

MINUTES

CHAIR – STEPHANIE T.
VICE CHAIR – _____

SECRETARY – LINDSAY A.
TREASURER – NANCY F.D.

1. **Date:** Sunday, February 13, 2022 **Start time:** 3:00pm 1211 Porter Street, Richmond, VA 23224
(Mailing Address Above)

2. ASC Chairperson:

Open RASCNA with the Serenity Prayer

Chair Read: Purpose

12 Traditions: Mason R

12 Concepts: Cheryl B

Chair Read: Purpose, Privilege and Home Group Information

a. It is a privilege for NA to use this facility. We must ask that all children remain under adult supervision at all times. The space that has been rented to us consist of the meeting room, NA Literature Room and the rest rooms.

b. Any home groups here today that has information to present about their home group that can affect our primary purpose? For example, changing of meeting time and/or location; meeting changing due to holidays; any problems with addicts' behavior that could jeopardize a meeting space; meeting closing for any reason; or home group functions.

Home Groups/Area Concerns:

None

Notes:

All motions to change the order of the day must be turned in prior to the start of the business to be considered. Motions to change the order of the day turned in *after* the start of business must be approved by the Chairperson in order to be considered. All changes to the order of the day must be heard and receive a majority vote of the GSRs before the change to the order of the day can happen.

Motion to change the order of the day. **Motion to change the order of the day made by Nancy FD to hear Treasurer's report and all money matters first due to treasurer having medical issues. 11/0/0 motion passed**

Timekeeper: Lindsay A

3. Attendance Roll Call by Secretary: Open: 23 / Closed: 15 / Voting: **12** / Reporting: **1** / Absent: 11 / Meetings: **0**
TOTAL: 22 Groups 0 Meeting(s)

Richmond Area Groups					
Open	Closed	Voting	Reporting	Absent	Meetings
1. Atmosphere Of Recovery	1. Blackwell Recovery	1. Atmosphere Of Recovery		1. Church Hill Group	
2. Church Hill Group	2. East End Men's Rap	2. Clean & Serene		2. Clean Connection	
3. Clean & Serene	3. Easy Pace/Stepping Out	3. Freedom Group		3. New Birth	
4. Freedom Group	4. Friday Freedom	4. Good Orderly Direction		4. More Will Be Revealed	
5. Good Orderly Direction	5. For The [meeting]	5. Growing In Recovery		5. Never Alone	
6. Growing In	6. Newcomer	6. Keeping It Simple In The		6. New Birth	
				7. Shot Of Hope	

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Recovery	6. Friday Feelings/	Am		8. Staying Clean	
7. Keeping It	Sunday Basic	7. Long Haul		9. Stepping On	
Simple In The	Text	8. Monday Reality		Sundays	
Am	7. In Times Of	9.New Beginnings		10. Sunday	
8. Long Haul	Illness	10.Positive Thinking		Spiritual	
9. Monday Reality	8. Miracles in	10.Open Minds		11. T.G.I.F.	
10. More Will Be	Recovery	11.Rainbow’s			
Revealed	9. NA Sisters In	End			
11. Never Alone	Stride				
12. New Beginnings	10. Not In The Fan				
13. New Birth	11. Simple Basics				
14. Open Minds	Of Recovery				
15. Positive	12. Southside				
Thinking	Recovery				
16. Rainbow’s End	13. The Promise				
17. Shot Of Hope	14. We Do Recover				
18. Staying Clean	15. White Flag				
19. Stepping On	[meeting]				
Sundays					
20. Sunday Spiritual					
21. T.G.I.F.					

4. **Old Minutes reviewed and accepted:** November 14, 2021 Minutes: Vote: 12 / 0 / 2 *Passed w/Corrections (see Addendum to the Minutes)*

5. **Executive Body Reports:** December 12, 2021

ASC Chair	<p>I want to start by saying that I am honored to be your newly elected chairperson and I look forward to serving the Richmond Area. A lot has taken place in a very short amount of time. I will do my best to keep this brief but I’m not making any promises. We had an emergency meeting via Zoom on 1/29/2022 to discuss moving to the new location and the vote was unanimous that the area move to the new location and begin a relationship with Central United Methodist Church. We completed the move of the literature room on Saturday February 5th with the help of Larry S, Zack H, Byron P, Michael A, Latasha D, and other members of Narcotics Anonymous. I asked if the people who helped in the move with the use of their vehicles needed to be compensated and they each declined saying that they were happy to be of service to the area.</p> <p>The outgoing chair, Charles W, myself and policy chair Michael A. met via Zoom on January 27that 6pm to discuss all the information that I would need to assist in fulfilling my role as chair. Charles sent me via email the documentation for the commercial insurance policy, the PowerPoint for zoom meetings, the agenda for area service, a copy of the letter that was sent to Atlantic Union Bank requesting to have Charles W and James D removed as signers on the account and myself added to the account as a signer, and a transition checklist. I met with Charles at the post office on 1/31/22 and was given a binder containing a guide to local services and the policy handbooks for each of the area subcommittees and two keys for the</p>
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	<p>post office box itself. When I checked the mailbox there was a check written out to Liberation Church in the amount of 125.00 that had been returned to the area by NDANA. After conferring with our treasurer, I put that check in the dropbox at Liberation Church thus paying in full any amounts owed to them. I received an email from Amanda Konizer with Atlantic Union Bank to initiate the changeover of authorized signers for the area account on February 10th and submitted all required documentation to her so that I can be added as a signer to the account. Outgoing secretary Carolyn R dropped off all the secretary supplies to the literature room on 1/29/22 and sent pictures via email of everything that was left which was envelopes, address labels, 18 stamps @ 78 cents each, returned envelopes and a placard. For all groups that are currently meeting here at this location, Pastor Shayne has asked that we have one point of contact between all groups and RASCNA to avoid any confusion. So, if there is anything that you need as a group such as storage space, change of meeting times, etc. please communicate that with me directly and I will relay it to the church. All subcommittees that are currently meeting on the Zoom platform I want to remind you that this facility is available to you all to meet in person if you choose to do so going forward; just let me know so that I can communicate the changes with the church, and we can make sure that you are able to access the building. CARNA is hosting a virtual CAR workshop on 2/20 from 10-2 and again 2-4pm. We are awaiting a response from Outreach to see if they will be taking the lead for a workshop for the area. If your group has not received their CAR report, please be sure to get with Bobby L our literature chair today and pick it up. Finally, I have had 6 copies of the key to access this building made and provided them to the subcommittee chairs who are utilizing this space and have given a copy of the receipt to the treasurer for reimbursement. Also, the church has installed a lock onto the literature room door and has asked that we reimburse them for the cost: I have given the treasurer a copy of the receipt to reimburse the church. I also gave the speaker tape that was received in the PO Box to Bobby L as a member of the convention programming subcommittee. Again thank you for allowing me to be of service and I look forward to working with all of you over the course of my term as chairperson to the Richmond Area of Narcotics Anonymous.</p> <p>In Loving Service, Stephanie T.</p>
Announcements:	Stephanie T., (804) 677-4395. Email: rascnaasc@metrorichna.org
ASC Vice-Chair	VACANT
Announcements:	Email: rascnaasv@metrorichmond.org
Secretary	In Loving Service, Lindsay A.
Announcements:	Lindsay A., (804) 688-0463. Email: rascnasec@metrorichna.org or RichmondAreaServiceCommitteeNA@gmail.com
Treasurer Report	<p>February 13, 2022. Report Prepared by: Nancy F.D. Greetings Family,</p>

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	<p>Attached for your review is November 2021 RASCNA Income and Expense Reports (Income - \$1,097.48 and Expenses - \$1182.01). Which includes cashed and outstanding checks.</p> <p>Our reconciled book balance is \$8178.54 (which includes <\$556.38> held in escrow for Special Events and Prudent Reserve of \$3,064.00 and outstanding checks \$286.80. Thus, we have \$4271.36 over prudent reserve.</p> <p>Attached for your review is November 2021 RASCNA Monthly Income and Expense Reports. The following checks are outstanding:</p> <ul style="list-style-type: none">• 1/16/22 \$136.80 New Dominion Reimbursement for Phonenumber/Web/PSA (#5177) <p>Literature - AREA - WSO - 1/16/22 \$150.00</p> <p><u>Beginning Balance:</u> \$8263.07 <u>Income:</u> \$1097.48 <u>Expenses:</u> \$1182.01 <u>Ending Balance:</u> \$8178.54 <u>Prudent Reserve</u> \$3,064.00 <u>Escrow -Special Events</u> \$556.38 <u>Outstanding Checks</u> \$286.80</p> <p>Reminder: If using CashApp "\$RASCNA", please state how much is for Area Donation and how much is for Literature in addition to stating the home group/individual purchasing the literature. Also, please double check the calculations on the Literature Order Form</p>
Announcements:	<p>-Nancy F.D., Email: rascnatre@metrorichna.org -See attached full Treasurer's Report, November 2021 w/Income and Expense breakdowns. -See attached <u>corrected</u> Treasurer's Report September 2021 Income breakdown. -Group, Member and Literature donations can be made at CashApp: \$RASCNA</p>

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6. Group Reports:

December 12, 2021

Atmosphere Of Recovery	Donation: \$ 40.00 Literature Order: \$ 0.00
Report:	Our meeting is going well. Also we are now on Zoom at 5:30 we are in need of support. Meeting ID and password can be found on the website, In Loving Service, Cassandra B.
Clean & Serene	Donation: \$ 0.00 Literature Order: \$ 0.00
Report:	Clean & Serene is doing Well but are in need of support. Alternate GSR and Secretary is open. In Loving Service, Kim R.
Freedom Group	Donation: \$ 24.32 Literature Order: \$20.68
Report:	The freedom group continues to fulfill its primary purpose with 15-20 people in attendance every Wednesday night. We appreciate all who support the home group. In Loving Service, Rhondell D.
Good Orderly Direction	Donation: \$ 96.00 Literature Order: \$ 0.00
Report:	God continues to thrive carrying the NA message via the Zoom platform with consistent attendance. We have made a format change. On 1 st . Friday of the month we will have a lead speaker on a passage from Living Clean Journey Continues. Brian B. will celebrate 4 years on Feb. 25th In Loving Service, Hakim L.
Growing In Recovery	Donation: \$ 25.00 Literature Order: \$ 23.14
Report:	Growing In Recovery is doing well averaging 20-25 addicts per meeting with least 4-5 newcomers. We will begin to extend our meeting time beginning Feb. 14 th from 12- 1:15pm And continue meet Mon, Wed, Fri. In Loving Service, Antonio W.
Keeping It Simple In The AM	Donation: \$ 0.00 Literature Order: \$ 0.00
Report:	Keeping It Simple In The A.M. is growing. The home group continue to need your support we meet Monday through Fridays 9am to 10:15am on Zoom. We have one home group member celebrating on Friday Feb. 18 th at 9am. In Loving Service, Maurice H.
Long Haul	Donation: \$ 1.66 Literature Order: \$ 7.34
Report:	Our meetings are going well as well as starting and ending on time. We average 35-55 members attending. Jeff U. shared his experience, strength, hope and on February 7 th . We thank those that made it possible to have a location to continue to bring the message to the still sick and suffering addict.

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	In Loving Service, Val R.
Monday Reality	Donation: \$ 0.00 Literature Order: \$ 0.00
Report:	Good evening family. Monday Reality is doing well. We are continuing to meet virtually every Monday at 6:30pm. Come out and help us support the newcomers. Current attendance is between 7-20 people per night. In Loving Service, Simone W.
New Beginnings	Donation: \$ 28.98 Literature Order: \$ 11.02
Report:	The home group is following the CDC Guidelines. Mike D. will be celebrating 16 years Feb. 20 th Darral H. will be celebrating 4 years Feb. 27 th , James J. will be celebrating 4 years March 6 th , Wayne M. will be celebrating 16 years March 13 th . Come give them some support. In Loving Service, Terrence J.
New Birth	Donation: \$ 0.00 Literature Order: \$ 0.00
Report:	Absent. In Loving Service, Edwina P.
Open Minds	Donation: \$ 20.00 Literature Order: \$ 0.00
Report:	Open Minds is maturing. The home group members and trusted servants are coming together In Loving Service, Ric E.
Rainbow's End	Donation: \$ 36.79 Literature Order: \$ 25.21
Report:	Everything is going good. In Loving Service, Chance P.
Staying Clean	Donation: \$ 0.00 Literature Order: \$ 0.00
Report:	Absent. In Loving Service, Hardy E.
Stepping On Sundays	Donation: \$ 0.00 Literature Order: \$ 0.00
Report:	Absent. In Loving Service, Jacob T.
Sunday Spiritual	Donation: \$ 0.00 Literature Order: \$ 0.00
Report:	Absent. In Loving Service, Neal E.

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7. Area Trusted Servants' Reports: **December 12, 2021**

RACC	<p>The Convention Committee is doing well. He will meet February 7, 2022 We discussed future events. We are trying to plan fundraising events up to August. We just had two events yesterday, which went very well. You can now start to register for the convention hotel. The group rate is named; RACA 1. Attached is upcoming event flyers and treasurer reports for the month of January and December.</p> <p>. In Loving Service, Ron B.</p>
Announcements:	<p>-Richmond Area Convention of Narcotics Anonymous meets 1st Monday of each month. Open Feedback from 6:00 pm – 6:30 pm. 900100Zoom ID: 543 160 0401, Password: 900100.</p> <p>-See attached RACC's Treasurer's Report dated February 13, 2022</p> <p>-See attached RACC Subcommittees' Meeting Schedule along with Hotel and Hospitality's "Meeting Schedule" Flyer</p> <p>-See attached Registration's Pre-Registration Flyer, "Building Lives One Brick At A Time"</p>
Policy	<p>Good evening policy is meeting regularly on its scheduled days with up to 5 or more people in attendance at every meeting, thanks for all the support and please continue. Policy, the chair and treasurer are in agreement that our current prudent reserve is not correct. According to policy, we will be bringing the figure to the area next month. Thanks for your patience with all the updates to our current policy. Thanks for your support.</p> <p>In Loving Service, Michael A.</p>
Announcements:	<p>Michael A., (804) 247-6752, Email: rascnapol@metrorichmond.org</p>
Public Relations	<p>Thank you for providing me with the opportunity to continue in this role. I want to take a moment and remind anyone who would like to be of services and participate in the PR subcommittee we meet the 1st Monday of every month virtually at 6pm. The information to log into the meeting can be found on the RVANA.org website under the Service tab at the top and in the regular meeting schedule on the Monday tab.</p> <p>We also meet as a unified region meets for the unified PR meeting on the 3rd Monday of the month and that meeting information can also be found on the website.</p> <p>If your meetings need to be updated for changes or closures, including inclement weather. Please send an email to rascnaprc@metrorichna.org. I, our web-servant Howard, and our social media coordinator Steven R will receive it to help ensure that they are addressed in a timely manner.</p> <p>If you have any flyers for the website or social media, please use the same email address listed above.</p> <p>We are continuing to finalize a presentation to the DOC with our regional PR committee. This will be reviewed Unified PR subcommittee meeting this month. At this time if you</p>

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	<p>would like to see the presentation, please attend a PR Subcommittee meeting, or reach out to the email above and we can arrange that.</p> <p>Currently as a new PR Chair, I do not have any standing outreach location to provide literature. If anyone is familiar with any locations that worked with PR in the past and could use another contact to help spread the message to the addict who is still sick and suffering. My intention is not to promote, but if they have received literature and some how lost their point of contact with RVANA. Please direct them to our email address or provide me with their contact information and I will reach out.</p> <p>The month of Jan website statistics provided by region are as follows:</p> <ul style="list-style-type: none">• new users up 12% to 2141• Users up 13% to 2644 <p>Regional Phonenumber had</p> <ul style="list-style-type: none">• 5 JFT• 37 Meeting searches,• Richmond had 2 volunteer calls <p>Local Phonenumber</p> <ul style="list-style-type: none">• 8 Volunteer calls• 11 Meeting Searches• 5 JFT <p>If any subcommittee is interested in working closer with Public Relations. Please see me after Area Service today to exchange information or through the email listed above. We would like to help support our region reaching the addict who still suffers. I will be glad to attend your subcommittee to make initial contact and if there is a schedule conflict due the time will make myself available to speak by phone or virtually at another time.</p> <p>I will say with all honesty it has taken me some time to juggle my personal and professional obligations to meet this service commitment. But I am now ready and available to be of service. It also would help with my own personal recovery network. So please feel free to reach out.</p> <p>In Loving Service, Lance O.</p>
Announcements:	Lance O., (804) 248-1736, rascnaprc@metrorichmond.org .
H&I	Good evening fam hope all is well. On 12.27.22 Neal E facilitated @ RBHA men, Hakim L was the speaker 15 clients attended. On 1.17.22 Neal E the same facility Maurice H was the speaker 19 clients attended. Our new member Jamal D attended his first sit in on 1.18.22 Jeff M facilitated at RBHA men had open discussion. On 1.15.22 Robin G facilitated at RBHA women no speaker 6 residents attended discussion. On 1.22.22 Robin G facilitated the same facility Simone W was the speaker the host didn't log on nor made contact to inform the

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	<p>chair there wouldn't be a meeting. 1.3.22 I received an email from RCJC there should be a meeting on 1.19.22. On 1.5.22 Tonya D facilitated Healing Place for women Kim R was the speaker 14 residents attended. On 1.12.22 Tonya D facilitated the same facility Teeny R was the speaker 19 residents attended. On 1.22.22 Tonya D facilitated RCJC women I shared my experience, strength and hope, 5 clients attended. On 1.24.22 I've reached out to New Kent Prison all virtual meetings have been cancelled until further notice. I haven't heard anything from Ms. Beckoffs in regards to when they may start up again.</p> <p>In Loving Service, Tonya D.</p>
<p>Announcements:</p>	<p>We meet 2nd Sunday at 12 noon and 4th Sunday at 2pm on Zoom.</p>
<p>Outreach</p>	<p style="text-align: center;">Good evening Family,</p> <p>First and foremost I want to thank God for another day clean and for all of us being here today. The Outreach subcommittee purpose is to offer support to new or existing meetings, groups, orientate new GSR's, alt GSR's and group representatives according to the Richmond Area Service Committee of Narcotics Anonymous Guidelines and Procedures. As chair of Outreach I continue to perform my duties and responsibilities as the 5th concept states to the best of my ability. Last week a member of the Open Minds home group John W requested that the outreach subcommittee come out and visit their home group concerning some issues. I responded by inviting John W to come to our outreach subcommittee where we meet on zoom every 2nd and 4th Monday at 6pm. I also realize that there are home groups who have relocated and to my knowledge they are still carrying the message one day at a time we all served.</p> <p>In Loving Service, Mason R.</p>
<p>Announcements:</p>	<p>NONE</p>
<p>Special Events</p>	<p>Hello everyone some of the special events members helped the convention subcommittee with the pop up Valentines Day dance. We meet on 1st and 3rd Sunday of every month.</p> <p>In Loving Service, Latasha D.</p>
<p>Announcements:</p>	<p>NONE</p>
<p>Special Events Treasurer</p>	<p>Hi, I'm a recovering addict name Pam</p> <p>On the area floor on 2/13/22 I was made aware the \$35 I was given by Charles W need to be split with Area. So, \$35 divided by 2 = \$17.50</p> <p>There for \$17.50 goes to Area and \$17.50 goes to special events. And if we add the \$17.50 to special events escrow amount of \$556.38 total</p>

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	would = \$573.88 that would bring special events escrow amount to \$573.88 In loving service Pam B In Loving Service, Pam B.
Announcements:	NONE
RCM - Alt RCM	VACANT
Announcements:	
VRCC / Alternate VRCC	In Loving Service, Julie T.
Announcements:	
Literature	The literature room moved to its new location last Saturday. All GSR's must turn your literature form into the treasurer and literature will be passed out at the end of the area. We have another member who joined the subcommittee, Mike D In Loving Service, Bobby L.
Announcements:	NONE
Print Shop	VACANT
Announcements:	NONE

8. Old Business:
None

9. Nominations and Elections

ELECTED	
<u>Names</u>	<u>Position</u>
NOMINATIONS	
<u>Names</u>	<u>Position</u>
Howard B.	Print Shop
Lindsay A.	Secretary

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<u>VACANT</u>	
No nominations received	Vice-Chair
No further nominations received	Assistant Treasurer
No nominations received	Assistant Secretary
No nominations received	RCM
No nominations received	Alternate RCM
No nominations received	Alternate VRCC Director

*****Please announce open positions and inquire for nominations at your home groups and return to January's ASC meeting with your group's conscience for nominations and elections, and/or nominee in attendance.***

10. New Business:

Procedural Motion(s):

- a) Motion: Making Motion to extend the time frame of the ADHOC Committee for at least 60 more days.
Intent: To give trusted servant the ability to be thoroughly reviewed.
- b) Motion Maker: Simone W./ seconded by TERRENCE J
Voting results to take back to groups: 11 / 0 *Passed*

11. Money Matters:

None

12. Next ASC Meeting: March 13th / 3:00pm / 1211 Porter Street, Richmond, VA 23224
Date Time Place

13. Other Pertinent Announcements:

None

Motion to Close with the Serenity Prayer: Michael A. / seconded by Bobby L. at 5:38pm