**1.**  **Date:**  Sunday, July 10, 2022 **Start time:**  3:00pm 1211 Porter Street, Richmond, VA 23224

**(*Mailing Address Above*)**

**2. ASC Chairperson:**

Open RASCNA with the Serenity Prayer

Chair Read: Purpose

12 Traditions: Rondelle D

12 Concepts: Val R.

Chair Read: Purpose, Privilege and Home Group Information

***a.*** It is a privilege for NA to use this facility. We must ask that all children remain under adult supervision at all times. The space that has been rented to us consist of the meeting room, NA Literature Room and the rest rooms.

***b.*** Any home groups here today that has information to present about their home group that can affect our primary purpose? For example, changing of meeting time and/or location; meeting changing due to holidays; any problems with addicts’ behavior that could jeopardize a meeting space; meeting closing for any reason; or home group functions.

**Home Groups/Area Concerns:**

***None***

***Notes:***

All motions to change the order of the day must be turned in prior to the start of the business to be considered. Motions to change the order of the day turned in *after* the start of business must be approved by the Chairperson in order to be considered. All changes to the order of the day must be heard and receive a majority vote of the GSRs before the change to the order of the day can happen.

**Timekeeper:** Lindsay A

**3. Attendance Roll Call by Secretary:** Open: 23 / Closed: 15 / Voting: **10** / Reporting: **5** / Absent: 7 / Meetings: **0**

**TOTAL: 23 Groups 0 Meeting(s)**

| Richmond Area Groups | | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
| Open | Closed | Voting | Reporting | Absent | Meetings | |
| 1. Atmosphere Of Recovery 2. Church Hill 3. Clean & Serene 4. Clean Connection 5. Freedom Group 6. Good Orderly Direction 7. Growing In Recovery 8. Keeping It Simple In The Am 9. Long Haul 10. Monday Reality 11. More Will Be Revealed 12. Never Alone 13. New Beginnings 14. New Birth 15. Open Minds 16. Positive Thinking 17. Rainbow’s End 18. Shot Of Hope 19. Staying Clean 20. Stepping On Sundays 21. Sunday Spiritual 22. T.G.I.F. | 1. Blackwell Recovery 2. East End Men’s Rap 3. Easy Pace/ Stepping Out 4. Friday Freedom [meeting] 5. For The Newcomer 6. Friday Feelings/ Sunday Basic Text 7. In Times Of Illness 8. Miracles in Recovery 9. NA Sisters In Stride 10. Not In The Fan 11. Simple Basics Of Recovery 12. Southside Recovery 13. The Promise 14. We Do Recover 15. White Flag [meeting] | 1. Atmosphere of Recovery 2. Freedom Group 3. Good Orderly Direction 4. Growing in Recovery 5. Keeping it Simple in the AM 6. Open Minds 7. Rainbows End 8. Simple Basics 9. Staying Clean 10. Sunday Spiritual | 1. Clean Connection 2. Clean and Serene 3. Churchill Group 4. More Will Be Revealed 5. New Beginnings | 1. Easy Pace/ Stepping Out 2. Long Haul Group 3. Monday Reality 4. New Birth 5. Positive Thinking 6. Shot of Hope 7. White Flag |  |

**4. Old Minutes reviewed and accepted**: June 12, 2022 Minutes: Vote: 10 / 0 / 0

**5. Executive Body Reports: July 10, 2022**

| **ASC Chair** | GOOD AFTERNOON, EVERYONE. I HAVE BEEN IN TOUCH WITH OUR POLICY CHAIR AND  UNFORTUNATELY HE WILL NOT BE ATTENDING AREA TODAY DUE TO PERSONAL HEALTH REASONS; HE IS STILL HELPING TO SERVE ON THE POLICY SUBCOMMITTEE WITH HELP FROM ITS MEMBERS. I HAVE ALSO SPOKEN WITH OUR TREASURER AND UNFORTUNATELY SHE WILL NOT BE ATTENDING AREA TODAY DUE TO A DEATH IN THE FAMILY. MAY WE ALL KEEP THEM BOTH IN OUR PRAYERS. I RECEIVED AN EMAIL FROM THE CHURCH’S PASTOR STATING THAT THERE WAS A BUCKET IN THE FLOOR BEING USED TO CATCH WATER BUT THAT NO LEAKS HAD BEEN REPORTED TO THE CHURCH. ANY GROUPS THAT UTILIZE THIS SPACE PLEASE IF THERE ARE IN ISSUES WITH THE BUILDING, PLEASE NOTIFY ME SO THAT I CAN MAKE THE CHURCH AWARE OR HAVE YOUR GROUP REPRESENTATIVE NOTIFY THE CHURCH DIRECTLY. MY HOPE IS THAT WE HAVE A GREAT DAY TODAY AS WE ATTEND TO THE AREA NEEDS AND ARE ABLE TO DO SO IN A LOVING AND CARING MANNER.  ILS,  STEPHANIE T  In Loving Service, Stephanie T. |
| --- | --- |
| Announcements: | Stephanie T., (804) 677-4395. Email: rascnaasc@metrorichna.org |
| **ASC Vice-Chair** |  |
| Announcements: | Email: rascnaasv@metrorichmond.org |
| **Secretary** | I hope everyone is doing well. Minutes were emailed out on 6/28/22 and mailed by 6/30/22. Thank you for all of your support.  In Loving Service, Lindsay A. |
| Announcements: | Lindsay A., (804) 688-0463. Email: rascnasec@metrorichna.org or [RichmondAreaServiceCommitteeNA@gmail.com](about:blank) |
| **Treasurer Report** | Greetings Family,  Unfortunately, I was unable to attend area service for June and July 2022. Attached for your review is July 2022 RASCNA Income and Expense Reports. Income is $695.49, and Expenses $1,484.04 which includes cashed and outstanding checks. Our reconciled book balance is $6,643.94 which includes $461.38 held in escrow for Special Events, Prudent Reserve of $3,064.00 and outstanding checks $261.80 thus, we have $3,579.94 over prudent reserve.  The following checks are outstanding:  July 2022 Rent 7/10/2022 $125.00 Central United Methodist Church 5228  PR/PSAs Phoneline 7/10/2022 $136.80 New Dominion 5230  Reminder: If using CashApp “$RASCNA”, please state how much is for Area Donation and  how much is for Literature in addition to stating the home group/individual purchasing the  literature. Also, please double check the calculations on the Literature Order Form |
| Announcements: | *-*Nancy F.D., Email: rascnatre@metrorichna.org  *-***-Group, Member and Literature donations can be made at CashApp: $RASCNA** |

**6. Group Reports: July 10, 2022**

| **Atmosphere Of Recovery** | Donation: $ 116.28 Literature Order: $ 3.72 |
| --- | --- |
| Report: | The group is doing ok with 10-15 addicts each meeting. Zeke T celebrates 20 years on 7/24  In Loving Service, Cassandra B. |
|  |  |
| **Clean & Serene** | Donation: $ 0.00 Literature Order: $ 0.00 |
| Report: | We are having very low participation therefore we are moving the meeting from Saturday  2-330 to Friday 6-7pm starting Friday 7/22 come and give our homegroup some support. Kim R. will be celebrating 22 years Friday 7/29 come give some support.  In Loving Service, Kim R. |
| **Clean Connection** | Donation: $ 0.00 Literature Order: $ 0.00 |
|  |  |
| Report: | Our homegroup is going well one anniversary 7/23/22 Sheila G 11 years.  In loving service, Sheila G |
| **Churchill Group** | Donation: $ 0.00 Literature Order: $ 0.00 |
| **Report:** | The Churchill Group is doing well a carry the message of hope to the recovering addict. We have 3 upcoming anniversaries in August. 8/8 Keevan 8 years, Suliman F. 8/23 16 yrs., 8/30 Stewart M 35 years. The Churchill home group will be extending its service time from 630-7:45pm until 8pm for anniversaries.  In loving service, Suliman F |
|  |  |
| **Freedom Group** | Donation: $ 32.00 Literature Order: $ 31.64 |
| Report: | Freedom group continues to fulfill its primary purpose with 15-20 people in attendance weekly. We like to thank everyone for continuing to support the home group. An addict named Rondelle D will celebrate 3 years in recovery on 7/20/22.  In Loving Service, Rhondell D. |
|  |  |
| **Good Orderly Direction** | Donation: $ 25.00 Literature Order: $ 0.00 |
| Report: | Good orderly direction continues to carry the NA message virtually with steady attendance. We are currently looking for an in-person meeting space.  In Loving Service, Brian B. |
|  |  |
| **Growing In Recovery** | Donation: $ 0.00 Literature Order: $ 0.00 |
| Report: | Group is doing great attendance is up to 20-30 average.  In Loving Service, Antonio W. |
|  |  |
| **Keeping It Simple In The AM** | Donation: $ 0.00 Literature Order: $ 0.00 |
| Report: | All is well at this time group is still looking for more trusted servants. Email is mrjbracey3@hotmail.com.  In Loving Service, John B |
|  |  |
| **Long Haul** | Donation: $ 0.00 Literature Order: $ 0.00 |
| Report: | ABSENT  In Loving Service, Val R. |
| **More Will Be Revealed** | Donation: $ 27.00 Literature Order: $ 3.70 |
| Report | Group is doing well w/attendance weekly via zoom. Donations are minimal; however, we continue to maintain our zoom account.  In Loving Service, Nina Mac |
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| **Monday Reality** | Donation: $ 0.00 Literature Order: $ 0.00 |
| Report: | ABSENT  In Loving Service, Monday Reality |
|  |  |
| **New Beginnings** | Donation: $ 53.86 Literature Order: $ 56.14 |
| Report: | The home group is doing well and we have a lot of newcomers attending. An addict named Terrance J will be celebrating 13 years 7/17 come and give him some support.  In Loving Service, Melvin P. |
|  |  |
| **New Birth** | Donation: $ 0.00 Literature Order: $ 0.00 |
| Report: | ABSENT  In Loving Service, Edwina P. |
|  |  |
| **Open Minds** | Donation: $ 0.00 Literature Order: $ 0.00 |
| Report: | The group has moved back into the gym. Participation is steady 40+. There are 3 celebrations this month Caroline C 2nd year, Kennard 1st year, Nikkie 11 years, Chris B 3 years, Irvin H 8/8 30 years.  In Loving Service, Ric E. |
|  |  |
| **Rainbow’s End** | Donation: $ 0.65 Literature Order: $ 89.25 |
| Report: | Rainbow’s End continues to meet on Friday night from 9-10:15pm. All are welcome. Come out and support our members celebrations - Rebecca L celebrates first year 7/15, Kevin H celebrates 2 years 7/22 and Chris S celebrates 10 years on 7/29.  In Loving Service, Erykah C. |
|  |  |
| Simple Basics of Recovery | Donation: $ 0.00 Literature Order: $ 0.00 |
|  | Simple Basics is putting on a Brunch Speaker Jam 8/13 9a-4p tickets 15$. Please contact Elliott C @ 804.217.4806  In Loving Serivce, Elliott C |
| **Staying Clean** | Donation: $ 0.00 Literature Order: $ 0.00 |
| Report: | Staying Clean is growing and we are continuing to carry a clear message of hope. We are doing well and attracting newer addicts in recovery.  In Loving Service, Antwain C. |
|  |  |
| **Sunday Spiritual** | Donation: $ 31.39 Literature Order: $ 27.86 |
| Report: | Sunday Spiritual continues to do well with a regular attendance of 20-30 members. We meet in person. 1 celebration on 31st Angela A.  In Loving Service, Neal E. |

**7. Area Trusted Servants’ Reports: July 10, 2022**

| **RACC** | Hello Family,  The Convention Committee is well. We met on June 6, 2022. As of today, we have raised a little over $23,000 for the convention. We have three payments of $5,000.00 due before the convention. The balance will be due Thursday night before the convention (27th). Please, keep announcing the convention in meetings as well as registration for the hotel. I requested to utilize the projector in an overflow room. However, I have not been able to see the screen size. We ask that at this time everyone please utilized PayPal for all purchases and registration. There is an issue with CashApp pertaining to taxes that has not been resolved. The Doubletree hotel has sold out of rooms. If you wish to book a room, please contact the Resident Inn located in back of the DoubleTree. Also, the Hilton located about 3 blocks away has rooms available for group rates. If any group would like to put on a fundraiser for the Convention, please contact the Fundraising & Entertainment to assist with planning and funding for the event. This way there will be no conflict with dates or event contents.  The next meeting will be Monday, July 11th 2022  In Loving Service, Ron B. |
| --- | --- |
| Announcements: |  |
| **Policy** | Good evening family, I will start like I always do, Policy is doing well! Today we will not only be providing the Area with the scheduled updated policy, we also will present motions today that will address the Area's concerns, and needs for us to be more effective in conducting ourselves as a hybrid area. With that being said it is with great reluctance that I need to inform the area that I can no longer fill the part of my duties as chair to be physically present at Area Service right now. The Area Chair and sub-committee members present today can contest to the fact that right up to last policy meeting I was {ASK AND TOLD} to stay at home and take care of myself. As I stated when I accepted the position, I will serve as long as my health allows me to do so. I will not be leaving the committee or service but as policy states we the chairs be present for the Area Srvice meetings, and when we can't be, we need to inform the Area chair and the Area of our action. Myself and the Chair work closely together and she was aware of all my actions and we also have spoken with another member who we both agree will be a great fit for the position so I will continue to serve as chair and fulfill all my other duties until we have an elected nominee into the position if desired. The motions today, if agreed upon, will help me do just that. Being a good trusted servant is to admit not only your qualifications but also your limitations because the WE part of this fellowship kicks in and the true message of recovery doesn't get lost.  In Loving Service, Michael A. |
| Announcements: | Michael A., (804) 247-6752, Email: [rascnapol@metrorichmond.org](about:blank) |
| **Public Relations** | Thanks to Lance O. who previously provided service to the Public Relations subcommittee as the Chairperson. He resigned effectively on June 20, 2022. Our RASCNA Vice-Chair has stepped in to preside the meetings with hopes of the subcommittee providing a nomination at the August area meeting. All who would like to be of service and participate in the PR subcommittee meet with us on the 1st Monday of every month virtually at 6 pm. The meeting information can be found in the meeting schedule on the RVANA.org website. We also meet with the Tri-Cities and New Dominion PR subcommittees as the unified PR meeting on the 3rd Monday of the month to share and manage information on the website, helpline, meeting updates and PR events to ensure accuracy and eliminate duplication of services. Suppose your meetings need to be updated for changes or closures, including inclement weather. Please send an email to rascnaprc@metrorichna.org. Also, if you have any flyers for the website or social media, please use the same email address. Our web-servant Howvard B., and our social media coordinator Steven R will receive it to help ensure that they are addressed promptly.  Website Items:  -H&I Flyer posted  -Tri-Cities Speaker-a-thon Fundraiser Flyer for Richmond Convention posted  -2022 Guidelines and Procedures will be posted online  Meetings have been update.  Homegroup Changes:  Principles Over Personalities-closed; Church Hill Group time extended  Events:  -East Coast Convention of NA (ECCNA) June 11 distributed 100 NA cards  -Pride Day Event at Hatcher Memorial June 18 distributed 100 NA cards  New Item: Spiritual Principles A Day (SPAD) Delivered to Your In-Box  Just launched: A daily email subscription for A Spiritual Principle a Day. The book was  approved by consensus in April at the NA World Service Conference and should be available for purchase later this year. In the meantime, you can sign up to receive each day’s reading via email: www.na.org/subscribe. As Fellowship-approved literature, SPAD can be read in NA meetings. It is hoped that the email subscription makes it easier for meetings that wish to make SPAD part of their format in some way.    Website stats:  The website stats for June 2022 had 2,773 users compared to 3,006 for June 2021. This is a  decrease of 7.75%. There were 2,228 new users. The site had 11,011 sessions. The phone line was utilized for 3 Just For Today readings, 15 Meeting Searches, and 10 Volunteer Calls.  The New Dominion Area PR Subcommittee will be hosting the next NA helpline training  workshop in October 2022. If you wish to give back and have a couple of hours to talk to  another member please join us for the training. More information is forthcoming.  Social Media:  Flyers and event sent to rascnaprc@metrorichna.org have been provided to the Social Media coordinator as well.  In loving service,  RASCNA PR Subcommittee |
| Announcements: | rascnaprc@metrorichmond.org. |
| **H&I** | Good evening fam hope all is well. We’re still doing an excellent job on carrying the message to those addicts that still suffer the NA way. We’re still in need of more facilitators. We’re still meeting in person every 2nd Sunday from 1-2pm and every 4th Sunday from 2-3pm right here at 1211 Porter Street. We do have a flyer on rvana.org website and here on my table as well.  In Loving Service, Tonya D. |
| Announcements: | We meet 2nd Sunday at 12 noon and 4th Sunday at 2pm on Zoom. |
| **Outreach** | Good evening to everyone. First and foremost, I would like to thank God for another day clean and for all of us that are here today to be of service to our area. As chair of our outreach subcommittee, we will be putting together another workshop/learning day hopefully in September which will give us plenty of time to plan. We also would like to invite anyone who may want to join the Outreach subcommittee. We meet by virtual platform every 2nd and 4th Monday of the month from 6-730pm. The ID no. and PW you would find on our NA website [www.rvana.org](about:blank) under outreach. This would be a great opportunity for the newer member to get involved and be of service. We continue to assist any home group that may be isolated or just in need of assistance.  In Loving Service, Mason R. |
| Announcements: | NONE |
| **Special Events** | Special Events has placed the focus on getting on track and putting on the free event on 9/10/22. We had three places; however, the only one available was Forest Hill Park from 12:30-6pm. Special Events meets 1st and 3rd Sunday from 2-3:30pm  In Loving Service, Elliott C. |
| Announcements: | NONE |
| **Special Events Treasurer** | As the treasurer I have done some research on having our free event. I did do three places. The only thing that was available during that time was Forest Hill Park especially with what little money we have.  In Loving Service, Shelia G |
| Announcements: | NONE |
| **RCM - Alt RCM** | Hi family. Due to a prior commitment, I did not attend the 215th regional meeting. I did my due diligence and emailed my RCM report to the regional meeting and informed Stephanie, the Area chair of my absence. I will be providing Lindsay with a copy of the 215th regional minutes for those that would like to go over the treasurer's report of region. Regional open positions are as follows: Vice-treasurer, Speaker jam chair, Vice chair, H&I chair, Policy chair. No motions to bring to the area. Treasurer Etta L. nominated and accepted, was appointed pro-temp. However, after a lengthy discussion regarding it she was then acclimated into the treasurer position. One question I have is when is our Area going to have a donation to region? I would like to also ask groups to please take back the open positions and also please encourage your sponsees to get involved.  In Loving Service, Val R. |
| Announcements: |  |
| **VRCC / Alternate VRCC** | ABSENT  In Loving Service, Julie T. |
| Announcements: |  |
| **Literature** | The literature was ordered and I haven’t received it yet, there was a delay in shipping. So, we will have some back orders which I will pass on as soon as the literature arrives and bring it to home groups or the GSR’s can come by to pick it up. We apologize for the delay.  In Loving Service, Bobby L. |
| Announcements: | NONE |
| **Print Shop** | Hello Area Family:  Thank you for allowing me to continue to serve. The Print Shop is doing well. Meeting Schedules will be issued today and next month. You have heard some of the meeting changes and others will be given during the group reports.  In Loving Service, Howvard B. |
| Announcements: | NONE |

1. **Old Business:**

None

1. **Nominations and Elections**

| **ELECTED** | |
| --- | --- |
| Names | Position |
|  |  |
|  |  |
|  |  |
|  |  |
| **NOMINATIONS** | |
| Names | Position |
| Elliott C | Special Events Chair |
|  |  |
| **VACANT** | |
|  |  |
|  |  |
| No further nominations received | Assistant Treasurer |
|  |  |
| No nominations received | Assistant Secretary |
|  |  |
| No nominations received | Alternate RCM |
| No nominations received | Alternate VRCC Director |
|  |  |

***\*\*Please announce open positions and inquire for nominations at your home groups and return to September’s ASC meeting with your group’s conscience for nominations and elections, and/or nominee in attendance.***

1. **New Business:**

**Procedural Motion(s):**

1. Motion: The Richmond area operates both in-person and virtually. This means the area utilizes both in-person and virtual platforms to carry the message via groups, meetings, subcommittees, and area service. The ASC shall purchase a virtual platform of an agreed upon brand.

Intent: To establish and maintain a virtual platform to carry the NA message.

Motion Maker: Policy Subcommittee / seconded by NOT REQUIRED. (passed)

**RASCNA Vote:** 12 / 0 / 0 *Passed*

1. Motion: To remove on pg. 6 #13 from the guidelines and procedures.

Intent: Language unclear and outdated. It is a procedure and not a guideline motion.

Motion Maker: Policy Subcommittee / seconded by NOT REQUIRED.

RASCNA Vote: 12 / 0 / 0 *Passed*

**Guideline Motion(s) [to the groups]:**

a) Motion: To allow the Area to use the Cash-app account as a means of payment for the virtual platform because it must be paid using a debit or credit card number and cannot be paid using a paper check. The Cash-app account already has a digital card number attached to it via the app itself.

Intent: To allow the area to maintain the virtual platform so that we can fulfill the request for the Richmond Area of Narcotics Anonymous to be a hybrid area.

Motion Maker: Policy Subcommittee

RASCNA vote 10/2/0

b) Motion: The Area will maintain an electronic method to donate 7th tradition funds and/or purchase NA literature.

Intent: To help carry the NA message.

Motion Maker: Policy Subcommittee

RASCNA vote 9/0/0

**Regional Motion(s) [to the groups]:**

1. **Money Matters:**
   1. Motion: Special events would like a check for $150.00 for the free event at Forest Hill Park September 10, 2022.

Intent: To reserve the park shelter 1 at Forest Hill Park

Motion Maker: Special Events Treasurer/ 2nd by Elliot C

RASCNA Vote: 9 / 0 / 0 *Passed*

1. **Next ASC Meeting:** August 14, 2022/ 3:00pm/ 1211 Porter Street, Richmond, VA 23224

Date Time Place

1. **Other Pertinent Announcements:**

* **RASCNA’s Treasurer’s Biannual Audit will be held August 10, 2022, at 6am in the via Zoom**

**Motion to Close with the Serenity Prayer:** Elliott C. / seconded by Tonya D closed at 5:03pm