would also like to welcome Catherine as our New Vice-Chair of the ASC; I am looking forward to serving with her and serving all of you. As elected Chairperson of RASC, I would like to ask all of you to please give the floor person the same respect you yourself want and deserve. If you must talk, please remove yourself from the meeting space and when done please return we need you. It is hard to discuss Area business when members are having private conversations.I spoke with the Treasurer, and it has been brought to our attention that we can no longer just change signatures as all banks have a new protocol. We have to sign up with the State Corporation Commission (SCC). I have already checked to see if Richmond Area Service Committee of Narcotic Anonymous Corporation name is available, and it was, for how long I cannot say. I was not able to reserve the name because it incurs a fee. We will also have to give the bank a copy of our minutes. Thes are new rules and regulations that all banks are following. I am not sure how this will affect us or how we will determine whose name we put this corporation under. It must have a real person name to do this. It also requires an annual fee. We (Beverly, Bridgete, Denise, Catherine, and I) started conducting the treasurer’s audit. We will complete the audit at next ASC.ILS, Kim M. |
| Announcements: | Kim M., (804) 528-8082 Email: rascnaasc@metrorichna.org |
| **ASC Vice Chair** | Hi family, I would like to thank the Area Service for allowing me to be of service as the Area Vice Chair. Since last Area Service I attended both the Richmond Public Relations and Unified Public Relations subcommittees. The Richmond are PR needs a Chair. Please take this back to your home groups and bring back a nomination to Area Service in March. The Public Relations Subcommittee consists of Richmond, New Dominion, and Tri-Cities PR subcommittees. I also attended the Outreach Subcommittee. All is well. I attended the Policy Subcommittee and there will be important information presented today from Policy and Outreach Subcommittees. Being that Area did not have an RCM or Alternate RCM representative we were unable to vote on the Conference Agenda Report (CAR). The need for an RCM and Alternate RCM is listed in our table of elections. Everyone that signed for ‘A Guide To Local Services’ will need to return their copy. I apologize but they were distributed in error. If you wish to obtain a copy the cost is $7.50 plus 8% sales tax which totals $8.10. Only the Chair and Vice Chair of the Area Service Committee receives a free, updated copy in accordance with Policy.The Treasures’ audit was started but not completed today. ILS, Catherine S. |
| Announcements: | Catherine S., (804) 938-2499 |
| **Secretary** | Please sign in on the sheets located at the Outreach table at the front. The Minutes were absolutely sent out to ‘everyone’ on February 5, 2024, at approximately 7:30 P.M. Pastor Shayne of the Central United Methodist Church sent an email that reads as follows: “Dear NA leaders, hope you all are well. We continue to pray for the service you provide to the community. Just wanted to make a simple request. When you make contributions to CUMC please put the envelope under our secretary’s door. It is the door in the hallway opposite the men’s restroom and water fountain. The door is labeled ‘Secretary’. Thank you very much, Pastor Shayne.”In Loving Service, Adriene G. |
| Announcements: | Adriene G., (804) 499-5105 |
| **Treasurer** | Hi Family, I am an addict named Bridget C. I would like to start by apologizing for not being able to provide a report and for my absence in January. I was sick the whole week before Area and did not have a report to send with the Assistant Treasurer Denise C. I would like to thank her for providing me with everything needed to complete the spreadsheet and for stepping up. Attached for your review is the December 2023 and January 2024 bank statement along with a report for both months. Please let me know if you have any questions.Income for December was $2,736.41, expenses were $2,730.33 and outstanding checks were $559.54 in. Income for January was $4,496.19, expenses were $1,491.75 and outstanding checks were $2,319.40. Special Events turned in a check for $1,678.20, which $1,000 went back into their seed money. There was a split with Area in the amount of $687.20 which brings their escrow to $1,190.90. Keep up the great work! We also had to order checks for RASCNA, and the cost was $205.81. This is reflected on the bank statement. As a reminder we will not be taking any orders or money orders once Area has started.ILS, Bridget C. |
| Announcements | Bridget C., (804) 909-3607. Email: rascnatre@metrorichna.orgSee attachments for: bank statement, income & expense sheet, profit &loss statement.**-Group, Member and Literature donations can be made at Cash App: $RASCNA** |

**8. Group Reports**: **February 11, 2024**

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| **Atmosphere Of Recovery** |  Donation $ 27.71 Literature $ 59.29 |
| Report | We are a loving and caring home group who carries the message of hope each week. Frank B. celebrates 5 years tonight at 1920 Fairmount Ave. from 5:30-7:00 P.M. Jasmine W. will celebrate 2 years March 10, 2024.In Loving Service, Jasmine W. |
| **Church Hill Group** |  Donation $ 47.39 Literature $ 36.82 |
| Report | The Church Hill Group is constantly striving to carry the message. We are steadily growing in each week. We are a loving, caring and supportive group from the oldest to the newest member. Rose M. celebrates multiple years on February 13, 2024. We have several celebrations in March. In Loving Service, Marjorie M. |
| **Clean & Serene** |  Donation $ 00.00 Literature $ 58.95 |
| Report | The group is doing good and seeing lots of newcomers. We still need the support of other NA members.In Loving, Dennis R. |
| **Clean Connection** |  Donation $ 50.28 Literature $ 00.00 |
| Report | The home group is doing well. We are always in need of support. An addict Aaron M. will be celebrating 6 years next Saturday 2/17/24 at 2:00 P.M. In Loving Service, Aaron M. |
| **East End Men’s Rap** |  Donation $ 20.90 Literature $ 4.10 |
| Report | East End Men’s Rap is doing well, and our attendance is still growing. An addict, Mikey M., will be celebrating 2 years at 1010 N. Thompson Street on February 23, 2024 at 6:00 P.M. All are welcome. Come witness a miracle.In Loving Service, Leonard E. |
| **Easy Pace/Stepping Out** |  Donation $ 00.00 Literature $ 00.00 |
| Report | The group is truly growing. We are seeing between 25-30 members at each meeting. This group is in dire need of trusted servants. We have an anniversary in March. We are a loving and caring home group.In Loving Service, Norris L. |
| **For The Newcomer** |  Donation $ 4.30 Literature $ 17.70 |
| Report | The group is doing well. The participation is between 30-40 members weekly. Please feel free to come out and support our group Tuesdays at 5:30 P.M. 2800 P. Street. Maurice H. will celebrate 34 years on February 20, 2024. In Loving Service, Charlene N. |
| **Freedom Group** |  Donation $ 50.00 Literature $ 00.00 |
| Report | The Freedom Group continues to fulfill its primary purpose every week with 30-40 addicts in attendance. Dawn F. will be celebrating 1 year on February 21, 2024 and Rosita B. will be celebrating 1 year on March 6, 2024. In Loving Service, Deborah C. |
| **Good Orderly Direction** |  Donation $ 60.24 Literature $ 8.21 |
| Report | Good Orderly Direction is doing well. We are attracting over 50 members every Friday night. Jeff M. has been elected as our Asst. Treasurer. We are also excited to celebrate the following milestones of the home group members: Brian B. 6 years on February 23, 2024. James B. will celebrate 36 years on March 22, 2024, and Stacy K. will celebrate 20 years on March 29, 2024. We invite you to come out and celebrate with us.In Loving Service, Good Orderly Direction |
| **Growing In Recovery** |  Donation $ 00.00 Literature $ 00.00 |
| Report | Growing In Recovery is doing extremely well. We have a lot of newcomers, and we are pleased that Earl celebrated 1 year on Friday February 10, 2024. Sheila R. will be celebrating 28 years on February 17, 2024, at noon. In Loving Service, Cheryl B.  |
| **Hold On Pain Ends (H.O.P.E.)** |  Donation $ 00.00 Literature $ 00.00 |
|  | We need support with I.P.’s and key tags. Anything will help. We are able to make the rent, that is about it. We are having our home group anniversary on April 21, 2024. See attached flyer.In Loving Service, Linda S. |
| **Hope On The Hill** |  Donation $ 00.00 Literature $ 00.00  |
| Report | We need your help to get this meeting off the ground. Please ask all your sponsees to support this meeting. We meet at 2301 Cedar Street on Saturdays at 6:00 P.M. All are welcome.In Loving Service, Beverly D. |
| **In Time Of Illness** |  Donation $ 00.00 Literature $ 00.00 |
| Report | In Times Of Illness is doing well. We meet every Wednesday from 3:00-4:15 P.M. at 1205 W. Franklin Street. All are welcome.In Loving Service, In Times Of Illness |
| **Keeping It Simple In The A.M.**  |  Donation $ 00.00 Literature $ 00.00 |
| Report | Keeping It Simple is doing well and continues to maintain an average of 25-30 members in attendance daily. We meet Monday through Friday from 9:00-10:15 A.M. on Zoom. Come join us.In Loving Service, Prince R. |
| **Long Haul** |  Donation $ 8.99 Literature $ 15.01 |
| Report | Long Haul home group is doing well. We are still having 40-60 members attend our meeting every week. Ralph w. will be celebrating 2 years of recovery in the month of April.In Loving Service, Long Haul  |
| **Monday Reality** |  Donation $ 00.00 Literature $ 00.00 |
| Report | Monday Reality is doing well with attendance consistently between 30-70 people. Abbie J. will celebrate 3 years on February 12, 2024 and Leah A. will celebrate 6 years on February 19, 2024. Come out and help them celebrate. Tre’ Y. will officially be the GSR as my term is over. I am looking forward to continuing my service work and support our area as I grow in my recovery process.In Loving Service, Simone W. |
| **More Will Be Revealed** |  Donation $ 00.00 Literature $ 00.00 |
| Report | Our group continues to meet virtually on Tuesdays at 5:30 P.M. We have changed our format slightly to include a speaker on the Steps on the 2nd Tuesday of each month. **(February 13, 2024: 8th Step, March 12, 2024: 11th Step).** We still have the Tradition/Concept meeting on the last Tuesday of the month with a speaker as well.We are averaging around 17-20 members a week and sometimes more as members visit from all over the United States and out of the country. We have also listed with NA.ORG under virtual meetings in addition to the RASCNA area. So, we continue to carry the message and have a few new home group members from out of state. We are thankful for our virtual presence and look forward to seeing more members from Richmond.ILS, Hadiyah H.  |
| **Never Alone** |  Donation $ 00.00 Literature $ 00.00 |
| Report | No Report |
| **New Beginnings** |  Donation $ 00.00 Literature $ 00.00 |
| Report | Our home group is doing well. We get a lot of newcomers. Come out and enjoy a clear message. We thank and appreciate every member. Linda P. will celebrate 18 years on February 18, 2024 and Dallas T. will celebrate 2 years on February 25, 2024. Come out and support these ladies and enjoy a great meeting.In Loving Service, Francine E. |
| **New Birth** |  Donation $ 169.00 Literature $ 00.00 |
| Report | Good evening family, New Birth home group is doing well. We continue to get new members in our home group weekly. Sebastian S. celebrated 1 year on February 3, 20204. Sherry T. will celebrate 13 years on February 17, 2024.In Loving Service, Edwina P. |
| **Open Minds** |  Donation $ 00.00 Literature $ 00.00 |
| Report | The Open Minds home group continues to carry the message every Monday night. We consistently have 80+ in attendance each week with many newcomers. We are also growing with new home group members.In Loving Service, Sarah S. |
| **Positive Thinking** |  Donation $ 00.00 Literature $ 00.00 |
| Report | No Report |
| **Rainbows End**  |  Donation $ 57.27 Literature $ 19.98 |
| Report | The home group is doing well. We elected new trusted servants. We had 2 members celebrate anniversaries in January. In Loving Service, Howvard B. |
| **Shot Of Hope** |  Donation $ 00.00 Literature $ 00.00 |
| Report | Shot Of Hope is a loving and caring home group. We are a Step, Tradition and Concept literature meeting with 40-50 people attending weekly. On March 7, 2024, Karen C., will celebrate 28 years. On March 21, 2024 Junnie H. will celebrate 36 years.In Loving Service, Morgan S. |
| **Simple Basics Of Recovery** |  Donation $ 00.00 Literature $ 00.00 |
| Report | Simple Basics is doing well. We have obtained 3 new members and are steadily growing. There is usually 25 or more in attendance. In Loving Service, Delois W. |
| **Staying Clean**  |  Donation $ 00.00 Literature $ 00.00 |
| Report | Staying Clean meets in the basement of 1205 W. Franklin Street on Saturday at 5:00 P.M. The group is attracting more and more addicts. We have at least 35 addicts attending each meeting. Hardy E. celebrated 15 years with an attendance of about 50 addicts and his family. My home group needs access to the Minutes. We have 26 members in our home group. At least 10 of these 26 members have 15+ years of recovery. Come out because there is a wealth of wisdom in recovery.In Loving Service, Gil W.  |
| **Sunday Spiritual** |  Donation $ 00.00 Literature $ 00.00 |
| Report | Sunday Spiritual is still the best thing happening on Sunday in RVANA! Michael H. is celebrating 19 years on March 10, 2024, and Johnnie R. is celebrating 2 years on March 24, 2024. Come witness these miracles.In Loving Service, Sunday Spiritual |
|  **9. Trusted Area Servants Reports February 11, 2024** |
| **RACNA II Chair** | No Report |
| Announcements | None |
| **RACNA Vice Chair** | Hello family, I am an addict. My name is Dennis R. The report for January is as follows: The Convention Committee is doing great. All subcommittees are working toward their final goal of having a great convention with the area’s support. We are on schedule. The hotel block is now open for hotel registrations. I have the final flyer to give out so please, if you can, book a hotel room and get a convention registration. The current bank balance for RACNA 2 is $47,055.16. The book balance is $47,180.16. This is due to a check not being cashed. The winners for our last raffle are Vanessa W. 1st place, Chinary H. 2nd place and Cassandra J. 3rd place. Congratulations! The events for the convention are as follows: Friday night a Sneaker Ball will be the entertainment with a cost of $10.00. That begins at 10:00 P.M. On Saturday a banquet will be hosted at a cost of $75.00 to include a saxophonist and two old timers sharing their experience, strength and hope. Also, a fashion show and a karaoke event will be on the schedule for $10.00 each. Our next fundraiser for the convention is a fish fry and game day on March 16, 2024. The location is 3602 Hawthorne Avenue from 12:00 P.M.-6:00 P.M. Tickets are $10.00. Fish with fries and a drink will be sold. In two weeks, we will begin the sale of the new $5.00 raffle tickets for all the events to be held at the convention.  In Loving, Dennis R.  |
| Announcements | See Attached Flyer |
| **H & I** | Hi Family, we held our business meeting on January 28, 2024. All members were in attendance. We held a Group Conscience on January 27, 2024, to discuss an H&I Chair successor. I expressed my willingness to represent our H&I group. The group voted in favor of me. In attendance at our Business Meeting was ASC Chair, Kim M. We also have 6 new members willing to serve. They are Pamela B., Delois W., Donald C., Marlo T., William N., Kimberly S., and Nihal S. Thank you all for your willingness. Our current Secretary, Jeff U., has graciously expressed he will continue as Secretary for another year to help support our H&I commitments and serve the still sick and suffering addict. Sarah S. is our Literature Coordinator. Thank you, Jeff and Sarah. The only women’s facility we are serving is the Caritas Women’s Healing Place due to lack of qualified facilitators. We are working on with the 3 new female members to have them qualified. Sarah S. is serving every other Wednesday for now. I was able to make contact with Ms. Mosby at RCJC. She is working on getting information on PREA classes in order to get our H&I members certified. We are trying to get pass the lack of communication from the RCJC. RBHA Men’s facility is going well, and we are always welcomed. The members are always grateful for our support. I will be trying to make contact with the facilities we service as time goes on. One Source Arts I and Arts II cannot leave for outside meetings. We will continue servicing Arts II. Attendance has been improving at this facility. I have included a coup of our H&I minutes to the ASC Chair and Secretary for inclusion in the area’s Minutes. We would like to request that the RVANA website for H&I be changed to reflect the 1st and 4th Sunday.In Loving Service, Val R.  |
| Announcements | See Attached Minutes |
| **Outreach** | Outreach is doing well. We cancelled the CAR work shop. I will explain in further detail. Outreach is returning the original check for $200.00 to Treasurer. Outreach would like our seed money to pay for 3 copies of ‘The Guide To Local Services’. The total of this is $24.30.responsible for Starter Kits. In Loving Service, Beverly D. |
| Announcements | See Attached Flyer/ February 11, 2024 work shop was canceled. |
| **Policy Chair** | Hello Family, my apologies for being absent today, I am babysitting three young ones that will not sit still during area. I will be present on March 10, 2024.I would like to welcome our newest member to the Policy Subcommittee, Abbenie J. Thank you for your willingness to serve with us here at the Richmond Area. During our Policy meeting this past Thursday, where the Outreach Chair, Vice Chair of Area and Area Chair were present, it was brought to my attention that some amendments need to be made to the Addendum report. I was unable to take notes at that time but I am sure the information was or will be given during their reports. I will get with them and the Secretary this week and have those corrections typed up on the Addendum and emailed to everyone with the Minutes. My apologies for slacking in my duties and for any confusion or misunderstandings this may cause.Our next Policy meeting will be held on February 22, 2024 from 7:00-8:00 pm. Our Zoom ID is 766-8244-6797. The password is 772646. All are welcome, we need your experience, strength and hope!In loving service, Angel K. & Mason R.  |
| Announcements | See Attached  |
| **Public Relations** | The RASCNA Public Relations Subcommittee continues to meet virtually on the 1st & 3rd Mondays of each month at 6:00 P.M. You can find the link on our website. Our purpose is to continue to develop and maintain valuable relationships with professionals and the public, provide information about NA and inform the public that NA exists and offers recovery from the disease of addiction. We also inform the public of how and where to find us. We do this by providing several services with our neighboring Areas- New Dominion and Tri-Cities. Our unified website, RVANA.ORG, had 11,332 visitors in January 2024. You can search for meeting locations, obtain meeting lists, see upcoming events and find the Areas’ minutes. Any other necessary documents needed for our Area can be found on this website. It is important that you continue to send Howvard, our PR Web servant, any meeting changes and approved NA events/flyers.Another service that we provide is a helpline. That number is 1(800)777-1515. This helpline has members who have volunteered to answer it 7 days a week. When you call, press #1 to speak with a recovering addict, #2 for meeting locations, #3 to hear the “Just For Today’ meditation. If you are a trained phone line volunteer please add this number to your contact list so you will be notified when a call is coming through. We know that many people use social media. We maintain 3 social media account- Facebook, Instagram and Twitter for the sole purpose of posting all approved NA events and announcements that are being sent to our Web servant. Hopefully, you will follow these accounts. Lastly, our Unified PR Subcommittees did provide an information table at the Winter Horror Land Film Festival at the main library on Franklin Street. The date of this event was Saturday January 27, 2024 from noon-8:00 P.M. We joined other mental health programs who exhibited also. Be Blessed. In Loving Service, Howvard B. |
| Announcements  | rascnaprc@metrorichna.org.  |
| **Special Events Chair** | The Valentine’s Day Dance was a huge success. Thanks to all who supported this event. Also, Special Events has already obtained the park for the Memorial Day event. The cost was $70.00 which will need to be refunded. A receipt was given to the Treasurer. GSR’s need to take information to home groups concerning participation and responsibilities. In Loving Service, Waddell W. |
| Announcements | None |
| **Special Events Treasurer** | The event was successful. We sold 77 tickets in advance totaling $1,540, 20 tickets at the door the totaling $400.00. The 50/50 Raffle was $214.00 with a split for $107.00 and a $10.00 donation which profited $2,057.00. The cost incurred were: $400.00 for the venue, plus $150.00 which has not been refunded. The DJ was $100.00, food & supplies were $350.02 for a total of $1,002.02. We would like to know how much Special Events has in escrow.In Loving Service, Mike D. |
| Announcements | See Attached Flyers |
| **RCM/Alt. RCM** | Vacant |
| Announcements | None |
| **VRCC** | No Report |
| Announcements | None |
| **Alt. VRCC** | Vacant |
| Announcements | None |
| **Literature Chair** | The Literature Subcommittee is doing well. We have a few pending back orders. Please check you orders before leaving Area. Please put the name of your home group on the form. A new order form will be out next month.n Loving Service, Kevin W. |
| Announcements | None |
| **Print Shop** | “The Guidelines & Procedures, Minutes and Literature Order Forms were printed. Order forms for GSR’s must be returned from previous month of Area Service to obtain back orders. I will need a check for supplies. The printers have been removed.In Loving Service, Bobby L. |
| Announcements | None |

**10. Old Business:** None

**11. Nominations & Elections:**

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| **ELECTIONS** |
| Bridget C. | Treasurer |
| Denise C.  | Vice Treasurer |
| Val R.  | H & I Chair |
| Norman W. | Public Relations Chair |
| Simone W. | RCM |
| **NOMINATIONS** |
| **VACANT** |
| No nominations received | Assistant Secretary |
| No nominations received | Alternate RCM |
| No nominations received | Alternate VRCC |
|  |  |

**12. New Business:** See Guideline Motions Below

 **13. Guideline Motion(s):**

Motion: To add Page 4, Section C, #10 to read: “Check signer, must be responsible for getting with other signers at the bank to be added as a signer within 25 days of being voted into position.

Intent: To hold the persons voted into those positions responsible for signing checks and allow them to sign checks at the following ASC so that business continues as needed.

Outcome: Tabled until next ASC.

Motion: To add Page 4, Section C., #11 to read: “In the event that two signers are not present for Area Service, financial business will be tabled until the following ASC. Signers must be present for the duration of Area Service to sign checks.”

Intent: To ensure that checks are signed only during Area Service, in keeping with Policy, that signers have knowledge of the business they are signing checks for.

Made By: Policy Chair / Seconded By: Kim M.

Outcome: Tabled until next ASC.

**14. Procedural Motion(s):** None

**14. Regional Motion(s):** None

**Next ASC Meeting:** March 10, 2024/ 3:00pm/ 1213 Porter Street, Richmond, VA 23224

 Date Time Place

**14. Other Pertinent Announcements:**

 **We will finish doing the treasurers audit starting at 2pm, right before Area Service. All are welcome.**

* **See Attached Flyers**

**Motion to Close with the Serenity Prayer:** Lawrence S. / **Seconded by:** Deborah C. at 5:28 P.M.