

MINUTES

CHAIR – CHARLES W.
VICE CHAIR – JAMES D.

SECRETARY – CAROLYN R.
TREASURER – _____

1. **Date:** Sunday, November 14, 2021 **Start time:** 3:00pm 5501 Midlothian Turnpike, Richmond, VA 23225
(Mailing Address Above)

2. ASC Chairperson:

Open RASCNA with the Serenity Prayer

Chair Read: Purpose

12 Traditions: Nancy F.

12 Concepts: Mason R.

Chair Read: Purpose, Privilege and Home Group Information

a. It is a privilege for NA to use this facility. We must ask that all children remain under adult supervision at all times. The space that has been rented to us consist of the meeting room, NA Literature Room and the rest rooms.

b. Any home groups here today that has information to present about their home group that can affect our primary purpose? For example, changing of meeting time and/or location; meeting changing due to holidays; any problems with addicts' behavior that could jeopardize a meeting space; meeting closing for any reason; or home group functions.

Home Groups/Area Concerns:

- Clean Connection Group will be relocating to its prior meeting location of 1205 West Franklin Street, Richmond, VA 23220 (St. James Episcopal Parish House, Basement) on December 4, 2021, from 2:00pm to 3:30pm, every Saturday. CDC Guidelines are in effect.
- Clean & Serene Group will open its doors [NEW MEETING] at 5501 Midlothian Turnpike, Richmond, VA, 23225 (Liberation Church, entrance beside Thrift Store) on December 4, 2021, from 2:00pm to 3:30pm, every Saturday. CDC Guidelines are in effect. See attached flyer.
- Growing In Recovery Group has reopened its doors and has a new location at Building 435 - Circle Plaza, Richmond, VA, 23224 (next to Vetlink, corners of Belt Boulevard and Hull Street), from 12:00pm to 1:00pm, every Monday, Wednesday and Friday.

Notes:

All motions to change the order of the day must be turned in prior to the start of the business to be considered. Motions to change the order of the day turned in *after* the start of business must be approved by the Chairperson in order to be considered. All changes to the order of the day must be heard and receive a majority vote of the GSRs before the change to the order of the day can happen.

Motion to change the order of the day. NONE

Timekeeper: Ric E.

3. Attendance Roll Call by Secretary: Open: 21 / Closed: 15 / Voting: 15 / Reporting: 0 / Absent: 6 / Meetings: 0
TOTAL: 21 Groups 0 Meeting(s)

| Richmond Area Groups | | | | | |
|---------------------------|-----------------------|---------------------------|-----------|----------------------------------|----------|
| Open | Closed | Voting | Reporting | Absent | Meetings |
| 1. Atmosphere Of Recovery | 1. Blackwell Recovery | 1. Atmosphere Of Recovery | | 1. Church Hill 2. Never Alone | |

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| 2. Church Hill | 2. East End Men’s Rap | 2. Clean Connection | | 3. Shot Of Hope | |
| 3. Clean Connection | 3. Easy Pace/Stepping Out | 3. Freedom Group | | 4. Staying Clean | |
| 4. Freedom Group | 4. Friday Freedom [meeting] | 4. Good Orderly Direction | | 5. Stepping On Sundays | |
| 5. Good Orderly Direction | 5. For The Newcomer | 5. Growing In Recovery | | 6. T.G.I.F. | |
| 6. Growing In Recovery | 6. Friday Feelings/ Sunday Basic Text | 6. Keeping It Simple In The Am | | | |
| 7. Keeping It Simple In The Am | 7. In Times Of Illness | 7. Long Haul | | | |
| 8. Long Haul | 8. Miracles in Recovery | 8. Monday Reality | | | |
| 9. Monday Reality | 9. NA Sisters In Stride | 9. More Will Be Revealed | | | |
| 10. More Will Be Revealed | 10. Not In The Fan | 10. New Beginnings | | | |
| 11. Never Alone | 11. Simple Basics Of Recovery | 11. New Birth | | | |
| 12. New Beginnings | 12. Southside Recovery | 12. Open Minds | | | |
| 13. New Birth | 13. The Promise | 13. Positive Thinking | | | |
| 14. Open Minds | 14. We Do Recover | 14. Rainbow’s End | | | |
| 15. Positive Thinking | 15. White Flag [meeting] | 15. Sunday Spiritual | | | |
| 16. Rainbow’s End | | | | | |
| 17. Shot Of Hope | | | | | |
| 18. Staying Clean | | | | | |
| 19. Stepping On Sundays | | | | | |
| 20. Sunday Spiritual | | | | | |
| 21. T.G.I.F. | | | | | |

4. Old Minutes reviewed and accepted: October 10, 2021 Minutes: Vote: 15 / 0 / 0 *Passed w/Corrections (see Addendum to the Minutes)*

5. Executive Body Reports: November 14, 2021

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| ASC Chair | <p>Good afternoon to everyone and hoping that you and your families are doing well. Thanks again to all of our trusted servants and members who continue to carry the message of hope through the services provided.</p> <p>We had our virtual monthly Joint Administration Conference on Wed., Nov 3rd at 6pm to review reports for today. We hope that everyone is ready to hear about all of the wonderful services that are being provided by this Area for our groups.</p> <p>Just a few highlights and reminders:</p> <p>1) I need to inform this body that my position as Chair of Area is ready to receive nominations for the next two months with an election taking place in January 2022. My time will be</p> |
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| | <p>officially completed. I am more than willing to assist with the transition of the newly elected Chairperson.</p> <p>2) I have contacted Pastor Tim, our liaison with this church, to determine what our occupancy status is. His reply and I quote, “Concerning continued occupancy, I have not heard anything definitive either way so I am proceeding as usual for the time being until/unless I hear something different.” My other question is since the marquis and website have changed the church’s name to Liberation Church, who do we make out the checks and/or money orders for our rent donations. His reply is to make all checks and money orders to the Liberation Church.</p> <p>3) We need more members to serve at the Area level and I am thankful for all the Area Trusted Servants and Subcommittee Chairs and the Convention Registration team that was here last Saturday, November 6th to talk about their positions and hopefully attract some new members. Unfortunately, no one attended. I hope that you will announce these vacancies at your groups and sponsorship meetings.</p> <p>4) If any of our subcommittees are considering returning to meet in person, you may contact me about the availability in Classroom D. Already our Literature, Print Shop and Special Events subcommittees are meeting in that room. We have examined the two laptops that were purchased for our Area and determined they are ready if needed for use by our new Secretary, or Treasurer or any subcommittee meeting in Classroom D. See the Literature Chair to discuss your needs.</p> <p>5) We encourage all of our members to stay informed about the services of the Richmond Area whether your group is meeting or not. Minutes are being provided via email and hard copies are mailed thanks to our Secretary. Also, the Minutes are listed on our website, www.rvana.org in a timely fashion for your review thanks to our PR subcommittee. Let’s thank all of our trusted servants and subcommittee chairs who are serving diligently in making these services happen. In Loving Service, Charles W.</p> |
| Announcements: | Charles W., (804) 301-8380, Email: rasnaasc@metrорichna.org |
| ASC Vice-Chair | <p>Good evening family! Since our last area service meeting, I have attended the outreach, policy, and public relations subcommittee meetings. Each continues to work on your behalf to carry our message to the addict that still suffers from the disease of addiction. Please report the pertinent information they report today with your home group and announce it in the meetings you attend. Remember, you serve as the communication link between your group and the area service structure. It is vital that you relay the wishes of your group to the area service structure and report back the actions taken on their behalf.</p> <p>I participated in the November 6th, trusted servant recruitment workshop conducted in the room. The workshop was very well attended by elected area level trusted servants; however, participation by members of the Richmond area groups was lacking under Covid-19 conditions. Safety should always come first.</p> <p>As we approach the New Year, let us encourage members of our homegroups, support groups, and sponsorship families to consider becoming trusted servants at all levels of service in our area. In Loving Service, James D.</p> |
| Announcements: | James D., (804) 665-3064, Email: rasnaasv@metrорichmond.org |

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| <p>Secretary</p> | <p>We are glad to report the Minutes dated October 10, 2021 were emailed on October 21, 2021, and the hard copies were mailed on October 27, 2021. Our postal receipt in the amount of \$18.96 was provided to the Chair on October 27, 2021, and \$31.04 returned to the Secretary's line item via RASCNA CashApp by the outgoing Secretary.</p> <p>If you haven't received a copy of the minutes within the 2-week period after Area, please contact me immediately. I am easy to reach and happy to serve in providing a copy of the Minutes. Please note that it takes an additional week to post the Minutes by mail.</p> <p>Note the Minutes also can be found on our website, www.RVANA.org under the "Service" tab, then under "Richmond Area, and downloaded.</p> <p>Please relay to members of your home groups, your sponsorship families and your network that the Secretary and Assistant Secretary positions are vacant and open for nominations. This role serves as a great way to learn and know the activities of our Area, build new relationships and enhance your personal recovery. In Loving Service, Carolyn R., Assistant Secretary, <i>Pro-Tempore</i></p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Announcements:</p> | <p>Carolyn R., (804) 585-5414. Email: rascnasec@metr-richna.org or RichmondAreaServiceCommitteeNA@gmail.com</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Treasurer Report</p> | <p style="text-align: center;">RASCNA TREASURER'S REPORT, OCTOBER 31, 2021 Report Prepared by: Charles W.</p> <p>November 14, 2021. Report Prepared by: Charles W. Greetings Family,</p> <p>Attached for your review is October 2021 RASCNA Income and Expense Reports (Income - \$857.01 and Expenses - \$1,355.54).</p> <p>Our reconciled book balance is: \$6,953.53 (which includes <\$556.38> held in escrow for Special Events and Prudent Reserve of \$3,064.00. Thus, we have \$3,333.15 over prudent reserve.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2"><u>Atlantic Union Bank</u></td> </tr> <tr> <td>Reconciled Book Balance @9/30/21</td> <td style="text-align: right;">\$7,452.06</td> </tr> <tr> <td colspan="2"><u>Income @10/31/21:</u></td> </tr> <tr> <td>Groups- Donations:</td> <td style="text-align: right;">\$326.98</td> </tr> <tr> <td>Groups- Literature:</td> <td style="text-align: right;">\$396.65</td> </tr> <tr> <td>Other Income: Individual Literature and Postage Refund</td> <td style="text-align: right;">\$133.38</td> </tr> <tr> <td style="text-align: right;">Total Income @10/31/21:</td> <td style="text-align: right;">\$857.01</td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Expenses @10/31/21</td> <td style="text-align: right;">(\$1,355.54)</td> </tr> <tr> <td colspan="2">Other:</td> </tr> <tr> <td style="text-align: right;">Reconciled Book Balance @10/31/21</td> <td style="text-align: right;">\$6,953.53</td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Escrow -Special Events</td> <td style="text-align: right;">(\$556.38)</td> </tr> <tr> <td>Prudent Reserve</td> <td style="text-align: right;">(\$3,064.00)</td> </tr> <tr> <td style="text-align: right;">Actual cash-on-hand</td> <td style="text-align: right;">\$3,333.15</td> </tr> </table> | <u>Atlantic Union Bank</u> | | Reconciled Book Balance @9/30/21 | \$7,452.06 | <u>Income @10/31/21:</u> | | Groups- Donations: | \$326.98 | Groups- Literature: | \$396.65 | Other Income: Individual Literature and Postage Refund | \$133.38 | Total Income @10/31/21: | \$857.01 | <hr/> | | Expenses @10/31/21 | (\$1,355.54) | Other: | | Reconciled Book Balance @10/31/21 | \$6,953.53 | <hr/> | | Escrow -Special Events | (\$556.38) | Prudent Reserve | (\$3,064.00) | Actual cash-on-hand | \$3,333.15 |
| <u>Atlantic Union Bank</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Reconciled Book Balance @9/30/21 | \$7,452.06 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <u>Income @10/31/21:</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <hr/> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| | It is important that if you are using our cash app \$RASCNA, please state how much is for Area donation and how much is for literature in addition to stating the name of your group or the individual purchasing the literature. Just as important, double check the calculations on the Literature Order Forms. This is causing extra time to get the literature orders filled In Loving Service, Charles W., (804) 301-8380, Email: rascnatre@metrorichna.org |
| Announcements: | -See attached full October 2021 Treasurer's Report w/Income and Expense breakdowns. -Group, Member and Literature donations can be made at CashApp: \$RASCNA |

6. Group Reports:

November 14, 2021

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| Atmosphere Of Recovery | Donation: \$ 0.00 Literature Order: \$ 0.00 |
| Report: | Our meeting is going well. Also, we are now on Zoom at 5:30pm. We are in need of support. Meeting ID and password can be found on the website. In Loving Service, Cassandra B. |
| Clean Connection | Donation: \$28.65 Literature Order: \$79.35 |
| Report: | The group is moving back to 1205 W. Franklin Street on December 4, 2021, at 2:00pm. This will be my last time as the group's GSR. The group is doing well. In Loving Service, Dennis R. |
| Freedom Group | Donation: \$16.80 Literature Order: \$43.20 |
| Report: | The Freedom Group continues to do well and maintains its atmosphere of recovery. In Loving Service, Rhondell D. |
| Good Orderly Direction | Donation: \$90.66 Literature Order: \$ 7.34 |
| Report: | Good Evening Fam, hope all is well. We would like to thank everyone for coming out to help Kim M. celebrate her 28 years. We have one celebration coming up. Derick R. will celebrate 23 years on 11/26/21, at 7:30pm, at G.O.D. Please come out and show him some love. Today will be my last day as GSR, but we have a newly elected GSR for next month. In Loving Service, Tonya D. |
| Good In Recovery | Donation: \$25.00 Literature Order: \$ 0.00 |
| Report: | Growing In Recovery restarted November 1, 2021, Monday-Wednesday-Friday, at 435 E. Belt Boulevard, from 12pm to 1pm. In Loving Service, Antonio W. |
| Keeping It Simple In The AM | Donation: \$30.00 Literature Order: \$ 0.00 |
| Report: | We have a new CashApp, and it is \$kis9am, and it is up and running. We will be changing our Zoom ID number and password starting December 1 st . The new ID is 813 7341 5259, password is kis9am. In Loving Service, Maurice H. |
| Long Haul | Donation: \$ 0.00 Literature Order: \$ 0.00 |
| Report: | Our meetings are going well. Attendance is averaging 35-40 members attending. We do not have an Area donation this month. In Loving Service, Val R. |

RASCNA
P. O. Box 26249
Richmond, VA 23260

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| Monday Reality | Donation: \$63.00 Literature Order: \$ 0.00 |
| Report: | Good Afternoon, Monday Reality is doing well. We are currently still meeting via Zoom, and newcomers are continuing to show up. In Loving Service, Simone W. |
| More Will Be Revealed | Donation: \$ 0.00 Literature Order: \$ 0.00 |
| Report: | All is well at MWBR. We are still utilizing Zoom platform for our meetings, ID: 851 3342 7803, password: 111394, every Tuesday from 5:30pm to 7pm. We have been consistently averaging 20-25 addicts attending from RVANA and outside of VA. We have also had some well-informed speakers every last Tuesday sharing on the tradition and concept of the respective month. Nina Mc. will be celebrating 29 years on November 16, 2021. In Loving Service, MWBR |
| New Beginnings | Donation: \$49.70 Literature Order: \$38.70 |
| Report: | The homegroup is doing well. Good attendance. The group is following CDC guidelines. Rosco A. will be celebrating 9 years on December 5 th . In Loving Service, Terrence J. |
| New Birth | Donation: \$ 0.00 Literature Order: \$ 0.00 |
| Report: | New Birth Home Group's GSR, Edwina P., apologizes to the Area for the lack of a financial report or donation this month due to the Treasurer and other trusted servants' absence for the November 13, 2021 Business Meeting. However, New Birth Home Group continues to carry the message according to our Fifth Tradition as we welcome the newcomer weekly. In Loving Service, Edwina P. |
| Open Minds | Donation: \$ 0.00 Literature Order: \$107.40 |
| Report: | The group is continually progressing, opening and closing on time. Three new members joined last month. We sold \$70 in literature. We are averaging 40 plus participants weekly. We have two upcoming celebrations: Orry S. on December 6 th ; and Greg on December 13 th . In Loving Service, Ric E. |
| Positive Thinking | Donation: \$ 0.00 Literature Order: \$ 0.00 |
| Report: | All is well at Positive Thinking. Few more newcomers every week. No celebrations this month. We are still on Zoom. In Loving Service, Troy H. |
| Rainbow's End | Donation: \$162.14 Literature Order: \$31.86 |
| Report: | We are buying 6 convention packets for newcomers. Lance O. will be celebrating 2 years this Friday. In Loving Service, Chance P. |
| Sunday Spiritual | Donation: \$10.00 Literature Order: \$33.80 |
| Report: | Sunday Spiritual is doing well with a consistent attendance of about 25-30 people. Thank all for your support. We meet in person as well at 700 Dinwiddie Avenue, Richmond, VA. Our meeting format is speaker/open discussion. In Loving Service, Neal E. |

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7. Area Trusted Servants' Reports:

November 14, 2021

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| <p>RACC</p> | <p>Hello Everyone, I hope all is well. The Richmond Area Convention Corporation is meeting on the First Monday of each month. We have an open forum 30 minutes before the meeting start which is normally 6:30pm.</p> <p>Attached you will find the Financial Report.</p> <p>I was appalled when I attended JAC and some members of this committee said they were not getting any notification of monthly events were are having. This is supposed to be a joint effort on all of the Richmond Area. I was informed that y'all are not getting any information in a timely manner.</p> <p>I'm not sure when this started because I looked at last month's Area minutes and I saw the last event RACC gave. However, with that said can we ALL and I mean ALL make a joint effort to make this Convention the best convention ever.</p> <p>I will do my part. I will take your concerns back to the Convention Corporation. We are in search service commitments for our Area. The Programming Subcommittee is attempting to have at least 126 members available for services during the convention, to Chair meetings, assist with setup and etc.</p> <p>Our next event and I do mean OUR is scheduled for November 13th 2021. I will send the flyer as soon as I receive it.</p> <p>Update since JAC. I believe there was miscommunication about a statement I made in my report. When I said we were not getting any support from the Richmond Rea I meant exactly that. Support is not just making announcements or sharing about the Convention. I will continue to stressed that this is a WE convention. For those that said they were not aware of the Open Forum I find that hard to believe since The Area asked for this and it should be announced at every Area Services whether the Chair or the Vice Chair is here or not.</p> <p>The Open Forum was set up to accommodate the Area concerns and for us to able to keep the Area informed of the Events and overall progress of the Fundraising & Entertainment Committee, Merchandise Sub-committee and financial reports. In Loving Service, Ron B.</p> |
| <p>Announcements:</p> | <p>-See attached RACC's Treasurer's Report dated October 4, 2021. -See attached RACC Subcommittees' Meeting Schedule along with Hotel and Hospitality's "Meeting Schedule" Flyer -See attached Programming's Flyer, "Seeking Speakers" -See attached Fundraising & Entertainment's Flyer, "Speaker Jam, 11-11-11" -See attached Registration's Pre-Registration Flyer, "Building Lives One Brick At A Time"</p> |
| <p>Policy</p> | <p>Good Evening, Policy meets every 2nd and 4th Thursday of each month in the Literature Room. The subcommittee will be bringing forth several motions today to address necessary changes to Policy, one to our Area Chair to address our area's need to continue to accommodate our hybrid area needs, i.e., virtual meetings. In Loving Service, Michael A.</p> |
| <p>Announcements:</p> | <p>Michael A., (804) 247-6752, Email: rascnapol@metrorichmond.org</p> |

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| <p>Public Relations</p> | <p style="text-align: center;"><u>November 2021 Public Relations Report</u></p> <p>Budget: \$126.80 PSA's; \$20 Web Site; \$10 Phone Line</p> <p>Hello Family! All is well with the PR Subcommittee. Lance O. is attempting to learn new roles and responsibilities.</p> <p>Website Stats:</p> <p>The Area's website had over 2586 users and 18,547 visits for the month of October which appears to be a large jump from the 10,000 in the previous month. Lance O. will explore previous Minutes to gather more information on more detailed reporting for the next month. The phone line continues to provide callers with the Just for Day, and meeting locations by text as well as connect callers with live addicts when requested.</p> <p>PR Activities:</p> <p>Lance O and Howvard B. went to the regional meeting. The meeting had a solid turn out and participation.</p> <p>-TRUSTED SERVANTS WORKSHOP: Almost every subcommittee was represented at the Public Servants workshop. The turnout for participants was low. But it did provide a forum for other subcommittees to hear additional information about how public service inspired the subcommittee representatives that were present.</p> <ul style="list-style-type: none">● A posting of Vacant service positions will be available on the website as discussed at the workshop. <p>-UNIFIED: There was conversation about several topics but three areas of discussion that directly relate to public service were the follow:</p> <ul style="list-style-type: none">● Discussion on the idea of having voicemail for the phone lines having voicemail after a certain hour. There was discussion that instead of getting a call that rings and rings with no answer. That is a voicemail that encourages them to contact back and provide information.● That convention did not feel supported by PR for their fundraising events and during that conversation it was discovered that some reporting inconsistency in regards to convention.● That some subcommittees may not fully understand who to utilize PR as means to get their information out there through the website and social media. <p>-DEPART OF CORRECTION MEETING: there was a brief conversation about the status of this endeavor with the Department of Correction and PR.</p> <p>Social Media Stats:</p> <p>Social meeting coordinator continues to post as instructors and after Unified did post information about an upcoming speaker jam for convention.</p> <p>Website Updates – RVANA.org:</p> <p>Please note that every area level trusted servant trusted servant form needed for area service is available to you on the Richmond page of the rvana.org website. This allows you 24/7/365 access to this valuable resource to include the area minutes and guidelines and procedures as well as the email address to all area level trusted servants. They are there for your</p> |
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| | <p>convenience--please use them. We continue to update all reported changes as they are reported to us. We have updated the NA convention tab to list all NA conventions in our general area and some adjacent states.</p> <p>Richmond NA Meetings:</p> <p>There are now 20 groups actively meeting in the Richmond Area and they are listed on the area’s meeting schedule based on their method of meeting, in person or Zoom.</p> <p>We continue to meet on the 1st and 3rd Monday of each month on Zoom from 6 to 7:30 pm. Which is listed on the meeting schedule. We invite you to join us one Monday from the location of your choice to help us carry our message through public relations.</p> <p>In Loving Service, Lance O., Public Relations Chair, <i>Pro-Tempore</i></p> |
| Announcements: | Lance O., (804) 248-1736, rascnapr@metrorichmond.org. |
| H&I | <p>Good evening family, hope all is well. We still continue meeting the 2nd & 4th Sundays of the month, virtually all are welcome.</p> <p>On 10/4/21, Toby J. facilitated @RBHA. Kermit S. was the speaker, 20 clients attended.</p> <p>On 10/18/21, Val R. facilitated an open discussion mtg, why are we here,15 clients attended.</p> <p>On 10/25/21, Neal E., facilitated @RBHA, Jacob T., was the speaker, 14 clients attended.</p> <p>On 10/13/21, Toby J. facilitated @RCJC, Mason R. was the speaker, 8 clients attended.</p> <p>Ray W. facilitated @RCJC on 10/6/21 & 10/20/21 no meeting due to technical difficulties with the facility.</p> <p>On 10/9/21, Robin G. facilitated @RBHA no meeting, no one showed up.</p> <p>On 10/16/21, Lisa L. was the speaker, 6 women attended.</p> <p>On 10/23/21, open discussion meeting, 9 women attended.</p> <p>On 10/7/21, Tonya D. facilitated @RCJC, no meeting technical difficulties.</p> <p>The Healing Place Women are ready for a meeting, waiting on contact person for a start date.</p> <p>In Loving Service, Toby J.</p> |
| Announcements: | We meet 2nd Sunday at 12 noon and 4th Sunday at 2pm on Zoom. |
| Outreach | <p>Good Evening, Everyone! Thank God for another day clean. The Outreach Subcommittee would like to thank all the trusted servants who showed up at the workshop that was held here at this location on November 6, 2021. The theme was “Servicework Saves Our Lives.” I would like to report that the Growing In Recovery Homegroup is back carrying the message but has change their location. That information you would find on the website, www.rvana.org. You will find the location, days and time of when they meet.</p> <p>We also sent a team out to visit the morning meeting, Keeping It Simple In The AM, whereas they requested the need for id and pw to keep the Zoom platform going so they can continue to carry the message.</p> <p>Outreach continues to do their best in reaching out to those homegroups who may be in need of our services. Let us all continue to strive to be of service to one another. In Loving Service, Mason R.</p> |
| Announcements: | NONE |

MINUTES

CHAIR – CHARLES W.
VICE CHAIR – JAMES D.

SECRETARY – CAROLYN R.
TREASURER – _____

| | |
|---------------------------------|---|
| Special Events | No report. In Loving Service, Latasha D. |
| Announcements: | NONE |
| Special Events Treasurer | No report. In Loving Service, Pam B. |
| Announcements: | NONE |
| RCM - Alt RCM | <p style="text-align: center;">Regional Meeting Committee Report - October 16 and 17, 2021</p> <p>This meeting was a 2-day event: Saturday was for RCM members and Area members: The topic was: So You Want to be an RCM. This was an excellent workshop on the duties of RCM. It was led by another region which was even more impactful. The responsibilities of reporting back to your Area were covered. A template form is being revised for each Area to use to report the contents of the regional meeting. Sunday – RCM Meeting – There were 7 Areas present out of 15. My report stated that our Area was doing well and holding our convention in October 2022. The other Areas stated they were doing well also. Some are short of Trusted Servants for various positions but the work is being done. The finances are in good shape with a balance of \$20,298.95. A donation was made to World NA of \$4,162.50. Public Relations presented a campaign of 7 ads that will air in December 2021 throughout the region on cable. The Chair is still looking into how to help those Areas that do not regularly attend the Regional Meeting. Note: The last Richmond Area donation was December of 2020. There is one motion for each Area to vote. The Areas results are due back December 2021: <u>Motion:</u> Add Under Chair’s Duties: In April create an Ad-hoc responsible for Scheduling and Planning the Oct 2-day GSR Assembly: A. Prepare tentative agenda by June prior to October Event B. Holds virtual meetings and announces date on website and/or email C. Reports updates at RSC Intent: To create an Ad-hoc in April prior to the October 2-day to organize the October 2-day Event In Loving Service, Howard B., Regional Committee Member, <i>Pro-Tempore</i>, Email: rascnarcm@metrorichna.org</p> |
| Announcements: | -212th Regional Service Conference is being held December 18-19, 2021, from 11am-5pm @Zoom ID: 304 156 |
| VRCC / Alternate VRCC | VRCC next meeting is January 22, 2022. The AVCNA convention needs support. The hotel still has rooms available at \$129.00 by phone only. In Loving Service, Julie T. |
| Announcements: | -VRCC will meet on January 22, 2022, on Zoom and 2216 Ivy Road, Ste. 210, Charlottesville, VA (hybrid), right after the 39th AVCNA -See attached AVCNA 39th Registration’s “Our Message Is Hope” Flyer |

MINUTES

CHAIR – CHARLES W.
VICE CHAIR – JAMES D.

SECRETARY – CAROLYN R.
TREASURER – _____

| | |
|-------------------|---|
| Literature | The Literature Subcommittee is doing well. The literature was ordered and received. We will continue to be open on the 2nd Saturday of each month until further notice. The Sponsorship Day is December 1, 2021. We only have soft cover Living Clean, Journey Continues for sale presently. Will inform Area when hard backs are available. In Loving Service, Bobby L. |
| Announcements: | -See attached Literature 's Flyer, "Open Room" Dates |
| Print Shop | Minutes, and all forms for Area Service were printed. Meeting schedules are printed every other month. Next printing will be in December 2021. We have Sponsorship Medallions that can be purchased and must have all orders and payment by Wednesday, November 17, 2021 to order and have back by December 1, 2021. See Bobby or myself after Area Service today. In Loving Service, Catherine S. |
| Announcements: | NONE |

8. Old Business:

Procedural Motion(s):

- a) Motion: To move to allow the Literature Room to continue to open on the 2nd Saturday, from 11am to 1pm until we have successfully elected a new treasurer to assume their duties.
Intent: To allow time to review, process and correct all literature orders.
Motion Maker: Literature Subcommittee
RASCNA Vote: 11 / 1 / 1 *Passed*

- b) Motion: Request that ASC forms an Ad Hoc committee to research and implement hybrid ASC meetings using WSC's latest guidance and recommendations.
Intent: To better serve the Area.
Motion Maker: Good Orderly Direction Group / seconded by Hardy E.
RASCNA Vote: 3 / 9 / 0 *Failed*

9. Nominations and Elections

| ELECTED | |
|----------------------------------|--|
| <u>Names</u> | <u>Position</u> |
| Nancy FD (11/14/21) | Treasurer <i>Pro-Tempore</i> |
| Howard B. (Rescinded (11/14/21)) | RCM <i>Pro-Tempore</i> |
| Latasha D. (10/10/21) | Special Events |
| Michael A. (10/10/21) | Policy |
| Lance O. (10/10/21) | Public Relations <i>Pro-Tempore</i> |
| Bobby L. (9/12/21) | Literature |
| Carolyn R. (9/12/21) | Assistant Secretary <i>Pro-Tempore</i> |

MINUTES

CHAIR – CHARLES W.
VICE CHAIR – JAMES D.

SECRETARY – CAROLYN R.
TREASURER – _____

| NOMINATIONS | |
|--|-------------------------|
| <u>Names</u> | <u>Position</u> |
| Stephanie T. (accepted/qualified/failed (11/14/21)) | Chair |
| Stephanie T. (accepted and qualified (11/14/21)) | Vice-Chair |
| Val R. (respectfully declined) | Vice-Chair |
| Mason R. (respectfully declined) | Vice-Chair |
| Nancy FD. (accepted and qualified (11/14/21)) | Treasurer |
| Howard B. (accepted and qualified (11/14/21)) ¹ | RCM |
| VACANT | |
| No nominations received | Assistant Treasurer |
| No nominations received | Secretary |
| No nominations received | Assistant Secretary |
| No further nominations received | RCM |
| No nominations received | Alternate RCM |
| No nominations received | Alternate VRCC Director |

****Please announce open positions and inquire for nominations at your home groups and return to December's ASC meeting with your group's conscience for nominations and elections, and/or nominee in attendance.**

10. New Business:

Procedural Motion(s):

- a) Motion: To extend Area for an additional 15 minutes.

Intent: To complete Area business.

Motion Maker: Simone W. / seconded by Edwina P.

RASCNA Vote: 6 / 1 / 0 *Passed*

- b) Motion: To waive the clean time requirements for the Regional Committee Member.

Intent: This will allow our Area to be actively allowed in the Regional Meeting and have a representative from the Richmond Area, and in keeping with our Fourth Concept.

Motion Maker: Edwina P. / seconded by Rhondell D.

| <u>Pros</u> | <u>Cons</u> |
|--|--|
| <ul style="list-style-type: none"> 1. Nominee has over 1 year of service as a GSR and Public Relations Chair 2. Nominee is retired 3. Area is suffering | <ul style="list-style-type: none"> 1. Nominee does not have the required clean time 2. ASC cannot continue to be represented at Region by member without enough clean time |

RASCNA Vote: 1 / 5 / 2 *Failed*

¹ See New Business, Motion No. 2 pertaining to this nomination.

RASCNA
P. O. Box 26249
Richmond, VA 23260

MINUTES

CHAIR – CHARLES W.
VICE CHAIR – JAMES D.

SECRETARY – CAROLYN R.
TREASURER – _____

11. Money Matters: NONE

12. Next ASC Meeting: December 12, 2021 / 3:00pm / 5501 Midlothian Turnpike, Richmond, VA 23225
Date Time Place

13. Other Pertinent Announcements:

- [RASCNA Literature Room's "Open Dates" Flyer](#)
- [RASCNA Public Relations Subcommittee's "Servicework Saves Our Lives" Recruitment Workshop Flyer](#)
- [CARNA's 2-Day Regional Service Conference will be held December 18-19, 2021, 11am-5pm on Zoom](#)
- [AVCNA 39th Registration's "Our Message Is Hope" Pre-Registration Flyer](#)
- [RACC's Subcommittees' Meeting Schedule along with Hotel and Hospitality's "Meeting Schedule" Flyer](#)
- [RACC's Programming's "Seeking Speakers" Flyer](#)
- [RACC's Registration's "Building Lives One Brick At A Time" Pre-Registration Flyer](#)

Motion to Close with the Serenity Prayer: Michael A./ seconded by Maurice H. at 6:12pm

RASCNA TREASURER'S REPORT
October 31, 2021

November 14, 2021

Report Prepared by: Charles W.

Greetings Family,

Attached for your review is October 2021 RASCNA Income and Expense Reports (Income is \$857.01 and expenses (\$1,355.54).

Our reconciled book balance is: **\$6,953.53** which includes **\$556.38** held in escrow for Special Events and Prudent Reserve of **\$3,064.00**. Thus, we have **\$3,333.15** over prudent reserve.

Atlantic Union Bank

| | |
|--|--------------------------|
| Reconciled Book Balance @ 09/30/2021 | \$7,452.06 |
| Income @ <u>10/31/2021</u> | |
| Groups –Donations | 326.98 |
| Groups- Literature | 396.65 |
| Other- Individual Literature and Postage Refund | <u>133.38</u> |
| Total Income @ 10/31/2021 | \$857.01 |
| Expenses – <u>10/31/2021</u> | (\$1355.54) |
| Reconciled Book Balance @ <u>10/31/2021</u> | <u>\$6,953.53</u> |
| Escrow - Special Events | (556.38) |
| Prudent Reserve | (3,064.00) |
| Actual cash-on-hand | \$3,333.15 |

It is important that if you are using cash app \$RASCNA to state how much is for Area donation and how much is for literature in addition to stating the name of your group or the individual purchasing the literature. Just as important, double check the calculations on the Literature Order Forms. This is causing extra time to getting the literature orders filled.

| | A | B | C | D | E | F | G |
|----|---|------------------|-------------------|--------------|-----------------|--------------------|---|
| 1 | RASCNA-Group Income for October 2021 | | | | | | |
| 2 | November 14, 2021 - Date of Report | | | | | | |
| 3 | | DONATIONS | LITERATURE | TOTAL | CASH APP | MONEY ORDER | |
| 4 | Atmosphere of Recovery | 78.00 | | \$78.00 | 78.00 | | |
| 5 | Blackwell Recovery | | | \$0.00 | | | |
| 6 | Church Hill Group | | | \$0.00 | | | |
| 7 | Clean Connection | 64.00 | 67.65 | \$131.65 | 131.65 | | |
| 8 | East Ends Men's Rap | | | \$0.00 | | | |
| 9 | Easy Pace/Stepping Out | | | \$0.00 | | | |
| 10 | For the Newcomer | | | \$0.00 | | | |
| 11 | Freedom Group | | 100.00 | \$100.00 | | 100.00 | |
| 12 | Friday Feelings/Sunday Basic | | | \$0.00 | | | |
| 13 | Friday Freedom | | | \$0.00 | | | |
| 14 | Good Orderly Direction | 99.00 | | \$99.00 | 99.00 | | |
| 15 | Growing in Recovery | | | \$0.00 | | | |
| 16 | In Times of Illness | | | \$0.00 | | | |
| 17 | Keeping it Simple in the AM | | | \$0.00 | | | |
| 18 | Long Haul Group | 29.62 | 32.56 | \$62.18 | 62.18 | | |
| 19 | Miracles in Recover | | | \$0.00 | | | |
| 20 | Monday Reality | | | \$0.00 | | | |
| 21 | More Will Be Revealed | | | \$0.00 | | | |
| 22 | Total (group one) | \$270.62 | \$200.21 | \$470.83 | \$370.83 | \$100.00 | |
| 23 | | | | | | | |
| 24 | NA Sisters in Stride | | | \$0.00 | | | |
| 25 | Never Alone | | | \$0.00 | | | |
| 26 | New Beginnings | | | \$0.00 | | | |
| 27 | New Birth | 17.70 | | \$17.70 | | \$17.70 | |
| 28 | Not in the Fan | | | \$0.00 | | | |
| 29 | Open Minds | 14.50 | 124.50 | \$139.00 | | 139.00 | |
| 30 | Positive Thinking | | | \$0.00 | | | |
| 31 | Rainbows End | 14.16 | 19.14 | \$33.30 | 33.30 | | |
| 32 | Shot of Hope | | | \$0.00 | | | |
| 33 | Simple Basics of Recovery | | | \$0.00 | | | |
| 34 | Southside Recovery | | | \$0.00 | | | |
| 35 | Staying Clean | | | \$0.00 | | | |
| 36 | Stepping on Sunday | | 15.95 | \$15.95 | | \$15.95 | |
| 37 | Sunday Spiritual | 10.00 | 33.80 | \$43.80 | | \$43.80 | |
| 38 | T.G.I.F | | | \$0.00 | | | |
| 39 | The Promise | | | \$0.00 | | | |
| 40 | Ties That Bind | | | \$0.00 | | | |
| 41 | We Do Recover | | | \$0.00 | | | |
| 42 | White Flag | | | \$0.00 | | | |
| 43 | Total (group two) | 56.36 | \$193.39 | \$249.75 | \$33.30 | \$216.45 | |
| 44 | | | | | | | |
| 45 | Group Totals | \$326.98 | \$393.60 | \$720.58 | \$404.13 | \$316.45 | |
| 46 | | | | | | | |
| 47 | OTHER: | | | | | | |
| 48 | Special Events | | | | | | |
| 49 | Outreach | | | | | | |
| 50 | Secretary - return from postage | | | 31.04 | | | |
| 51 | individual literature orders | | | 102.34 | | | |
| 52 | individual donations | | | | | | |
| 53 | | | | | | | |
| 54 | | | | | | | |
| 55 | Other Items Totals | | | | | | |
| 56 | | | | | | | |
| 57 | Grand Total | | | \$853.96 | | | |
| 58 | Cash app Deposit made 10/19/2021 | \$493.87 | | | | | |
| 59 | Bank deposit made 10/16/2021 | \$360.09 | | | | | |
| 60 | Total | \$853.96 | | | | | |

| Expense Reimbursement for September 2021 | Check Made Payable to: | Monthly | Actual | |
|---|-----------------------------------|-------------------|--------------------|----------------|
| Oct 12, 2021 - Date of Report | (First & Last Name) | Budget Amt | Amount | Check # |
| Rent (ASC, Literature) | Celebration Church | 125.00 | 125.00 | 5170 |
| Print Shop (Supplies & Maintenance) | Catherine Seay | 150.00 | | |
| Phone Line Provider (other Area Don) | New Dominion | 10.00 | 10.00 | 5171 |
| Secretary | Carolyn Robertson or Kelley Eason | 50.00 | 50.00 | 5174 |
| Special Events | | 550.00 | | |
| Area Zoom Account | Charles Watson | 50.00 | 31.48 | 5172 |
| Primary Subtotal | | 935.00 | 216.48 | |
| Literature (AREA) | WSO - Area | | 1012.26 | 5173 |
| Total Primary Expenses | | | \$ 1,228.74 | |

| | | | | |
|---|------------------------|--------|--------|------|
| Secondary Bills | | | | |
| H&I Literature | WSO | 232.00 | | |
| Outreach Literature | Literature - WSO | 60.00 | | |
| Special Events (1/2 Seed Money) | (SE Treasurer - Pam B) | 550.00 | | |
| Special events Storage | Public Storage | 75.00 | | |
| Special Events | | 25.00 | | |
| Area's Treasurer (Clerical) | | 10.00 | | |
| PR-Website | New Dominion | 10.00 | | |
| PR - Literature | | 100.00 | | |
| PR/PSA'S | New Dominion | 126.80 | 126.80 | 5171 |
| Literature Supplies | Bobby Lee | 60.00 | | |
| RCM Travel Expense | Angel Berry | 35.00 | | |
| VRCC Travel Expense | Julie Toone | 35.00 | | |
| Sumcommittee Workshops (up to 3) | H&I/Tobias Johnson | 600.00 | | |
| Sumcommittee Workshops (up to 3) | Outreach-Mason R | 600.00 | | |
| **Post Office Box Rental | | 226.00 | | |

| | | | | |
|---------------------------------|-----|--|------------------|--|
| Donation to Region (bi-monthly) | RSC | | | |
| Total Secondary Expenses | | | \$ 126.80 | |

Money Matters:

| | | | | |
|----------------|--|--|-------------------|--|
| Total Expenses | | | \$1,355.54 | |
|----------------|--|--|-------------------|--|

**NEW MEETING
SATURDAY
CLEAN&SERENE**

DECEMBER,04,2021

**5501 MIDLOTHIAN TPKE
AT 2:00PM UNTIL 3:30PM**

**PLEASE WEAR
A MASK**

**RACCNA - I
TREASURER'S REPORT
October 4, 2021**

October 4, 2021

Report Prepared by: Hadiyah H.– 804.918.2379

cc: DeVonda R.

Greetings Family,

Attached is the September Bank Reconciliation for your review.

Below is the updated Bank account info

Atlantic Union Bank:

Reconciled Balance @ 9/30/21 \$ 13,013.71

Book Balance @ 8/31/21 \$ 12,206.30

September Income:

9/13- Cash App: (raffles- left in Cash App - TH) 240.00

In Branch Deposits - Merchandise (Vonda) 605.00

Other – Paypal (Registrations?) 100.89
\$ 945.89 \$13,152.19

September Expenses:

9/14/21 – Reimb Ron Burton (Zoom) <136.48>

9/30/21 - Bank paper stmt < 2.00>
 <138.48>

Reconciled Balance @ 9/30/21 \$13,013.71

Outstanding August expenses, I need to pay RASCNA – the monies for the Post office key Tyra received. I will do so this evening.

Notes: (RED –denotes that items for follow-up)

- 1) **ONLINE Banking** –. The Vice Treasurer and I met yesterday 10/3/21. Both of us reviewed the account and changed the statements from mail to online. So, henceforth, we will be able to access bank statements.
- 2) **Host Body Reimbursements:** Looks like we still need to set up the debit card to cover the monthly zoom account. (Ron, can we make this happen?) (**this will remain until I see ZOOM account monthly payment on the debit card**)
- 3) **Mobile Pay** – Due to the pandemic, and contactless transactions being very attractive, I'd like to ask the Chair/VChair if I can get with the bank rep to discuss further and get all the details to report to the body next month. I already received a one page Mobile Pay/Terminal from Heartland. **This will remain on our FOLLOW-Up listing until addressed.**

4) **Raffles**: Last outstanding item TO DO.

I have to schedule a time to meet with Tyra to "tie" to her accounting of raffles sold to date, as she is overseeing that task. (**See note "3" –due to my injury, unable to complete.. The VC may very well give an updated report, but I will not be able to "reconcile" or "tie" to her numbers until I review both my report and her schedule).**)

5) **Web-site Purchases**: Both the Vice Treasurer and I need to be trained on how to check the Web site for Purchases or how to access financial reports if that is within our scope of coverage. **WOULD THAT BE RON, TYRA OR DERICK???**

Thanks for allowing us to serve.

ILS, Hadiyah H. & Vonda R.

| Subcommittee | Day and time | Locations |
|--|---|---|
| Registration | 3 rd Sundays 4pm | Hatcher Memorial Baptist Church (2320 Dumbarton Road, 23228) on the 3rd Floor in the conference room. |
| Fundraising & Entertainment | 2 nd & 4 th Mondays | Meeting ID: 83827027190 PW: 026253 |
| Hotel & Hospitality | 4 th Wednesdays 6pm (November & December the 3 rd Wednesday) | Meeting ID: 883 5747 1713 PW: 374577 |
| Additional Needs | 3 rd Thursdays 6:30pm | Meeting ID: 682 158 3093 PW DBHDSORS |
| Programming | 2 nd and 4 th Sundays | 1205 W. Franklin Street |
| Merchandising | 2 nd & 4 th Tuesday 7pm | Meeting ID: 825 0521 0099 PW: 786344 |
| Convention Information | TBD | Meeting ID: 883 5747 1733 PW: 374577 |
| Arts & Graphics | TBD | Meeting ID: 543 160 0401 PW: 900100 |

The next schedule ZOOM is:

The Beginning of a New Life" 1/15/2022,"

Bring Your Sweetheart" 2/12/2022,

"Old Timer Newcomer ", 3/26/2022,

"Gifts of Recovery ", 4/30/2022.

We may add other events within this timeframe if feasible.



RACNA 1

**FUNDRAISING & ENTERTAINMENT
SUBCOMMITTEE**

*Sponsoring a
Speaker Jam*



11TH STEP

11th TRADITION



11TH CONCEPT

November 13, 2021

5 pm-9 pm

\$11.00 Donations

Fundraising & Entertainment Chair Nina Mc (941)726-0653

Zoom ID: 828 2702 7190 PW: 026253 Cashapp: \$RACCNa

TOGETHER WE DO RECOVER

RACNA I CONVENTION

OCTOBER 28-30, 2022

DOUBLETREE BY HILTON HOTELS
1021 Koger Center Boulevard, Richmond, Virginia, 23235, USA



RICHMOND AREA'S 1ST CONVENTION

****SEEKING SPEAKERS****

MAIN SPEAKERS MUST HAVE MINIMUM 10 YEARS RECOVERY

WORKSHOP SPEAKERS MUST HAVE MINIMUM 5 YEARS RECOVERY

For consideration, send CDs or MP3 recording to:

RACNA I
ATTN: PROGRAM CHAIR
PO BOX 26249
RICHMOND VA 23260

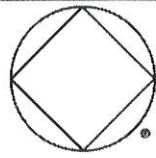


For more information on becoming a RACNA I speaker, contact:

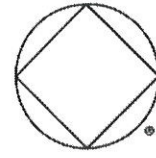
Program Chair- Kevin W. @ 804-616-6689 or media.racna@gmail.com

Program Vice Chair- Trice B. @804-536-6440 or media.racna@gmail.com

RACNA I Convention information and registration can be found at: www.raccna.org



RACNA 1



Building Lives One Brick at A Time

October 28-30, 2022

Hotel and Hospitality Subcommittee

Meeting

Join Us Virtually

On November 17th

@ 6:00 PM

ID: 883 5747 1713 PW: 374577

Zoom is our landlord and is not affiliated with N.A.

Hotel and Hospitality Chair: Karen C. (804) 551-5943

Building Lives One Brick At A Time

RACNA 1

October 28-30, 2022

DoubleTree by Hilton Hotel Richmond

1021 Koger Center Blvd. Richmond, VA 23235

Reservations: (804) 379-3800

\$129.00 per night for single or double occupancy **until October 2022**

Reservations for your room begin **July 2022**. Use Convention Rate Code: **RACNA**



PROGRAMMING INFO: *Kevin W., (804) 616-6689*

SUBMIT CDs TO: **RACNA 1, P.O. BOX 26249, RICHMOND, VA 23260**

SUBMIT MP3s TO: **PROGRAMMING CHAIR** directly at media.racna@gmail.com

Main Speakers: 10 years minimum clean time

Workshop Speakers: 5 years minimum clean time

Workshop Chair: 1 year minimum clean time

REGISTRATION INFO: *Derick R., (804) 516-1846*

REGISTER ONLINE AT: www.RACCNA.org

-or-

CHECK or MONEY ORDER PAYABLE TO: **Richmond Area Convention Corporation**

AND SEND TO: **RACNA 1, P.O. BOX 26249, RICHMOND, VA 23260**

MAILED PRE-REGISTRATION MUST BE POSTMARKED BY SEPTEMBER 18, 2022

\$30 (Cash) - \$32 (Credit Card) until December 31, 2021

\$40 (Cash) - \$42 (Credit Card) beginning January 1, 2022 until September 18, 2022

ON-SITE REGISTRATION \$45 (Cash) - \$47 (Credit Card)

REGISTRATION QUANTITY: _____ NEWCOMER DONATION: _____ TOTAL: \$ _____

NAME(S): _____ EMAIL: _____

ADDRESS include State and Zip Code: _____

PHONE: _____ ADDITIONAL NEEDS: _____

Presented by Richmond Area PR Subcommittee



Service Work Saves Our Lives

WE need Members because:

- 1) Concept #1 – To fulfill our fellowship's primary purpose, the NA groups have joined together to create a structure which develops, coordinates and maintains services on behalf of NA as a whole.
- 2) Tradition #1 – Our common welfare should come first; personal recovery depends on NA unity.

**JOIN US TO HEAR MORE
ABOUT THE AREA
SERVICEWORK**

**SATURDAY
NOVEMBER 6TH
10AM-NOON
CELEBRATION CHURCH
5501 MIDLOTHIAN TPKE**

"REFRESHMENTS WILL BE PROVIDED"

RASCNA VACANT POSITIONS THRU JAN 2022

- 1) Chairperson
- 2) Vice-Chairperson
- 3) Treasurer
- 4) Vice-Treasurer
- 5) Secretary
- 6) Assist. Secretary
- 7) H&I Chair
- 8) Public Relations Chair
- 9) Print Shop Chair
- 10) Regional Committee Member (RCM)
- 11) Alt-RCM
- 12) Alt-VRCC
- 13) All Subcommittees need more members

Full position descriptions and clean time requirements can be found in the RASCNA 2021 Guidelines and Procedures found in the Richmond page of our website,
<https://rvana.org/>



**The Richmond Area
Literature Subcommittee
Presents**



Literature Room Reopens

Volunteers are welcomed!!



When: 2nd Saturdays

Nov. 13, 2021

Dec. 11, 2021

Jan. 8, 2022

Time: 11am-1pm

**Where: Celebration Church
5501 Midlothian Turnpike, Richmond, VA 23225
Access through Community Room to Noon
Or access through Café Door/Main Entrance**

- ✓ Download the literature form from our website, rvana.org
- ✓ Bring a money order with you or **Cash App to \$RASCNA**
- ✓ A blank literature form will be placed in your bag
- ✓ Wear a mask



Reserve your room now to get the Convention Rate!!

Hotel Madison & Shenandoah Valley Conference Center

710 S. Main Street, Harrisonburg, VA 22801

Reservations: (540) 564-0200

\$149 per night for single or double occupancy

(\$10 for additional persons)

Self-parking is \$5 per day

(free for overnight guests)

JAN 21ST - 23RD, 2022

AVCNA 39 Host Committee

Chair: Sarah M. (540) 671-1487
Vice-Chair: Thaddeus M. (304) 676-2098
Secretary: Norman C. (540) 931-5042
Treasurer: Stephen P. (540) 539-2177
Vice Treasurer: VACANT -----

AVCNA 39 Subcommittee Chairpersons

| | | |
|--------------------------|-------------|----------------|
| Additional Needs | David T. | (540) 514-5077 |
| Arts and Graphics | VACANT | ----- |
| Convention Info | VACANT | ----- |
| Entertainment | VACANT | ----- |
| Hospitality | Annette D. | (571) 212-6827 |
| Merchandise | VACANT | ----- |
| Pre-Convention | VACANT | ----- |
| Program | Sean R. | (304) 671-4155 |
| Registration | Meredith S. | (703) 582-5639 |

MAIL PRE-REGISTRATION MUST BE POSTMARKED BY DECEMBER 31, 2021

Check or money orders payable to AVCNA 39 Registration, P.O. Box 3207 Winchester, VA 22604

www.avcna.org

\$30 (cash) - \$32 (card) until Oct. 31, 2021 ~~3333~~ \$40 (cash) - \$42 (card) beginning November 1st, 2021

ON-SITE REGISTRATION \$45 (cash) - \$47 (card)

Please note: Merchandise online pricing includes \$2.00 surcharge for credit/debit

Main Speakers: 5-yr minimum clean time, please submit tape to PO Box 3207, Winchester, VA 22604

Workshop Speaker: 3-yr minimum clean time ~~3333~~ **Workshop Chair:** 1-yr minimum clean time

If interested in speaking, contact Sean R. (304) 671-4155

REGISTRATION QTY: _____ NEWCOMER DONATION _____ TOTAL: \$ _____

Name: _____ Email: _____

Address, include State and Zip Code: _____

Phone: _____ Additional Needs: _____