

NDANA Area Service Meeting Minutes for January, 2019

Open with Serenity Prayer: January 20, 2019

Purpose read by: Kelly

Twelve traditions read by: Morris

Twelve concepts read by: Ed

Subcommittee and Trusted Servants Points of Contact:

Executive Committee			
Title	Name	Email	Phone #
Chair	Chrissy R.	citystatic316@gmail.com	646-897-0912
Vice Chair	Kim K	Kimkoger34@gmail.com	804-386-9191
Treasurer	Richard S.	gutterwall@gmail.com	804-519-7367
Vice Treasurer	Hazal G.	hazalgokmen@gmail.com	804-539-7608
Secretary	Tina S.	tinaivie@gmail.com	804-439-7777

Subcommittee Name			
Subcommittee	Name	Email	Phone #
PR	Christian	Cfinkbeiner210@gmail.com	804-666-1057
Outreach	Sandy	SItturn714@yahoo.com	804-892-0667
Literature Chair	Montana	montanacalabrese@yahoo.co	804-389-0409
Special Events Chair	Amie S	Alshoop05@comcast.net	804-814-2876
H&I	Lee S	Leeshepherd30@gmail.com	804-665-3841
Policy	Blake R	Blake.rosenbaum@gmail.com	804-218-0004
VRCC	Dale C	merrydale@verizon.net	804-363-7245
VRCC Alt.	Tina S	tinaivie@gmail.com	804-439-7777
RCM	Noreen J.	purplnoreen@gmail.com	951-660-8445

Executive Committee Reports

Chair:

All is well, thank you for all your support and allowing me to serve.

In Loving Serving,

Ginny T

Vice Chair:

All is well, thank you for allowing me to serve.

In Loving Service,

Kim K

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Secretary:

All is well, thank you for allowing the opportunity to serve a second term.

In Loving Service,

Tina S

Treasurer:

Going well. We are working on closing out the books for the end of the fiscal year next month, including donations to world and regions. Last balance was 10,129.50 before this month's expenses started.

In Loving Service,

Richard S

Vice Treasurer:

All is well.

In Loving Service,

Hazal

Regional Committee Member (RCM):

Elections for the RCM position are this month. Thank you for allowing me to serve the New Dominion Area. Our last RSC was in December and was reported n last month.

Upcoming events:

- San Diego Convention December 2019, they are looking for speakers submit CD's by June 2019
- MARLCNA XXXV Feb 8th-9th 2019 Lancaster, PA No children allowed
- Chesapeake & Potomac Regional Convention April 12th-14th Ocean City, Maryland

In Loving Service,

Noreen J

Regional Committee Member (RCM) Alternate:

We have region next month. I would like to thank Noreen for her guidance this year. We talked about a possible RSC learning day. I would like to know if the GSR's want myself and Richmond RCM to hold this workshop.

In Loving Service,

Michael L

Trusted Servant Reports

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Virginia Regional Convention Corporation (VRCC) Director:

Hi fam, this is my last report as my term of service has ended and Tina will be taking over next month. It has been such fun acting as the VRCC director the past 18 months and quite a learning experience.

No formal numbers yet but I know our convention was very successful both financially and spiritually, starting with our own local superstar speaker Ed C on Friday night. Merchandise nearly sold out and the number of registrants was 1316, with 350+/- newcomer packages given out. The hotel may have only cost \$1000.00 or so compared to other conventions with \$10k hotel costs. This is due to room bookings at maximum capacity, enabling free use of common areas and the ballroom.

Tina should be able to get more specific numbers in March or July depending on time it takes to reconcile the costs.

The next convention will be held in Virginia Beach at the Doubletree hotel and convention center, January 2020. Artwork will be sought soon so if you have ideas please go to avcna.org and locate the artwork chair to submit it.

In Loving Service,
Dale C

Virginia Regional Convention Corporation (VRCC) Alt Director:

All is well. VRCC is in need of a Treasurer and Vice Treasurer. For the AVCNA 2020 they are need of a Secretary, Treasurer, Vice Treasurer, Additional needs, and Convention Information.

In Loving Service,
Tina S

Subcommittee Reports

Campout:

Working to secure campsite at the Christopher Run campground at Lake Anna. Tentative dates June 21st-23rd. We have spoken with Piedmont Area Campout Chair-Jeff? Our goal is to make this the biggest and baddest PANDA campout ever.

In Loving Service,
Mike M

H&I:

All is well with H&I subcommittee. We have a lot of people willing to serve and still many facilities in need service. I want to thank the area for helping me learn how to serve. We had elections, Laine W was elected Vice Chair, Chris W was elected Secretary, Kristine P was elected Literature Coordinator, and Lee S was elected Regional Rep

Tina S was nominated for H&I Chairperson

In Loving Service,
Lee S

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Literature:

With Hi Family, thank you for your patience with me today as I handled Literature for the 1st time as Chair. Totals will be sent out sooner going forward; I apologize for the delay with totals. I'm still learning. Thank you for allowing me to serve and support me (and my learning curve). Thank you to all for on-time orders-that helps so much! Going forward, any orders left over after area service will be put back into inventory. Please continue to text me your orders at (804)389-0409. Thank you to Michael L for his service helping me with all the orders this morning.

In Loving Service,
Montana C

Policy:

All is well with Policy. Last month we voted in Literature Chair, Area Secretary and Area Chair. This month we RCM, Alternate RCM, Special Events Chair, and H&I Chair to vote on. February are VRCC Director, VRCC Director Alternate, Treasurer and Vice Treasurer.

Also, this month I will be introducing a motion to clarify policy on what happens when we must change the date of ASC due to bad weather. During the snow storm in December we had to delay the date of ASC by one week, but I noticed that there is no specific policy written for dealing with it and by talking to numerous people involved in ASC for many years, they couldn't remember how it was dealt with in the past.

In Loving Service,
Blake R

Public Relations:

All is well at PR. Several members helped staff the Information table at the AVCNA. There were 2,157 unique visitors to rvana.org in December. There were 69 inbound calls to the phonenumber in December. Five calls were abandoned, 31 talked to addicts, 23 accessed an automated meeting list. I have two issues I will broach in open forum.

In Loving Service,
Christian F

Outreach:

All is well with Outreach. Monthly meetings are held the 3rd Monday of each month at 6pm. We are always looking for new members and there's no clean time requirement. We have printed up dated "Meetings that Need Experience, Strength and Hope" list and we encourage each GSR to take copies back to homegroups and put them with other literature and IP's where they will be seen.

If your homegroup needs support, please note it under "Special Needs" in your Homegroup report and we will add your meeting to our list for the following month.

Outreach would like to make a motion to increase the budget from \$600.00 to \$700.00 due to the increase of literature and the increase in meetings starting up.

Outreach is still working on the Group Inventory.

In Loving Service,
Sandy T

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Special Events Chair:

Thanks to all for the support this year. It was amazing to be of service and an honor to hold this service position. New Year's Eve was fantastic, and everyone seemed to have had an enjoyable evening. I have money orders in the amount of \$1,826.00, all receipts have been turned in and all money is accounted for. I did clean out and organize the storage unit after the dance.

In Loving Service,
Amie S

Ad Hoc

~none~

Home Group Reports

Another Chance	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

A Conscious Effort	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

A Journey Continues	Voting
Donation:	\$0.00
Literature Order:	\$0.00
Special Needs:	
Announcements:	<ul style="list-style-type: none"> • 2 Homegroup members celebrating 1-year Feb. 19th
In Loving Service,	Jimmy B

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Another Look	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Basic Text Recovery	Voting
Donation:	\$62.00
Literature Order:	\$61.00
Special Needs:	
Announcements:	<ul style="list-style-type: none"> • Catherine C celebrating 3 years Jan 29th • Jessica K celebrates 2 years Feb 5th • Tanner J celebrates 4 years Feb 12th
In Loving Service,	Tanner J

Clean Air	Voting
Donation:	\$39.65
Literature Order:	\$20.35
Special Needs:	
Announcements:	
In Loving Service,	Eric G

Cool Springs	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Courthouse Freedom	
Donation:	
Literature Order:	

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Special Needs:	
Announcements:	
In Loving Service,	

Fan Club/Winner's Circle	Reporting
Donation:	\$0.00
Literature Order:	\$61.95
Special Needs:	
Announcements:	<ul style="list-style-type: none"> • Allen C celebrates 2 years Jan. 29th
In Loving Service,	Paige P

Grateful Heads	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Gratitude	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

High Hopes	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Hope Fiends	
Donation:	
Literature Order:	

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Special Needs:	
Announcements:	
In Loving Service,	

H.O.W	Reporting
Donation:	\$0.00
Literature Order:	\$32.95
Special Needs:	We need homegroup members and black key taggers
Announcements:	
In Loving Service,	Coleman J

I Can't We Can	Reporting
Donation:	\$48.45
Literature Order:	\$65.55
Special Needs:	
Announcements:	
In Loving Service,	Jay C

Inside Hope	Reporting
Donation:	\$18.21
Literature Order:	\$39.80
Special Needs:	
Announcements:	
In Loving Service,	Chris S

Into the Light	Voting
Donation:	\$28.80
Literature Order:	\$11.20
Special Needs:	Need support
Announcements:	
In Loving Service,	Gary S

It Works; How & Why	Reporting
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Donation:	\$90.75
Literature Order:	\$59.25
Special Needs:	
Announcements:	<ul style="list-style-type: none"> • Neil C celebrates 6 years Jan 20th
In Loving Service,	Richard S

Just for Today	Voting
Donation:	\$0.00
Literature Order:	\$0.00
Special Needs:	
Announcements:	
In Loving Service,	Montana C

Just Steppin'	Voting
Donation:	\$20.40
Literature Order:	\$25.60
Special Needs:	
Announcements:	
In Loving Service,	Amanda M

Keep Coming Back	Reporting
Donation:	\$50.00
Literature Order:	\$0.00
Special Needs:	
Announcements:	
In Loving Service,	Pam K

Keeping the Faith	Reporting
Donation:	\$11.15

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Literature Order:	\$38.85
Special Needs:	
Announcements:	
In Loving Service,	Alexa M

K.I.S.S.	Voting
Donation:	\$18.45
Literature Order:	\$38.55
Special Needs:	
Announcements:	
In Loving Service,	Christian F.

Let the Healing Begin	Voting
Donation:	\$100.00
Literature Order:	\$0.00
Special Needs:	
Announcements:	<ul style="list-style-type: none"> • Laine W celebrates 3 years Jan 24th • Anthony G celebrates 4 years Jan 31st • Daniel R celebrates 2 years Feb 7th
In Loving Service,	Laine W

Living Clean	Voting
Donation:	\$194.35
Literature Order:	\$51.65
Special Needs:	
Announcements:	<ul style="list-style-type: none"> • March 7th Anniversary eating meeting; food 5:30, meeting 7:00
In Loving Service,	Jay M.

Living in the Solution Group	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

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Miracles Happen	Reporting
Donation:	\$40.00
Literature Order:	\$0.00
Special Needs:	
Announcements:	<ul style="list-style-type: none"> • Billy celebrates 2 years Jan 23rd <p style="color: red; margin-top: 10px;">Effective Feb 7th we will be switching days to Thursday night 7pm same church, Biltmore Baptist 1300 New York Ave Glenn Allen , Va</p>
In Loving Service,	Joey B

M.F.S	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

MONA	Reporting
Donation:	\$59.00
Literature Order:	\$0.00
Special Needs:	In need of experience members and black key taggers.
Announcements:	in need of speakers on the traditions. If you have experience with the traditions and would like to come speak on a Monday night at 6pm Monument Ave and Staples Mill Rd please contact me at 804-714-7689
In Loving Service,	Thomas C

New Connections	Reporting
Donation:	\$0.00
Literature Order:	\$0.00
Special Needs:	
Announcements:	
In Loving Service,	Dean P

No Matter What	Voting
Donation:	\$20.00
Literature Order:	\$24.30

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Special Needs:	In need of experienced members and black key taggers
Announcements:	
In Loving Service,	Rob S

No Strings Attached	Voting
Donation:	\$51.00
Literature Order:	\$94.40
Special Needs:	
Announcements:	<ul style="list-style-type: none"> • Brenda P celebrates 17 years Jan 22nd
In Loving Service,	Jessica W

Not High Noon	Voting
Donation:	\$36.65
Literature Order:	\$23.35
Special Needs:	Always looking for Trusted Servants to open meeting 4x a week.
Announcements:	<ul style="list-style-type: none"> • Lauren celebrates 1-year Jan 24th then celebration at 1:15
In Loving Service,	Coleen C

On Our Way	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Powhatan Hope	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Raw Recovery	Voting
Donation:	\$12.15
Literature Order:	\$74.10
Special Needs:	Raw Women's Monday at 7pm needs support

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	Rainbow Connections Sunday at 7pm needs support
Announcements:	<ul style="list-style-type: none"> Janet I celebrates 2 years March 10th @ Rainbow Connections
In Loving Service,	Bill S

Riverside Recovery	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Serene Women	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Serenity of Farmville	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Show Me How to Live	Voting
Donation:	\$10.20
Literature Order:	\$29.80
Special Needs:	
Announcements:	<ul style="list-style-type: none"> Charles L celebrates 14 years Jan 25th
In Loving Service,	Joe P

Spiritual Connections	Voting
Donation:	\$169.30
Literature Order:	\$41.70

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Special Needs:	
Announcements:	<ul style="list-style-type: none"> • Robin B and Susan S celebrating multiple years Feb 9th • Marci W celebrates multiple years in March
In Loving Service,	Kathleen R

Sunday Hope	Voting
Donation:	\$65.71
Literature Order:	\$36.80
Special Needs:	Need black key taggers
Announcements:	
In Loving Service,	Joe P

Survivors	Reporting
Donation:	\$84.30
Literature Order:	\$80.70
Special Needs:	
Announcements:	
In Loving Service,	Kristine P

TAPS	Voting
Donation:	\$68.60
Literature Order:	\$71.40
Special Needs:	
Announcements:	
In Loving Service,	Steven W

Together We Can	Voting
Donation:	\$3.80
Literature Order:	\$166.20
Special Needs:	
Announcements:	
In Loving Service,	Zac W

Unity in Action	
Donation:	

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Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Visions Without Limits	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

We Women Do Recover	Voting
Donation:	\$112.76
Literature Order:	\$21.55
Special Needs:	
Announcements:	<ul style="list-style-type: none"> • Kristine E celebrates 1-year Jan 29th • Presley L celebrates 1-year Jan 22nd
In Loving Service,	Presley L

What Can We Do	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Without Parallel	Reporting
Donation:	\$4.04
Literature Order:	\$30.15
Special Needs:	We need all readings
Announcements:	1. Vicky B celebrates 1-year Feb 21 st
In Loving Service,	Jennifer B

YPNA	Reporting
Donation:	\$30.82
Literature Order:	\$68.18

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Special Needs:	
Announcements:	
In Loving Service,	

Recovery Rockstar's	Reporting
Donation:	\$0.00
Literature Order:	\$0.00
Special Needs:	
Announcements:	2. Homegroup 1 year anniversary Jan 22 nd Speaker meeting
In Loving Service,	Kelly D

Back Door Group	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Friday Night Alive	Reporting
Donation:	\$63.40
Literature Order:	\$88.40
Special Needs:	
Announcements:	
In Loving Service,	John S

Gifts of Recovery	Reporting
Donation:	\$0.00
Literature Order:	\$0.00
Special Needs:	We are a new homegroup and need support
Announcements:	Gifts of Recovery is the only NA meeting in Ashland, Va please come support 401 Virginia St Ashland, Va
In Loving Service,	Christian F

Simplicity	Voting
Donation:	\$10.10
Literature Order:	\$19.90

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Special Needs:	
Announcements:	
In Loving Service,	Craig R

Roll call by Vice Chair to establish quorum:

Voting GSR's present: 22 voting members

December minutes were passed

OLD BUSINESS

none

ELECTIONS

Tina S nominated **H&I Chair** by **Lee S**, seconded by Christian F. Nomination was approved.

Michael L nominated **RCM** by **Montana C**, seconded by Christian F. Nomination was approved.

Steven W nominated **RCM Alternate** by **Ed**, seconded by Tanner J. Nomination was approved.

*Please bring nominations for Special Events Chair, Treasurer, Vice Treasurer, VRCC Director, and VRCC Alternate Director. Qualifications and responsibilities are outlined below.

Special Events Chair Qualifications include: suggested 2 years clean time; has the willingness, time and resources to serve, working knowledge of the Twelve Steps and Twelve Traditions of NA; previous experience as Special Events Committee member.

Special Events Chair Responsibilities include: gives verbal and written report at ASC and if unable to attend ASC sends someone-preferably a committee member-to ASC with one; has an annual (Jan 2 to Jan 1 Special Events fiscal year) budget plus additional seed money to put on events to be accounted for at the end of the fiscal year. This means that once the annual budget has been exhausted no more money is available until the next Jan ASC; any profits from Special Events shall be returned to ASC and given to the NDANA Treasurer no later

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than the end of the S.E. Comm. term at Jan ASC; sets up and takes down the ASC meeting and provides coffee and supplies. Any expenses related to coffee and supplies shall be addressed in Money Matters at the ASC; organizes, sets time, and leads committee meetings, responsible for keeping keys to the storage facility along with Vice Chair and Campout Chair.

Treasurer Qualifications include: suggested 3 years clean time; previous experience as Group treasurer or in financial matters and has the ability to keep accurate records; working knowledge of and access to a computer that runs Microsoft Excel; working knowledge and understanding of the Twelve Steps and Traditions of NA; employed and financially stable; has the willingness; time and resources to serve.

Treasurer Responsibilities include: maintains NDANA checking account, brings checkbook and records to each ASC, and issues checks for approved expenses; reviews on-line checking account with chair or vice chair at least once per month; provides a fiscal statement which includes balances and all transactions on the checking account monthly as well as the current accrued balances available to each subcommittee; collects group donations at ASC; validates monthly literature receipt(s) and deposits literature proceeds; provides verbal and written report at ASC see APPENDIX VI; performs an account audit between the January ASC and February ASC with the NDANA Executive Committee and has account in order for easy transition to next Treasurer; presents a "fiscal year close out report" at the February ASC which includes total amount of the 7th tradition income, subcommittee expenses, misc. expenses (money matters etc.), and anything else that will assist the ASC in evaluating and making recommendations for changes to the operating budget; submits donations to Regional and World service per policy; maintains subcommittee budgets (annual budget, year-to-date accrued, year-to-date spent, year-to-date returned, available budget and remaining un-accrued); pays 1/3 of the Unified Phone Line budget; pays rent monthly to the host of ASC, based on agreed amount; ensure all checks have dual signatures per policy; responsible for making payments to storage facility.

Vice Treasurer Qualifications include: suggested 2 years clean time; previous experience as Group Treasurer or in financial matters and has the ability to keep accurate records; basic knowledge and understanding of the Twelve Steps and Traditions of NA; employed and financially stable; has the willingness, time and resources to serve.

Vice Treasurer Responsibilities include: collects group donations and literature income at ASC; provides verbal and written report at ASC in the absence of the Treasurer; participates in the account audit between January ASC and February ASC with the NDANA Executive Committee; in the absence of the Treasurer, ensures all checks have dual signatures per policy.

VRCC Director Qualifications include: suggested 3 years clean time; has the willingness, time and resources to serve; working knowledge of the Twelve Steps, Traditions and Concepts of NA.

VRCC Director Responsibilities include: gives verbal and written report at ASC; has knowledge of VRCC guidelines; attends all VRCC meetings; prepares report on VRCC motions; activities, and votes and brings report back to ASC; notifies VRCC Alternate when attendance at VRCC meeting isn't possible.

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VRCC Alternate Qualifications include: suggested 2 years clean time; has the willingness, time and resources to serve; working knowledge of the Twelve Steps and Traditions of NA.

VRCC Alternate Responsibilities include: gives written and verbal report at ASC; gains knowledge of VRCC guidelines and the duties of the VRCC Director; attends all VRCC meetings; takes VRCC Director's place in case of his/her absence.

NEW BUSINESS

Motion #1-1-19

Motion: Amend p.4 section 1 subsection B (ASC schedule) In the event of inclement weather, ASC can be moved to a following Sunday. Determination of the rescheduled will be made by a majority vote of the executive committee by early morning of ASC regular date.

Intent: To clarify what happens during severe weather that could affect ASC being held on its regularly scheduled date.

Mover: Blake R

Seconder: Shawn P

Outcome: take back to homegroups

Motion #1-2-19

Motion: to increase Outreach budget from \$600.00 to \$700.00

Intent: Due to increase in literature and increase of new meetings starting up.

Mover: Sandy T

Seconder: Shawn P

Outcome: take back to homegroups

Motion #1-3-19

Motion: Increase budget for storage from current to \$110.00 a month for twelve months. Total \$1,320.00

Intent: 7th tradition, we pay our debt.

Mover: Richard S

Seconder: Quame B

Outcome: passed

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REGIONAL MOTIONS

none

Money Matters:

none

Open Forum:

1. Straw poll passes to continue pay Comcast \$320.00 for casting of NA Commercial
2. Straw poll passes for PR to work on having a 40th Anniversary NA event.

Announcements:

Please see summary "Important Information to Take Back to Home Groups" page.

Meeting was closed with the Serenity Prayer at 5:14