

## **Service Opportunities**

### **Subcommittee Officers**

**Chairperson** sets agenda for and presides over all subcommittee meetings.

**Vice Chairperson** will assist and preside over all subcommittee meetings in the absence of the Chairperson.

**Secretary** takes accurate minutes and reports at each subcommittee meeting.

**Phoneline volunteers** will complete phone training so they can respond to callers wanting more information about NA.

**Web Servant** will update Area's website and webpage.

## **Service Meetings**

New Dominion PR - 2nd Sundays -  
2:00 PM at Hatcher - 2300  
Dumbarton Rd Richmond 23228

Richmond PR - 1st & 3rd Monday -  
6:00 PM at  
1205 W. Franklin Street Richmond  
23220

Tri-Cities PR- 1<sup>st</sup> Sundays- 1pm at  
Highland United Methodist Church,  
125 E Westover Ave,  
Colonial Height, VA 23834.

Unified PR (New Dominion,  
Richmond and Tri-Cities) - 3rd  
Monday - 6:00 PM at  
1205 W. Franklin Street Richmond  
23220

## **Unified Public Relations Committee of Narcotics Anonymous**

**New Dominion, Richmond  
&  
Tri-Cities Areas**



**Helpline – 804.965.1871**  
**Website: [www.rvana.org](http://www.rvana.org)**

## What is public information?

The role of the Public Information (PR) committee is to ensure that clear and accurate information about NA is available to the public.

The demand for information about our fellowship is greater than ever.

Being part of a committee that brings suffering addicts to our fellowship is a reward that cannot be expressed, Only Experienced.

We need to accept responsibility for our behavior in public when we identify ourselves as NA members. This is a form of public information. Each one of us may be seen as a representative of NA to those not familiar with our program.



## How do members get involved?

When a request for information or presentation is made from the media or a professional, a PR committee member should be contacted. If a committee member is unavailable, the request should be relayed to a group service representative (GSR) or area chairperson.

We handle requests in this manner because each request deserves immediate and appropriate attention.

When you are approached with a request, remember that this is not a personal one, but a request for Narcotics Anonymous as a whole.

Every member has a place in the Unified Public Information Committee.

PR does value and need your input, suggestions, feedback, and participation. We openly invite you to come to a PR committee meeting. Like most service committees, PR always needs willing hands and minds.

We can't keep what we have unless we give it away. Public information committee service allows us to do just that.

## How does the work get done?

The groups have come together and formed an area service committee (ASC). Public information services are provided by a subcommittee of the ASC. The Public Relations committee receives requests for information from many different sources, such as individuals, agencies and the media. Some of the ways we provide information to the public include:

1. Responding to requests for speakers from churches, civic organizations, schools, or the media.
2. Developing and distributing posters, fliers, and other public service announcements to inform the public of how to reach us.
3. Learning days and workshops.
4. Mailing meeting directories, informational letters, and pamphlets to people who may come in contact with addicts.
5. Cooperate with a hospitals and institutions committee in overlapping projects.
6. Providing a helpline, 804.965.1871, for talking to an addict, searching for a meeting or listening to the Just for Today meditation.
7. Providing a website where all can search for a meeting, upcoming events and information about each of the Areas