

MINUTES

CHAIR – CHARLES W.
VICE CHAIR – JAMES D.

SECRETARY – CAROLYN R.
TREASURER – HAKIM L.

1. **Date:** Sunday, August 9, 2020 **Start time:** 4:00 pm Zoom, ID#: 870 539 69327, Password: RASCNA
(Mailing Address Above)

2. ASC Chairperson:

- Open RASCNA with the Serenity Prayer
- Chair Read: Purpose
- 12 Traditions: Nina MC.
- 12 Concepts: Mason R.
- Chair Read: Purpose, Privilege and Home Group Information

a. Thanks to all of you who are joining us today. It is important that we practice respect for each other during this Zoom meeting. We ask that you PLEASE keep your mic muted unless you are sharing. To share, use the raise hand feature in the participant’s section and the host will unmute you. If the host mutes you, please do not take it personally – we do this in order to respect the atmosphere of recovery. Please respect the anonymity of this meeting by refraining from screenshots and pictures. Also, be mindful that if you have chosen video, we can see you and request that you present yourself in a respectful manner.

b. Any home groups here today that has information to present about their home group that can affect our primary purpose? Example changing of meeting time and/or location: meeting changing due to holidays; any problem with addicts’ behavior that could jeopardize a meeting space; meeting closing for any reason; home group functions. To share, use the raise hand feature in the participant’s section and the host will unmute you.

Home Groups/Area Concerns:

- Growing in Recovery Group has no plans to reopen.

Notes:

All motions to change the order of the day must be turned in prior to the start of business to be considered. Motions to change the order of the day turned in *after* the start of business must be approved by the Chairperson in order to be considered. All changes to the order of the day must be heard and receive a majority vote of the GSRs before the change to the order of the day can happen.

Motion to change the order of the day. **Per our virtual format, please submit this request the Friday before Area Service Committee meeting.* NONE

Timekeeper: Fred B.

3 Attendance Roll Call by Secretary: Voting: 6 Report Only: 1 Absent: 23 Meetings: 6
TOTAL: 30 Groups 6 Meetings

Home Groups			Meetings
Voting	Reporting	Absent	
1. Atmosphere of Recovery	1. Positive Thinking	1. Blackwell Recovery	1. Freedom Group
2. Good Orderly Direction		2. Church Hill Group	2. Friday Freedom
3. Growing In Recovery		3. Clean Connection	3. Long Haul Group
4. More Will Be Revealed		4. East End Men’s Rap	4. Sunday Spiritual
5. Staying Clean		5. Easy Pace/Stepping Out	5. Those Who Want It
6. T.G.I.F.		6. For The Newcomer	6. White Flag

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		<ul style="list-style-type: none"> 7. Friday Feelings/ Sunday Basic Text 8. In Times Of Illness 9. Miracles in Recovery 10. Monday Reality 11. NA Sisters In Stride 12. Never Alone 13. New Beginnings 14. New Birth 15. Not In The Fan 16. Open Minds 17. Rainbow’s End 18. Shot Of Hope 19. Simple Basics Of Recovery 20. Southside Recovery 21. Stepping On Sundays 22. The Promise 23. We Do Recover 	
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4. **Old Minutes reviewed and accepted:** July 12, 2020 Minutes: Approved w/corrections

5. **Area Trusted Servants’ Reports:** August 9, 2020

<p>ASC Chair</p>	<p>Good afternoon to everyone. I continue to be grateful for serving in the spirit of unity with those of you who continue to carry the primary message of hope to addicts in and out of the rooms through your service work in recovery and subcommittee meetings.</p> <p>I am encouraged by the meetings that are reopening. It is my hope that you are staying safe and healthy by using the Checklist for Reopening In-Person Meetings from World Services that has suggestions for safety protocols if your group is considering reopening face-to-face. Please contact our Public Information Subcommittee about any changes to your group’s status.</p> <p>We have several service work highlights today, and I hope you will not leave until you have heard all of them. Hopefully all of you will support our Region’s Speakers Jam scheduled for Sept. 5th. The flyer was in the minutes. Our Treasurer will be sharing the new electronic version of receiving 7th Tradition funds. However, we are still accepting groups’ donations by mailing it as a money order to our P.O. Box 26249, Richmond, VA 23260. The Literature Chair will give information about reopening the Literature so you can purchase NA literature. Outreach is sharing information about what will be the next step for meetings that will need to come inside when it gets cold. H&I will talk about their progress in getting zoom meetings in hospitals and institutions. Special Events will be sharing their efforts on having a Richmond Groups Speaker Jam.</p> <p>After talking with our liaison with Atlee Church, they will not reopen this month and in fact the space that we were meeting is not scheduled to have any kind of</p>
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	<p>deep cleaning. Therefore, Policy is bringing forth a motion to extend Area service on a Zoom platform to protect our health.</p> <p>Still unable to make contact with the addict to retrieve the stolen \$300 from a subcommittee workshop. An agreement was signed for payments to start August 2019. In previous reports, I have indicated the challenges of taking this to small claims court due to our inability to find her. Therefore, I am requesting that we accept the fact we are not going to retrieve these funds. Hopefully we can learn from this lesson by constantly monitoring the safeguards we now have in place whereas no outstanding checks more than 90 days old, checks will only be written to the Chairs of our subcommittees and we are asking Policy to research our agreement to have shorter repayment periods before we enact legal proceedings.</p> <p>I want to encourage all of our members to stay informed about the services of the Richmond Area whether your group is meeting or not. The Area Minutes, flyers, and other important information are still being emailed and hard copies are mailed to every group, GSR, Area Trusted Servant who has signed up at our last in person meeting in March 2020. Also, our Area Minutes and events can be found on our unified website, www.rvana.org, Richmond page. There is really little excuse for you not being informed on the services of the Richmond Area. Let's thank all of those members who serve diligently in making this information available.</p> <p>In Loving Service, Charles W.</p>
Announcements:	NONE
ASC Vice-Chair	<p>Hello Family, All is well among the area's subcommittees. Each continues to deliver service on your behalf. In fact, a number of them have upcoming events scheduled that they will share with you today. I continue to assist the Area Chair as he endeavors to identify and meet the Area's needs as chair under our new normal, Covid-19 conditions. I enjoy serving with each of you and look forward as a part of the Richmond's team to continue carrying our message.</p> <p>In Loving Service, James D.</p>
Announcements:	NONE
Treasurer Report	<p style="text-align: center;">RASCNA TREASURER'S REPORT, JULY 2020 Report Prepared by: Hakim L.</p> <p>August 9, 2020 Greetings Family,</p> <p>Following for your review is July, 2020 RASCNA Income and Expense Reports (Income - \$1,523.50 and expenses \$305.48). Our reconciled book balance is: \$13,893.15 (which includes <\$2,656.50> for Special Events escrow through December 31, 2019. Prudent reserve of <\$3, 064.00>. Therefore, we have actually \$6,236.65 cash-on-hand which is the prudent reserve of \$3,064.00 plus the \$3,172.65.</p> <p style="text-align: center;"><u>Atlantic Union Bank</u> Reconciled Book Balance @ 6/30/20 \$12,457.88</p>

RASCNA
P. O. Box 26249
Richmond, VA 23260

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	<p>Income:</p> <table border="1"> <tr> <td>Groups – 7/30/20</td> <td>\$58.00</td> </tr> <tr> <td>Other Income</td> <td>\$1,371.75</td> </tr> <tr> <td>Outstanding Checks returned</td> <td>\$311.00</td> </tr> <tr> <td>Expenses – 7/20/20</td> <td>(\$305.48)</td> </tr> <tr> <td>Reconciled Book Balance @ 7/31/20</td> <td>\$13,893.15</td> </tr> <tr> <td>Escrow -Special Events</td> <td>(\$2,656.50)</td> </tr> <tr> <td>Escrow-RACA</td> <td>(\$5,000.00)</td> </tr> <tr> <td>Actual cash-on-hand</td> <td>\$6,236.65</td> </tr> </table> <p style="text-align: right;">(\$3,172.65 over prudent reserve)</p> <p>There was only one group donation to the area for the month of July. But I am happy to announce that groups will have the option of now making donations to the area via our up and running cash app account. Group donations can be made using \$RASCNA effective immediately. Please include your homegroup name in the subject line to better identify where the donation is coming from since many cash app accounts have personal names.</p> <p>Two checks were returned to the areas account, one from new Dominion that was written in November of 2019 and has not been able to be located and the other for our post office box which was written in the wrong amount. They both will be re-written and included in August bills.</p> <p>Thus, we have no outstanding checks over 90 days.</p> <p>ILS...Hakim L.</p>	Groups – 7/30/20	\$58.00	Other Income	\$1,371.75	Outstanding Checks returned	\$311.00	Expenses – 7/20/20	(\$305.48)	Reconciled Book Balance @ 7/31/20	\$13,893.15	Escrow -Special Events	(\$2,656.50)	Escrow-RACA	(\$5,000.00)	Actual cash-on-hand	\$6,236.65
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Secretary	<p>We are glad to report the majority of the Minutes dated July 12, 2020, were emailed on July 26, 2020. The hard copies were posted on August 1, 2020. We submitted our postal, Staples and Amazon receipts in the amount of \$48.82 along with a refund in the amount of \$1.18 via mail to the Treasurer on August 5, 2020. If you haven't received a copy of the Minutes within the 2-week period after Area, please contact us immediately. We are easy to reach and happy to serve in providing the Minutes.</p> <p>If you haven't done so already, please relay to your home group about establishing a home group email account, i.e., ChurchHillHomeGroup@gmail.com, to ensure consistency in receiving the monthly Minutes. This also allows any member of your home group to have access to the monthly Minutes. Again, please note the Minutes can be found on our website, www.rvana.org under the "Service" tab, then under "Richmond Area."</p> <p>In Loving Service, Carolyn R., Secretary and Stephanie T., Assistant Secretary</p>																
Announcements:	<p>Carolyn R., (804) 585-5414; and Stephanie T., (804) 677-4395 Email: RichmondAreaServiceCommitteeNA@gmail.com or RASCNASec@MetroRichNA.org</p>																

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6. Group Reports:

August 9, 2020

Atmosphere of Recovery	Donation: \$98.00 Literature Order: \$ 0.00
Report:	The group is doing well. We are still meeting in the parking lot and averaging around 15-20 addicts in attendance. We did have some problems with social distancing and addicts not wearing their face coverings during an anniversary celebration because it was such a large group. We did have a business meeting for the home group and this issue was discussed and hopefully it won't happen again. We have one anniversary this month and that is for Jackie W. with 26 years on August 5. There will be no anniversary celebration. Donation to Area is \$98.00. In Loving Service, Jackie W.
Good Orderly Direction	Donation: \$25.00 Literature Order: \$ 0.00
Report:	All is well at Good Orderly Direction. We're still on Zoom with attendance remaining at a steady rate, and we continue to love on the newcomer. We celebrated 4 years clean with Brigette G. on Friday, August 7 th , and we look forward to celebrating 18 years clean with Velma C. on Friday, August 21 st . Levar H. will be acknowledging 1 year clean on August 31 st . We're in the midst of discussing reopening outdoors and our group anniversary. In Loving Service, Sammy H./Jason C.
Growing In Recovery	Donation: \$ 0.00 Literature Order: \$ 0.00
Report:	Growing In Recovery has no plans to reopen its doors. In Loving Service, Cheryl B.
More Will Be Revealed	Donation: \$31.78 Literature Order: \$ 0.00
Report:	The transition to the Zoom platform has been fairly smooth. We have several members who host/cohost the meeting. Attendance continues to grow as local and members outside the area support us weekly. 7th Tradition CashApp: \$16Miesha. Announcements: Denea W., 30 years, 8/11; Matt C., 8 years, 8/18; Lisa H., 30 years, 9/1. Area donations for June \$12.52, and July \$19.26 were applied to RASCNA CashApp today. In Loving Service, More Will Be Revealed (Nina MC.)
Not In The Fan	Donation: \$ 0.00 Literature Order: \$ 0.00
Report:	Home group is doing well. I've been keeping in touch with all home group members of Not In The Fan, but still we haven't reopened our doors just yet. Until further notice. In Loving Service, Tonya D.
Positive Thinking	Donation: \$ 0.00 Literature Order: \$ 0.00
Report:	We continue to carry the message of hope, strength, and experience of NA. We like to thank aa the support we are getting from other recovering addicts. In Loving Service, Catherine S. (Troy)

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Staying Clean	Donation: \$ 0.00 Literature Order: \$ 0.00
Report:	Staying Clean continues to be on Zoom until further notice. We do have our CashApp up and running. In Loving Service, Hardy E.
T.G.I.F.	Donation: \$ 0.00 Literature Order: \$ 0.00
Report:	T.G.I.F continues to meet weekly. Spirits are high and attendance ranges from 5 to 12 members. Spirited meeting after the meeting. Dedicated participants are attempting to improve our ability to continue enthusiastically and consistently carry the NA message of RECOVERY. Trusted servants are Moses W., GSR; Ron B., Secretary; and Alexis, Treasurer. T.G.I.F. continues to meet on Fridays from 12 noon to 1pm, Zoom Meeting ID: 963 739 089, Password: 601414. In Loving Service, Moses W.

7. Executive Body Reports:

August 9, 2020

Policy	<p>Hello Family, the Policy Subcommittee continues to meet on the 2nd and 4th Thursday of each month from 6-7:30 pm via Zoom. Now is an excellent time to join. You can attend our meeting from the comfort of your home or place of your choosing. The final copy of the Guidelines and Procedures was transmitted to the Public Relations Subcommittee for posting on our webpage for your review and reference. We also assisted the RCM and our chair with one motion each for your vote today.</p> <p>In Loving Service, James D., Vice-Chair</p>
Announcements:	VACANT
Public Relations	<p>Hello Family,</p> <p>Website Stats:</p> <p>The website users increased in July compared to last July. The views went from 1,849 last July to 1,888 this July, a 2.1% increase. Total visitors were 7,688. This is good news. Individuals are checking the website to see which meetings are open and which are virtual. There were 1,524 new users in July which is a little lower than last year in July.</p> <p>The phone line was utilized for 56 JFT readings, 18 meeting searches, and 7 volunteer calls.</p> <p>PR Activities:</p> <p>Updated 211 Line with NA information. Worked with H&I on contacting institutions to host virtual meetings.</p> <p>Website Updates:</p> <p>Area Meeting Minutes and revised draft of Policy and Guidelines posted on the website. For the month of September PR is planning to participate in RecoveryFest at McShin on Sept. 12 and VAPride virtually. We are waiting on details for VAPride.</p>

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	<p>Meetings on the Website: More groups have resumed meeting in-person. There are 12 groups meeting virtually, 1 by conference call, and 5 in-person (note Stepping on Sunday is meeting in-person and virtually). Each group is practicing social distancing when meeting in-person. The list of meetings follows, if there is a meeting missing please inform PR.</p> <p>Groups using Zoom (12): Sunday:-Stepping on Sunday Monday: Monday Reality; and Those Who Made It Tuesday: More Will Be Revealed and Church Hill Group Wednesday: Never Alone Thursday: Positive Thinking Friday: TGIF; Good Orderly Direction; and Rainbow’s End Saturday: New Birth?; and Staying Clean</p> <p>Meeting by Conference Call (1): -Shot of Hope</p> <p>In-Person (5): -Stepping on Sunday – Forest Hill Park (main entrance to the shelters) -Atmosphere of Recovery – parking lot of the church -New Beginning – parking lot - 6301 Old Warwick Road -Freedom Group – parking lot of the church -Clean Connection – 1205 W. Franklin outside In Loving Service, Howard B.</p>
Announcements:	<p>We are in need of a Social Media Coordinator to assist with monitoring and possibly posting on Facebook, Twitter, Instagram, etc.</p> <p>--Spiritual Principle a Day (SPAD) Book Project: Feedback on the third batch of drafts is due by August 10 at www.na.org/spad.</p>
H&I	<p>We still continue to meet on the 2nd and 4th Sunday of the month via Zoom. We have not received a response from RBHA regarding having a Zoom meeting at their facility (inquiry mailed on June 23, 2020). As far as Richmond City Justice Center (RCJC), I personally spoke with the Sheriff on July 30, 2020, and they are interested. They are just trying to make arrangements with the technology, and the CDC guidelines need to be determined. Also, we had a discussion on possibly meeting in person at 1205 West Franklin. At this time, no decision was made.</p> <p>In Loving Service, Toby J.</p>
Announcements:	NONE

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Outreach	<p>Good evening. Two members from the Outreach Subcommittee had a phone conference with the Freedom Group members and the church members on July 22nd to discuss approval to continue meeting in the parking lot at 7pm on Wednesday. All was resolved and they received the approval. The Outreach Subcommittee is presenting a workshop on training groups to host zoom meetings on Saturday, September 26, 2020 from 11am-1pm on zoom. This is so when it is too cold outside and meetings are still not allowed to meet in the church, they will consider reopening as a zoom meeting.</p> <p>In Loving Service, James P.</p>
Announcements:	See attached flyer.
Special Events	<p>Hello, all is well. Hope everyone will come out to the Regional Speaker Jam. Also, Richmond Area will be hosting a speaker jam October 24th, and we're asking 6 to 8 home groups to provide one speaker per group. You can contact Latasha D. and Carol P. if your group has a speaker.</p> <p>In Loving Service, Latasha D.</p>
Announcements:	See attached flyer.
Special Events Treasurer	No report due to no meetings or activities.
Announcements:	NONE
RCM - Alt RCM	<p>Hello Family, I will be attending the 204th Regional meeting on August 15th via Zoom. I respectfully request that the area consider sending a \$200 Area donation to Region.</p> <p>In Loving Service, Angel B.</p>
Announcements:	<p>Next Regional Service Conference will be held on: August 15, 2020</p> <p>See attached flyer.</p>
VRCC-Alt. VRCC	<p>Good afternoon to all, praying for you and your families during these trying and uncertain times. The financial VRCC master account balance is \$54,903.69 to date. An audit for the 38th AVCNA still has not been done, the reason given is due to the current state of affairs (namely covid-19).</p> <p>The Shenandoah Valley will host the 39th AVCNA in January 2022, postponed from the beginning of January 2021 due to covid-19. Virginia Beach presented a bid for the 40th AVCNA during the July 2020 meeting and directors voted to waive policy and accept the bid early due to covid-19. The convention will be held at the Marriott OceanFront hotel, a brand-new building. Unlike the 38th, the ballrooms and other rooms will be located in the hotel. The 40th AVCNA will be held on January 6-8, 2023.</p> <p>The VRCC Chair appointed the VRCC Vice Chair to form an ad hoc committee for revising the VRCC Policy. I am part of the committee and we will meet in Charlottesville August 16th along with other directors. I will need travel funds to attend next week's meeting.</p> <p>In Loving Service, Fred B.</p>

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Announcements:	The VRCC has positions open for nominations: VRCC Website Chair, VRCC Vice Treasurer and VRCC Policy Chair.
RACA	No report due to no meetings or activities.
Announcements:	NONE
Literature	Hello the minutes were printed and H&I had their order filled. The Literature room will be open on the 4th Saturday of each month between 8:30 -10am starting August 29th. Just bring a completed literature form which you can download from the website, rvana.org and a money order. In Loving Service, Bobby L.
Announcements:	See attached flyer.
Print Shop	Minutes were printed and given to Area Secretary. In Loving Service, Catherine S.
Announcements:	NONE
Ad Hoc	NONE
Announcements:	NONE

8. Old Business

Coming back from the groups - Guideline Motions:

- a) Motion: page 25, C4, #9. Subcommittee Members Duties: To allow the special events subcommittee to reschedule the 2020 free event to July 2021 and keep the funds in escrow for the event due to no funds raised in 2020.

Intent: To protect our members' health and safety and to comply with CDC recommendations.

Motion Maker: Special Events Subcommittee

RASCNA Vote: 3 / 0 / 2 *Passed*

- b) Motion: Page 24, D, #5. Budget of Public Relations: To increase the Public Service Announcements (PSA) \$87.00 monthly budget to \$126.80 monthly, an increase of \$39.80 per month, to cover our Area's share of the PSA'S monthly bill at 40%.

Intent: To comply with the 7th tradition by being fully self-supporting.

Motion Maker: Public Relations Subcommittee

RASCNA Vote: 3 / 0 / 2 *Passed*

Coming back from the groups – Regional Motions:

- a) Motion: 203-1. Mover: Delegate Team/ Seconded: Almost Heaven Area.

To allow the delegate team to travel to two events in 2021 instead of one event. This is separate from MARLCNA.

Intent: Since the delegate team was approved to travel to the Multizonal Service Symposium (MZSS) scheduled for September 2020, and it was postponed until 2021 and the Florida Service Symposium is in 2021. That the delegate team be allowed to attend both or comparable events.

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Motion Maker: Regional Delegate Team

RASCNA Vote: 3 / 0 / 2 *Passed*

9. Nominations and Elections

ELECTED	
Names	Position
Hakim L. (6/12/20)	Treasurer [pro tempore]
Angel B. (6/12/20)	RCM [pro tempore]
Stephanie T. (8/9/20)	Assistant Secretary
Mason R. (8/9/20)	Outreach Chair
NOMINATIONS	
Names	Position
LaTasha D. (accepted) 8/9/20	Special Events Chair
Bobby L. (accepted) 8/9/20	Literature Chair
VACANT	
No nominations received	Treasurer
No nominations received	Policy
No nominations received	Alternate RCM
No nominations received	VRCC Director
No nominations received	Alternate VRCC Director

**** Please announce open positions at your groups and return to September's ASC for nominations and elections.**

10. New Business:

Procedural Motions:

- a) Motion: Move that Area service continue to meet monthly via Zoom until January 2021 at which time the Area will reassess its options.

Intent: To assist the ASC structure in addressing the health needs of its members and the best methods to meet those safety needs moving forward.

Motion Maker: Policy Subcommittee

Voting results: 6 / 0 / 0 **Unanimous**

11. Money Matters: NONE

12. Next ASC Meeting: September 13, 2020 / 4:00 pm / Zoom, ID#: 870 539 69327, Password: RASCNA
Date Time Place

13. Other Pertinent Announcements: See "RASC Literature Subcommittee Reopening", "CARNA-Regional Speaker Jam"

14. Motion to Close with the Serenity Prayer: Closed at: 6:15 p.m.