**CHAIR – STEPHANIE T. VICE CHAIR – KIM M.**

**SECRETARY – LINDSAY A. TREASURER – NANCY F.D**.

**1. Date:** Sunday, August 14, 2022 **Start time:** 3:00pm Location: 1211 Porter Street, Richmond, VA 23224

**2. ASC Chairperson:**

Open RASCNA with the Serenity Prayer

Chair Read: Purpose

12 Traditions: Elliot C.

12 Concepts: Angel K

Chair Read: Purpose, Privilege and Home Group Information

***a.*** It is a privilege for NA to use this facility. We must ask that all children remain under adult supervision at all times. The space that has been rented to us consists of the meeting room, NA Literature Room and the rest rooms. ***b.*** Any home groups here today that have information to present about their home group that can affect our primary purpose? For example, changing of meeting time and/or location; meeting changing due to holidays; any problems with addicts’ behavior that could jeopardize a meeting space; meeting closing for any reason; or home group functions.

**Home Groups/Area Concerns:**

***Notes:***

All motions to change the order of the day must be turned in prior to the start of the business to be considered. Motions to change the order of the day turned in *after* the start of business must be approved by the Chairperson in order to be considered. All changes to the order of the day must be heard and receive a majority vote of the GSRs before the change to the order of the day can happen.

Motion to change the order of the day. To handle the treasurer's report and all money matters due to the treasurer dealing with medical issues.

Intent: To ensure that all money matters are taken care of during this session of area service

Motion Maker: Stephanie T. Seconded By: Lindsay A.

Voted: 9/0/0 Passed

**Timekeeper:** Lindsay A.

**3. Attendance Roll Call by Secretary:** Open: 23 / Closed: 13 / Voting: 12 / Reporting: 1 / Absent: 10 / Meetings: 0 **Attendance Roll Call by Secretary:** Present: 11 / Absent: 1 / Vacant: 6

**TOTAL: 22 Groups 0 Meeting(s)**

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| Open | Closed | Voting Reporting Absent | Meetings |

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| 1. Atmosphere Of Recovery  2. Church Hill  3. Clean & Serene  4. Clean Connection  5. East Ends Mens Rap  6. Easy Pace/Stepping Out  7. Freedom Group  8. Good Orderly Direction  9. Growing In Recovery  10. Keeping It Simple In The Am  11. Long Haul  12. More Will Be Revealed  13. Never Alone  14. New Beginnings  15. New Birth  16. Open Minds  17. Rainbow’s End  18. Shot Of Hope  19. Simple Basics Of Recovery  20. Staying Clean  21. Staying Clean Together  22. Stepping On Sundays  23. Sunday Spiritual  23. White Flag | 1. Blackwell  2. Friday Freedom  3. For The Newcomer  4. Friday Feelings/Sunday Basic Text  5. In Times Of Illness  6. Monday Reality  7. Miracles in Recovery  8. NA Sisters In Stride  9. Not In The Fan  10. Positive Thinking  11. Southside Recovery  12. The Promise  13. We Do Recover | 1. Simple Basics  2. Atmosphere of Recovery  3. More Will Be Revealed  4. Freedom Group  5. Good Orderly Group  6. Never Alone  7. New Direction  8. Growing In Recovery  9. New Beginnings  10. Shot Of Hope  11. Keeping It Simple in the AM  12. Staying Clean  13. Stayin Clean Together  14. Long Haul  15. New Birth  16. Open Minds  17. Rainbow’s End  18. Sunday Spiritual | 1. White Flag |

**4. Old Minutes reviewed and accepted**: July 10, 2022 Minutes: Vote: 10 / 0 / 0 *Passed*

**5. Executive Body Reports: August 14,2022**

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| **ASC Chair** | 8/14/2022 Chair Report  Good afternoon family,  As many of you already know the church was broken into and vandalized a couple of weeks  ago. Our literature room was a part of that, fortunately nothing was stolen. I have spoken with the pastor of the church and there will be steps taken to increase security going forward which he will share with me when changes have been made. I have been in steady contact with our treasurer, and she is still dealing with medical issues, because of that she will be joining us via zoom today. We completed the area bi-annual audit this past Wednesday and everything balanced out perfectly. I was asked to assist the secretary with executing the minutes for this month which were emailed on 8/4 and physical copies were mailed on 8/6. If you would like minutes to be sent to you, please remember to add your information to the sign in sheet so that we can update our email and mailing lists. If for some reason you are not receiving the minutes, please reach out to me and I will be sure to get them to you asap. I hope that we can come together to handle all the needs of the area in a loving and caring manner today. Thank you for allowing me to continue to be of service.  In Loving Service,  Stephanie T. |
| Announcements: | Stephanie T., (804) 677-4395. Email: rascnaasc@metrorichna.org |
| **ASC Vice-Chair** | Hi family,  I’m a grateful recovering addict. My name is Kim.  Special Events scheduled meeting July 17th was canceled because Sheila G. forgot, Elliot C. was out of town, and Jacob was relaxing. I stayed until  about 2:15 and then I left.  I did not attend any other subcommittee meeting in July because my son was first in ICU but then had to stay in the hospital for four more weeks. This month I will try to attend H&I, Public Relations, and Policy business meetings. One of the duties of the Vice Chair is to be a signer on the Bank Account, No one has contacted me yet to add me to the account. I would like to know when we Treasurer and myself can get this done.  I will not be at Area next month but will make sure to send my Report to the chair.  In Loving Service, Kim M. |
| Announcements: | Kim M. (804) 528-8082 Email:redkimmmyers@gmail.comor rascnaasv@metrorichmond.org |
| **Secretary** | Good Afternoon Everyone,  I truly apologize for the delay in the minutes this month. I had a very serious family crisis, and I had to move out of my home. I am now in a new stable place so things will be back to normal. I would especially like to thank our chair Stephanie T. for stepping up to help me with the minutes. I’m truly grateful for her.  In Loving Service, Lindsay A. |
| Announcements: | Lindsay A., (804) 688-0463. Email: rascnasec@metrorichna.org or  RichmondAreaServiceCommitteeNA@gmail.com |
| **Treasurer Report** | 2022 RASCNA Bi-Annual Treasurer Audit Report  January 2022 – June 2022  August 2022  Report Prepared by: Nancy DF  Greetings Family,  Attached for your review is January 2022 – June 2022 Bi-annual RASCNA Income and  Expense Reports.  Our reconciled book balance as of December 2021 $8,263.07 which includes $556.38  held in escrow for Special Events, Prudent Reserve of $3,064.00 and outstanding  checks $583.27. Thus, we have $4,059.42 over prudent reserve.  Reconciled Book Balance as of December 31, 2021 $8,263.07  Income: January 1, 2022 – June 31, 2022 $7,531.26  Withdrawals: January 1, 2022 – June 31, 2022 $8,361.84  Reconciled Book Balance as of June 30, 2022 $7,432.49  In Loving Service, Nancy F.D., RASCNA Treasurer |
| Announcements: | *-*Nancy F.D., Email: rascnatre@metrorichna.org  *-See* attached full Treasurer’s Report, November 2021 w/Income and Expense breakdowns. -*See* attached corrected Treasurer’s Report September 2021 Income breakdown. **-Group, Member and Literature donations can be made at CashApp: $RASCNA** |

**6. Group Reports: August 14, 2022**

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| **Church Hill Group** | Donation: $100.00 Literature Order: $ 11.02 |
| Report: | Keevan K. celebrates 8yrs on 8/16/22, Sulaiman F. celebrates 16 yrs on 8/23/22, Steward M. celebrates multiple yrs on 8/30/22. The home group is doing alright. We are having a lot of newcomers showing up on Tuesday.  In Loving Service, Ray W. |
| **Clean & Serene** | Donation: $ 0.00 Literature Order: $ 0.00 |
| Report: | Clean And Serene is doing very well. The group attendance has picked up since we moved from Sat. to Friday.  In Loving Service, Kim R. |
| **East End Men’s Rap** | Donation: $ 0.00 Literature Order: $ 0.00 |
| Report: | East End Men’s Rap has a new location and new day we are on 1010 N. Thompson St. on Friday from 6-7:15 pm. Masks are required. Men’s meeting only  In Loving Service, East End Men’s Rap |
| **Freedom Group** | Donation:$ 20.00 Literature Order: $ 48.16 |
| Report: | Freedom Group continues to fulfill its primary purpose with 20 people in attendance weekly. We would like to thank everyone who helped Rondell D. celebrate last month. An addict named Mira B celebrates his 1st year in recovery on 8/17/22 come out and help us support this addict.  In Loving Service, Rondell D. |
| **Growing In Recovery** | Donation: $ 0.00 Literature Order: $ 0.00 |
| Report: | Group is doing great, Attendance between 15-20. More new comers showing up grateful for our group and members  In Loving Service, Antonio W. |
| **Good Orderly Direction** | Donation: $ 110.98 Literature Order: $ 11.02 |
| Report: | Good Orderly Direction continues to carry our message virtually, however we are currently looking for a physical location big enough to support our attendance.  In Loving Service, Hakim L. |
| **Keeping It Simple In The AM** | Donation: $ 239.00 Literature Order: $ 0.00 |
| Report: | Group is doing well on the virtual platform. We had a celebration of 33yrs on 8/5/22. we are having a celebration 38yrs on 8/26/22.  In Loving Service, James B. |
| **Long Haul** | Donation: $ 11 7.84 Literature Order: $ 87.167 |
| Report: | The Long Haul Group is doing well. Attendance is 30 or more each meeting. I would like to thank everyone for attending.  In Loving Service, Sherida R. |
| **New Birth** | Donation: $225.49 Literature Order: 73.49 |
| Report: | New Birth Home Group is growing in size. We continue to receive new comers on a weekly basis. The New Birth Homegroup continues to carry the message according to our 5th Tradition.  In Loving Service, Edwina P. |
| **Open Minds** | Donation: $ 0.00 Literature Order: $ 0.00 |
| Report | The Group is doing fantastic consistent participation.  In Loving Service, Ric E. |
| **Rainbows End** | Donation: $ 88.00 Literature Order: $0.00 |
| Report: | Mike A. 26 year medallion presented to him still meeting every Friday and doing well. New members joining is going well also.  In Loving Service, Erykah C. |
| **Simple Basics of Recovery** | Donation:$ 0.00 Literature Order:$ 0.00 |
| Report: | Simple Basics Of Recovery, had a fundraiser 8/13/22 and raised 635.00 which cash app to Treasurer 8/13/22.  In Loving Service, Alecia V. |
| **Sunday Spiritual** | Donation: $ 42.39 Literature Order: $ 124.61 |
| Report: | Sunday Spiritual is doing well with a regular attendance of 25-30 members. Continue to support from our predecessors and Outreach subcommittee  In Loving Service, Neal E. |

**7. Subcommittee Reports: August 14, 2022**

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| **RACNA Report** | The Convention Committee is well. We met on 07/12/22. We discussed the upcoming events and where we are with raising funds for the convention. We are close to reaching our goal of 24,000.00 dollars. The committee discussed the events coming up and all other future events. We are finalizing the final flyer for distribution. We are looking at changes that need to be made for Policy. The election for the next convention will be held on the 24 th of September 2022. We are still discussing the cost of the convention planning in detail how we will open. Please announce the upcoming election.  In Loving Service, Ron B. |
| **Announcements:** | RACCNA is hosting an Extravaganza on Sept. 10th 2022 7:00pm to 11:00pm |
| **Policy** | Policy Report for 8/14/2022  Hello Family,  My name is Angel K. and I have been voted in by the Policy Subcommittee as the Vice Chair of Policy.  The Policy Subcommittee is hosting a Unified Subcommittee Learning Day Workshop on Saturday, October 1st,2022 from 12:00 pm-5:00 pm. A facility has already been secured for this event.  We are inviting all subcommittees for the Richmond Area to come to join us. This is an opportunity for each subcommittee to get one of their workshops done before the end of the year.  We are asking each subcommittee chairperson to come to the next Policy meeting on Thursday, August 25that 6:00 pm to nail down the details for the event.  We are presenting a flyer for this event to be approved by the body.  Thank you for allowing me to serve.  In Loving Service, Angel A. |
| Announcements: | Michael A., (804) 247-6752, Email: rascnapol@metrorichmond.org |

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| **Public Relations** | I am Steven R. and the Social Media Coordinator for the Public Relations Subcommittee. I will be giving you the PR report today. All who would like to be of service and participate in the PR subcommittee meet with us on the 1st Monday of every month virtually at 6 pm. The meeting information can be found in the meeting schedule on the RVANA.org website. We also meet with the Tri-Cities and New Dominion PR subcommittees as the unified PR meeting on the 3rd  Monday of the month to share and manage information on the website, helpline, meeting updates and PR events to ensure accuracy and to eliminate duplication of services. Suppose your meetings need to be updated for changes or closures, including inclement weather. Please send an email to rascnaprc@metrorichna.org. Also, if you have any flyers for the website or social media, please use the same email address. Our web-servant Howvard B., and myself will receive it to help ensure that they are addressed promptly. Since the last Area meeting, our PR Subcommittee has participated in several NA sponsored events in distributing NA literature. September is National Recovery Month which is observed to promote and support new evidence-based treatment and recovery practices, the emergence of a strong and proud recovery community, and the dedication of service providers and community members across the nation who make recovery in all its forms possible. Richmond NA will be busy supporting activities during the month to support Recovery.  Meetings Updated:   * East End Men’s Rap reopens in-person on Fridays 6pm-7:5pm at the Health Brigade Building on North Thompson Street. * A Vision of Hope on VCU closed. * Monday Reality has closed virtual meetings. Looking for in-person meeting space.   Website stats:  The website stats for July 2022 had 2,730 users compared to 3,296 for July 2021. This is a decrease of 17.2%. There were 2,200 new users. The site had 11,323 visitors.  Phonelines: 804.965.1871 or Central Atlantic Region (CAR) 1.800.777.1515 The phone line was utilized in July 2022 with 7 calls for Just For Today readings, 9 calls for Meeting Searches, and 7 Volunteer Calls.  ➢ The New Dominion Area PR Subcommittee will be hosting the next NA helpline training workshop in October 2022. If you wish to give back and have a couple of hours to talk to another member please join us for the training.  Date: 10/15/2022 (Saturday)  Time: 10:00 AM - 12:00 PM  Place: Main Library (101 E. Franklin St, Richmond, VA)  Gellman Room - 1st Floor  In loving service,  RASCNA PR Subcommittee |
| Announcements: | StevenRrascnaprc@metrorichmond.org. |

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| **H&I** | Good Evening Fam,  Hope all is well. H&I is still doing a very excellent job in carrying the message to the addict that still suffers the NA way. We're still in need of more facilitators. We meet in person every 2nd Sunday from 1pm-2pm and every 4th Sunday from 2pm-3pm at 1211 porter st. If anyone wants to join H&I subcommittee you can get with me (Tonya D.) or the asst. secretary after area service.  In Loving Service, Tonya D. |
| Announcements: | We meet the 2nd Sunday at 12 noon and the 4th Sunday at 2pm on Zoom. |
| **Outreach** | Good Afternoon Everyone,  First and foremost I would like to thank God for another day clean and continue to be of service. However this will be my last report as chair of Outreach. My time is up serving as Outreach Chair. I would like to thank all of you and this body and all the home groups in the Richmond area for allowing me to be of service.  The subcommittee has nominated Beverly D. as our new Outreach chair. Which would leave an opening for assistant Outreach chair. I do believe in rotation and continuity to the service structure. That is when I complete my duties and responsibilities according to our 5th concept.  As I move on one is already trained to take my place. As far as our workshop/ learning day, the Outreach subcommittee will be going on the first Sat. of Sept.  In Loving Service, Mason R. |
| Announcements: | NONE |
| **Special Events** | Special Events will have the free event on 9/10/22 @ Forest Hill Park 12:30- 6:00pm. In  Loving Service, Elliot C. |
| Announcements: | NONE |

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| **Special Events Treasurer** | The Special Events Treasurer is thankful for this opportunity. We will be having our free event on Sept. 10th. As treasurer I will have all the receipts turned in by next area.  In Loving Service, Sheila G. |
| Announcements: | NONE |
| **RCM - Alt RCM** | Good Afternoon Family:  The next regional meeting is 8/20/22. 10am. Positions open Richmond area Alt. RCM, Asst. Treasurer, Asst. Secretary, Alt. VRCC Director.  \*27th Aug. TACNA card tournament fundraiser C. Waldo Scott community center 3100 Wickham Ave. Newport News VA 23607.  \*RACNA 3 Campout fundraiser Sept. 30th -Oct. 2nd Christopher Run State Park 6478 Zachary Taylor HWY. Mineral VA 231177  \* Serenity on the shore XIII, First Landing State Park 2500 Shore Dr. VA Beach 23451 Thank you Stephanie for attaching a copy of the 215th Regional minutes.  I will be visiting the next Outreach Subcommittee meeting and hope to visit other subcommittees in order to be more informed as your RCM. I will be on vacation Sept. 1st through the 15th.  In Loving Service, Val R. |
| Announcements: | Val R. Number: 804-356-1654 Email: Split97@yahoo.com |
| **VRCC / Alternate VRCC** | VRCC met on July 24th on Sunday zoom all is well with VRCC 40th convention committee is putting on fundraising events please support Virginia Beach area the 41st AVCNA convention is still open for bids. Our taxes have been filed. The vice chair Kelly was added to our bank account.  In Loving Service, Julie T. |
| **Announcements:** | None |
| **Literature** | We received all the ordered literature and it was inventoried and stamped. The church was broken into but nothing was taken.  In Loving Service, Bobby L. |
| Announcements: | None |
| **Print Shop** | Hello Family  It continues to be a privilege to serve. All is well with the Print Shop. Various forms continue to be updated. Please inform me if you notice items are not correct on the table.  As a reminder, please complete the sign-in sheet. If you would like a copy of minutes mailed, please check the last box on the sign-in sheet and complete your mailing address. Addresses are not saved from month to month.  Meeting Schedules are being issued today. 30 copies. 20 copies were issued last month. Please remove Meeting Schedules older than July 2022 from your group racks. The ones older than July are very outdated.  In Loving Service,  Howvard B. |
| Announcements: | None |

**8. Old Business:**

**Procedural Motion(s):**

a) Motion: To allow the Area to use a Cash-App account as a means of payment for the virtual platform because it must be paid using a debit or credit card number and cannot be paid using a paper check. The Cash-App account already has a digital card number attached to it via the App itself.

Intent: To allow the Area to maintain the virtual platform so that we can fulfill the request for the Richmond Area of NA to be a Hybrid Area.

Motion Maker: Policy Subcommittee

RASCNA Vote: 9/0/2 passed

b) Motion: The Area will maintain an electronic method to donate 7th tradition funds and/or purchase NA literature.

Intent: To help carry the NA message

Motion Maker: Policy Subcommittee

**9. Nominations and Elections**

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| **ELECTED** | |
| Names | Position |
| Elliott C. ( 7/10/22) | Special Events |
| Beverly D. (8/14/22) | Outreach |
| Steven R. (8/14/22) | Public Relations |
| **NOMINATIONS** | |
| Names | Position |
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| **VACANT** | |
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No nominations received Assistant Treasurer

No nominations received Assistant Secretary

No nominations received Alternate RCM

No nominations received Alternate VRCC Director

***\*\*Please announce open positions and inquire for nominations at your home groups and return to September ASC meeting with your group’s conscience for nominations and elections, and/or nominee in attendance.***

**10.** **New Business:**

**Procedural Motion(s):**

a) Motion: To change page 4 sec. A of the Purpose (guideline) from the current paragraph to read: The purpose of the Area Service Committee is to be supportive of our groups, and their primary purpose is to carry the message to the addict who still suffers. By bringing together our elected trusted servants to discuss issues affecting our local groups/ meetings and assist with any concerns, we maintain the spirit of loving service and foster unity in the Richmond Area of Narcotics Anonymous.

b) Intent: To correct grammatical errors and to make the Purpose of this Area clear and concise.

c) Motion Maker: Policy Subcommittee / seconded by NOT REQUIRED.

**RASCNA Vote:** 12 / 0 / 0 *Passed*

**Guideline Motion(s) [to the groups]:**

1. Motion: None

**11.** **Money Matters:**

a) Motion: As Treasurer of Special Events I would like a money order or a check for our Free Event of 1,100 Dollars. With an extra $200.00 which is 1,300 subtract $130.00 which will be a total of 1,170

b) Intent: For free event which is to be held Sept.10th at Forest Hill Park Shelter 1.

Motion Maker: Sheila G. / seconded by Alecia V.

RASCNA Vote: 10/0/0 passed

**12. Next ASC Meeting: September 11,** 2022 / 3:00pm / 1211 Porter Street, Richmond, VA 23224

**Motion to Close with the Serenity Prayer:** Antonio W. / seconded by Erica C. at 5:05pm