**1.**  **Date:**  Sunday, July 9, 2023, Start **time:**  3:00pm 1211 Porter Street, Richmond, VA 23224

**(*Mailing Address Above*)**

**2. ASC Chairperson:**

Open RASCNA with the Serenity Prayer

Chair Read: Purpose

12 Traditions: Luther S.

12 Concepts: Val R.

Chair Read: Purpose, Privilege and Home Group Information

***a.*** It is a privilege for NA to use this facility. We must ask that all children remain under adult supervision at all times. The space that has been rented to us consist of the meeting room, NA Literature room, and the rest rooms.

***b.*** Any home groups here today that has information to present about their home group that can affect our primary purpose? For example, changing of meeting time and/or location; meeting changing due to holidays; any problems with addicts’ behavior that could jeopardize a meeting space; meeting closing for any reason; or home group functions.

**Home Groups/Area Concerns:**

* None

***Notes:***

All motions to change the order of the day must be turned in prior to the start of the business to be considered. Motions to change the order of the day turned in *after* the start of business must be approved by the Chairperson in order to be considered. All changes to the order of the day must be heard and receive a majority vote of the

**Change The Order Of The Day**

* See Money Matters

**3. Timekeeper:** Woodrow H.

**4. Attendance Roll Call Of Groups:** Open: 27 / Closed: 14 / Voting: **17** / Reporting: **2** / Absent: **5** / Meetings: **3**

**Attendance Roll Call Of Subcommittees:** Present: **9** / Absent: **2** / Vacant: **9**

**TOTAL: 24 Groups 2 Meeting(s)**

| Richmond Area Groups | | | | | |
| --- | --- | --- | --- | --- | --- |
| Open | Closed | Voting | Reporting | Absent | Meetings |
| 1. Atmosphere Of Recovery 2. Church Hill 3. Clean & Serene 4. Clean Connection 5. East End Men’s Rap 6. Easy Pace/ Stepping Out 7. Freedom Group 8. For The Newcomer In The A.M. 9. Good Orderly Direction 10. Growing In Recovery 11. H.O.P.E. 12. Keeping It Simple In The A.M. 13. Long Haul 14. Monday Reality 15. More Will Be Revealed 16. Never Alone 17. New Beginnings 18. New Birth 19. Open Minds 20. Positive Thinking 21. Rainbow’s End 22. Shot Of Hope 23. Simple Basics Of Recovery 24. Staying Clean 25. Sunday Spiritual 26. Staying Clean Together   [meeting]  27. White Flag  [meeting] | 1. A Vision Of Hope 2. Blackwell Recovery 3. Friday Freedom [meeting] 4. For The Newcomer 5. Friday Feelings/ Sunday Basic Text 6. In Times Of Illness 7. Miracles in Recovery 8. NA Sisters In Stride 9. Not In The Fan 10. Southside Recovery 11. Stepping On Sundays 12. T.G.I.F. 13. The Promise 14. We Do Recover | 1. Atmosphere Of Recovery 2. Clean & Serene 3. East End Men’s Rap 4. Easy Pace / Stepping Out 5. For The Newcomer In The A.M. 6. Freedom Group 7. Good Orderly Direction 8. Growing In Recovery 9. Keeping It Simple In The A.M. 10. Long Haul 11. Monday Reality 12. New Birth 13. Open Minds 14. Positive Thinking 15. Shot Of Hope 16. Staying Clean 17. Sunday Spiritual | 1. Church Hill Group 2. New Beginnings | 1. Clean Connection 2. Hold On Pain Ends (H.O.P.E.) 3. Never Alone 4. Rainbows End 5. Simple Basics Of Recovery | 1More Will Be Revealed  2. Staying Clean Together  3.White Flag |

**5. Money Matters:**

A.) Money Matter: To give Special Events the $1,000.00 in escrow money allotted for the Free Event.

Intent: To follow the guidelines of the Special Events subcommittee.

Motion Maker: Waddell W. Seconded: Deborah C.

RASCNA Vote: Passed Unanimous

**6. Old Minutes reviewed and accepted**: June 11, 2023, Minutes: Motion To Approve Minutes Made By: Kim J.

Seconded By: Antonio W. Vote…………………Unanimous with one correction noted that Good Orderly Direction’s

Donation & Literature amounts were listed in reverse. The donation should have been $133.00, and literature should

have been $15.66.

**7. Executive Body Reports: June 11, 2023**

|  |  |
| --- | --- |
| **ASC Chair** | Good Afternoon Family,  Per your request at our last Area meeting, I have spoken with our Outreach Chair, Beverly D., about her absences from our ASC meetings and the lack of fulfillment of her duties as Chair. She assured me during our talk that she would be joining us today. We discussed the importance of Outreach’s presence in the hour before ASC begins to help any new GSR’s who may be attending. We also discussed ways to make the Outreach Subcommittee’s presence more known during that time.  I have spoken at length with our Print Shop Chair regarding our printer. Apparently, it has been malfunctioning again and she was unable to use it to print our required materials such as Minutes, Guidelines & Procedures, or meeting lists for this month’s Area. She had to use an outside source. Per the Print Shop Chair, Catherine s, the company that services the printer says that it is old and parts necessary to service printer are hard to find, if not impossible. I believe it is time that we discuss getting a new printer. This would prove to be more cost effective in the long run for the Area.  I received a phone call from our Vice Chair, Charlean G., on Friday evening July 7, 2023. She stated that she will be stepping down from her position as she is not able to fulfill her duties due to personal reasons. This resignation is effective immediately and she will send a final report via Kim J.  Also, the church has reported seeing more stains on the carpets in the hallways and in this meeting room. Please remind your groups, that there is to be NO food or drinks, other than water, outside of the kitchen area.  I hope that we can all come together in the spirit of loving service and attend to all matters affecting the Area today.  In Loving Service, Stephanie T. |
| Announcements: | Stephanie T., (804) 677-4395. Email: rascnaasc@metrorichna.org |
| **ASC Vice Chair** | Good Afternoon Everyone,  I truly apologize for not attending Area for the last 2 months. This was due to personal reasons. I am sorry but I must step down due to my plate being full. I will be unable to continue to Vice Chair position. We were able to do a thorough inventory of literature and merchandise. While doing so we found outdated items. The overall total amount of literature and merchandise came to a total of $11, 107.69  In Loving Service, Charlean G. |
| Announcements: | Charlean G., (347)471-7396. Email: rascnaasv@richmond.org |
| **Secretary** | Hello,  I apologize if my disposition is that of being aloof and, I have a migraine. I will make correction to Good Orderly Direction’s literature and donation values that were in reverse order. See correction in ‘Old Minutes # 6 ‘section. I will include the pages that were sent around showing prospective 3 in 1 printer in the Minutes.  Please, Please, Please sign in when you arrive at Area to ensure I am able to accurately record who is present.  In Loving Service, Adriene G. |
| Announcements: | Email: rascnasec@metrorichna.org |
| **Treasurer Report** | RASCNA TREASURER REPORT  Hi family, I’m an addict named Bridget C.  Attached for your review is the June 2023 bank statement, income & expense report, and a simplified profit and loss statement. If you have any questions, please see me.  Income for June 2023 is $4,402.56. Expenses were $1,466.37 and $1,412.24 in outstanding checks.  Our reconciled check book balance is $13,367.84 which includes $3,064.00 for Prudent Reserve, $1,823.28 in Special Events escrow and $1,100.00 in Special Events seed money. There are outstanding checks for $1,466.37 giving us $7,380.59 over Prudent Reserve.  The following checks are outstanding:  Check # 5274 to New Dominion for $136.80  Check # 5297 to New Dominion for $136.80  Check # 5298 to NAWS/WSO for $1,138.64  Special Events gave the Area $2,526.36 from the event that they held. There was $900.00 that went to their seed money. The remaining balance of $1,626.36 was split equally between Area and Special Events. Both agencies received $813.18. All receipts were received from Special Events. I would like to congratulate them again on the success of their events. I also turned in my receipt today for the stamps that I purchased. I will be collecting receipts from Literature and Print Shop subcommittees for the workshop that was held last month.  ILS, Bridget C. |
| Announcements: | *-*Bridget C., (804) 909-3607. Email: [rascnatre@metrorichna.org](mailto:rascnatre@metrorichna.org)  See attachments for: bank statement, income & expense sheet, profit &loss statement.  **-Group, Member and Literature donations can be made at Cash App: $RASCNA** |

**8. Group Reports: July 9, 2023**

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| --- | --- |
| **Atmosphere Of Recovery** | Donation: $ 00.00 Literature Order: $ 00.00 |
| Report: | We are a loving and caring home group who carries the message of hope each week. Annette J. celebrates 14 years and Justin H. celebrates 1 year in a double celebration on July 23, 2023. Zeke T. celebrates 21 years and Waddell W. celebrates 18 years in a double celebration on July 30, 2023. Crissy L. celebrates 2 years on August 6, 2023. Jackie W. celebrates 29 years on August 13, 2023, at Atmosphere of Recovery, 1920 Fairmount Avenue, from 5:30 – 7:00 P.M.  In Loving Service, Jasmine W. |
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| **Church Hill** | Donation: $ 84.83 Literature Order: $ 35.37 |
| Report: | Sulaman F. celebrates 17 years on August 15, 2023. We have roughly 75+attending weekly and 28 home group members currently.  In Loving Service, Lance O. |
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| **Clean & Serene** | Donation: $ 51.30 Literature Order: $ 00.00 |
| Report: | Clean & Serene home group is doing great. Our meeting attendance continues to grow, with 30 – 50 recovering addicts showing up regularly to hear a message of hope.  In Loving Service, Kim J. |
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| **Clean Connection** | Donation: $ 00.00 Literature Order: $ 00.00 |
| Report: | No Report |
|  |  |
| **East End Men’s Rap** | Donation: $ 00.00 Literature Order: $ 00.00 |
| Report: | East End Men’s Rap is doing well and steady growing.  In Loving Service, Leonard E. |
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| **Easy Pace/ Stepping Out** | Donation: $ 00.00 Literature Order: $ 00.00 |
| Report: | The home group is doing very well. The group is growing well also. We are seeing between 20 – 25 members a week.  In Loving Service, Norris L. |
|  |  |
| **For The Newcomer In The A.M.** | Donation: $ 00.00 Literature Order: $ 00.00 |
| Report: | We need help and support. There are 10 – 14 in attendance weekly.  In Loving Service, Johnny J. |
|  |  |
| **Freedom Group** | Donation: $ 21.00 Literature Order: $ 53.02 |
| Report: | The Freedom Group continues to fulfill its primary purpose with 40+ addicts in attendance weekly. An addict, Rondell D. will celebrate 4 years of recovery on July 19, 2023, and Kim R. celebrates 28 years on July 26, 2023. Please come out and help us celebrate recovery.  In Loving Service, Deborah C. |
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| **Good Orderly Direction** | Donation: $ 58.18 Literature Order: $ 2.43 |
| Report: | G. O. D. is doing very well. We have a new member. Carolyn R. will have a medallion presentation on July 21, 2023, for 14 years.  In Loving Service, James B.. |
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| **Growing In Recovery** | Donation: $ 00.00 Literature Order: $ 00.00 |
| Report: | Growing In Recovery is doing well. We average 30 – 40 people per meeting. We added another meeting which is on Saturdays from 12:00 P.M. – 1:15 P.M. Saturdays are a Step Meeting, read from the Basic Text, Steps 1, 2, and 3.  In Loving Service, Cheryl B. |
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| **H.O.P.E.** | Donation: $ 00.00 Literature Order: $ 00.00 |
| Report: | No Report |
|  |  |
| **Keeping It Simple In The A.M.** | Donation: $ 00.00 Literature Order: $ 00.00 |
| Report: | The group is doing well. We continue to need support so please come out and fellowship in an atmosphere of recovery Mon. – Fri. from 9:00 A.M. – 10:15 A.M. on Zoom. Donna K. is celebrating 2 years of recovery on Monday July 10, 2023.  In Loving Service, Maurice H. |
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| **Long Haul** | Donation: $ 10.35 Literature Order: $ 40.61 |
| Report: | Long Haul is doing fine. We are still averaging 40 – 50 in attendance weekly. We meet at 8:00 P.M. every Monday night at 800 Blanton Avenue. Please come out and help us carry the message of recovery to the sick and suffering addict.  In Loving Service, Larry S. |
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| **Monday Reality** | Donation: $ 7.24 Literature Order: $ 96.93 |
| Report: | All is well, we continue to grow. This month 2 home group members will be celebrating. Norris L. will celebrate 1 year tomorrow July 10, 2023, and Kelly M. will be celebrating 9 years on July 17, 2023.  In Loving Service, Trey Y. |
|  |  |
| **More Will Be Revealed** | Donation: $ 00.00 Literature Order: $ 00.00 |
| Report: | No Report |
| **Never Alone** | Donation: $ 00.00 Literature Order: $ 00.00 |
| Report: | No Report |
|  |  |
| **New Beginnings** | Donation: $00.00 Literature Order: $ 00.00 |
| Report: | The home group is doing well, we have no issues. An addict Terrence J. is celebrating on July 23, 2023, and Kris N. is celebrating on August 6, 2023.  In Loving Service, Kris N. |
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| **New Birth** | Donation: $ 135.01 Literature Order: $ 00.00 |
| Report: | New Birth home group has relocated to 700 Dinwiddie Ave. on July 1, 2023. We meet at 9:00 A.M. – 10:30 A.M. New Birth is doing well and continue to grow with new home group members and attendance of newcomers. Charlie K. will celebrate 1 year on July 15, 2023 at 9:00 A.M.  In Loving Service, Edwina P. |
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| **Open Minds** | Donation: $ 104.21 Literature Order: $ 10.70 |
| Report: | The home group is doing well. One person celebrating, Carolyn C. 3 years on July 17, 2023. 100+ in attendance each week.  In Loving Service, Carolyn C. |
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| **Positive Thinking** | Donation: $ 00.051 Literature Order: $ 25.49 |
| Report: | Positive Thinking is still going strong. More people are continuing to show up. Rhonda R. is celebrating August 10, 2023 (23 years) and Bridget C. is celebrating August 17, 2023 (17 years).  In Loving Service, Katelyn W. |
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| **Rainbow’s End** | Donation: $ 00.00 Literature Order: $ 00.00 |
| Report: | No Report |
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| **Shot Of Hope** | Donation: $ 28.60 Literature Order: $ 43.90 |
| Report: | Shot Of Hope is doing well. We are continuing to average 30 or more people at each meeting. If you would like to share on the 12 Steps, Traditions and/or Concepts please contact any home group member.  In Loving Service, Larry S. |
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| **Simple Basics Of Recovery** | Donation: $ 00.00 Literature Order: $ 00.00 |
| Report: | No Report |
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| **Staying Clean** | Donation: $25.70 Literature Order: $ 00.00 |
| Report: | Staying Clean continues to meet regularly. We have at least 25 – 30 people in attendance weekly. We continue to carry the message to the addict who still suffers. Shawn B. will celebrate 7 years July 29, 2023. Come out and give him some support.  In Loving Service, Kevin W. |
|  |  |
| **Sunday Spiritual** | Donation: $ 42.97 Literature Order: $ 28.03 |
| Report: | Sunday Spirituals continues to do well and grow. Linwood W. will be celebrating 7 years on August 6, 2023. Come out and support this addict. We meet from 9:00 A.M. – 10:30 A.M. every Sunday at 700 Dinwiddie Avenue.  Loving Service, Neal E. |

**9. Area Trusted Servants’ Reports: July 9, 2023**

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| **RACNA II Chair** | Good Evening Family,  We are moving along in our planning for the Richmond area’s second convention. We have been in contact with the Richmond Marriott at 500 E. Broad Street and are pleased to announce that this is where we will host our area convention in 2024. Although the contract has not been signed as of yet, due to us working on details, we are certainly locked in for November 1 – 3, 2024.  Our book balance has not changed since I last reported it which is a little over $42,000.00. I will present better figures after our next meeting this month. We meet every 3rd Sunday via Zoom at I.D.: 774 706 1936 / P.W.: 1022  In Loving Service, Tyira H. |
| Announcements: | NONE |
| **H & I** | Good Evening Fam,  I hope all is well. We are still taking the message to those addicts that still suffer. We are still in need of facilitators. We also have 3 new members that have joined. We have a facilitator that came on board. We meet every 2nd Sunday from 1:00 – 2:00 P.M. virtually and on the 4th Sunday from 1:30 – 3:00 P.M. in person at 1211 Porter Street.  In Loving Service, Tonya D. |
| Announcements: | NONE |
| **Outreach** | I would like to acknowledge my absence on two occasions. On the third occasion I called Stephanie t. to let her know the guidelines on absences are on Page 15 in our Policy.  Outreach is doing well. I was unable to get here right at 2:30 P.M. but I had representation and the one person that needed help was taken care of by Mason R. Thank You.  In Loving Service, Beverly D. |
| Announcements: | NONE |
| **Ad Hoc** | NONE |
| Announcements: | NONE |
| **Policy** | Hello Family,  The Policy Subcommittee is doing well. The new 2023 – 2024 Guidelines and Procedures has been printed and will be distributed after Area Service ends. Please find your way to the Literature Room to receive your home group’s copy.  Please keep in mind while picking up your copy of the Policy, that literature is also being picked up. Your patience is appreciated.  Policy will be meeting this Thursday July 13, 2023, in this room at 6:00 P.M. You are all invited to join us.  Thank You for allowing me to serve.  In Loving Service, Angel K. |
|  |  |
| Announcements: | Email: rascnapol@metrorichmond.org |
| **Public Relations** | VACANT |
| Announcements: | NONE |
| **Special Events Chair** | Special Events is doing well. We are still in need of trusted servants. Our free event for August 19, 2023, has been planned. We would like any support in helping with set up and serving.  Our Treasurer is out today for family matters and has nothing to present. The motion for Money Matters was made to cover the cost of the event and the park location. Flyers were given to all GSR’s. There were 3 parks considered: Bryan Park, Byrd Park, and Forest Hill Park. The group conscience was in favor of Forest Hill Park.  In Loving Service, Waddell W. |
| Announcements: | NONE |
| **Special Events Treasurer** | No Report |
|  |  |
| **RCM - Alt RCM** | VACANT |
| Announcements: | NONE |
| **VRCC / Alternate VRCC** | VACANT |
| Announcements: | NONE |
| **Literature** | The literature arrived on time. Our back order was delivered which consisted of the 25 Step Working Guides. The Vice Chair and I inventoried all the literature on June 17, 2023. She has the figures in her report. We have lots of literature that is not selling and some that is not on the literature order form. We need to know what the Body wants us to do with this literature. I am also bringing receipts and money not spent for our June 2023 Workshop. I spent $19.98 on literature supplies for which I need to be reimbursed.  In Loving Service, Bobby L. |
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| Announcements: | NONE |
| **Print Shop** | All forms for today’s meeting were placed on the table. Meeting schedules were printed for June. The Policy Chair, Angel K., will give the attending GSR’s a copy of meeting schedules plus Guideline and Procedures. I spoke with Area Chair, Stephanie T., about printer not working properly. I had to have Minutes plus Guideline and Procedures printed. for today’s meeting at Office Depot. The total cost for printing was $410.34. Also, I purchased two stamps to mark all literature purchased. The cost of those were $52.98. Area needs to reimburse me, today, in the amount of $463.32. Area needs to replace printer. I will look into pricing a new or used printer. The Minutes well need to be printed at Office Depot until printer is replaced. The printer only prints single sided.  In Loving Service, Catherine S. |
| Announcements: | NONE |

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**10.Old Business:** None

**11. Nominations & Elections:**

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| --- | --- |
| **ELECTED** | |
| Names | Position |
| Ron B. | VRCC |
| Beverly D. | Outreach Chair |
| **NOMINATED** | |
| Names | Position |
| None | None |
| **VACANT** | |
| No nominations received | Assistant Secretary |
| No nominations received | RCM / Alternate RCM |
| No nominations received | Alternate VRCC Director |
| No nominations received | Public Relations Chair |
| No nominations received | Outreach Chair |

***\*\*Please announce open positions and inquire for nominations at your home groups and return to March’s ASC meeting with your group’s conscience for nominations and elections, and/or nominee in attendance.***

**12. New Business:**

A) See Nominations and Elections Above.

Ron B. was nominated by Stephanie T. and seconded by Bridget C. as VRCC Director. The vote was unanimous in  
 his favor. His qualifications are as follows.

* 32 years clean time
* Sponsor with a sponsor
* Works Steps

Has served in the following positions at the discretion of Area:

* Area Chair
* Area Vice Chair
* GSR
* Area Policy Chair
* Area Public Relations Chair
* Outreach Chair
* VRCC Director
* VRCC Vice Chair
* VRCC Policy Chair
* Regional Liaison between VRCC and Regional
* RACNA I Chair

B) A motion was made by: Maurice H. and seconded by: Larry S. to create an Ad Hoc committee responsible to gather the history of all home groups in the Area. That Committee will consist of Ron B., Larry S., Maurice H., Beverly D., and Val R. The vote in favor of this was unanimous.

C) A motion to accept the Free Event flyer was made by: James B. and seconded by: Ric E. The vote in favor of this was unanimous. See Attached Flyer

**Procedural Motion(s):**

Motion: To purchase All – In – One printer for Area Service and have a picture and features with warranty of the printers put in the Minutes. See Attached Image.

Intent: To allow the Print Shop Chair the ability to print necessary materials for Richmond Area Service.

Motion Maker: Edwina P. Seconded: Larry S.

RASCNA Vote: Unanimous

**Guideline Motion(s): None**

**Regional Motion(s): None.**

**13.Next ASC Meeting:** August 13, 2023/ 3:00pm/ 1211 Porter Street, Richmond, VA 23224

Date Time Place

**14.Other Pertinent Announcements:**

* **See Attached Flyers**

**Motion to Close with the Serenity Prayer:** Kim J. / seconded by Tonya D. at 5:06 P.M.