

NDANA Area Service Meeting Minutes for December, 2017

Open with Serenity Prayer: December 10, 2017, 3:30pm

Purpose read by: Tina

Twelve traditions read by: Colleen

Twelve concepts read by: Craig

Subcommittee and Trusted Servants Points of Contact:

Executive Committee			
Title	Name	Email	Phone #
Chair	Chrissy R.	citystatic316@gmail.com	703-659-5323
Vice Chair	Ginny T.	parrotheadjr@yahoo.com	804-652-7522
Treasurer	Richard S.	gutterwall@gmail.com	804-519-7367
Vice Treasurer	Hazal G.	hazalgokmen@gmail.com	804-539-7608
Secretary	Tina S.	tinaivie@gmail.com	

Subcommittee Name			
Subcommittee	Name	Email	Phone #
PR	Christian	Cfinkbeiner210@gmail.com	804-666-1057
Outreach	Craig R.	craigr96@hotmail.com	540-272-0113
Literature Chair	Kelley Anne E.	kelley713na@gmail.com	910-742-6350
Special Events Chair	Donna Lee R.	donnalearaines@yahoo.com	804-869-7025
H&I	Amy T.	alterrill3@gmail.com	804-337-0235
Policy	Shawn P.	shawnpfeifer2009@gmail.com	804-908-4325
VRCC	Dale C	merrydale@verizon.net	804-363-7245
VRCC Alt.	Jay G.	Jayspraysc.w@gmail.com	804-332-3725
RCM	Noreen J.	purplenoreen@gmail.com	951-660-8445

Executive Committee Reports

Chair:

Hello everybody!

Today is my last day as ASC Chair. Today we will be electing a new Chair as well as a Secretary and Literature Chair.

I want to thank the New Dominion Area for giving me the opportunity to serve as your Chair. This job forced me out of my comfort zone and this experience is something for which I am truly grateful. Sitting in this chair and the work I did each month between Area meetings has been a real learning and growth experience. Thanks again!

I'd like to thank everyone here today for your service to Narcotics Anonymous.

In loving service,
Ed C.

NDANA Area Service Meeting Minutes for December, 2017

Vice Chair:

I want to thank the New Dominion Area for electing me as Vice Chair. I look forward to being of service. I wanted to let everyone know that there is a smoking area in the parking lot where the gazebo is and we have been asked not to smoke anywhere else. Also, the kitchen door should only be used for emergencies. Please use the front door to enter and exit the building. Please respect these rules otherwise we are at risk of losing our meeting space.

In loving service,
Ginny T.

Secretary:

If you find any errors in the minutes, don't hesitate to contact me so I can correct them. Also, this is my last month as ASC secretary, thanks for letting me be of service!

In loving service,
Chrissy R.

Treasurer:

Good Afternoon.

We did an audit of the books today and Richard S. will be taking over the reins as of this month.

Last month we had \$1673.35 of 7th Tradition income, \$1419.50 of Literature income and \$82.71 of other income. Our current bank balance is \$9879.04 and we are on track to make a sizeable donation to Region and World at the end of the year.

Thanks for the opportunity to be of service.
Brian C.

Vice Treasurer:

I attended the audit today and all is well!

ILS,
Hazal

Regional Committee Member (RCM):

Nothing really to report this month as Region meets every other month. I will be attending Regional Service Conference (RSC) this month on the 16th in Charlottesville. All are welcome to attend and encourage GSR's. Hopefully your homegroups could review and vote on the Regional Annual Budget as we will be voting in today. Also, my term as RCM is up next month as well as RCM Alt so please announce and bring any nominations at next month's ASC. It has been quite an honor to serve the NDA as your RCM.

In loving service,
Mark S.

Regional Committee Member (RCM) Alternate:

The next RSC will be next week-end Sat 12-16 in Charlottesville. ALL ARE WELCOME. the CAR (Conference Agenda Report) is out and the workshops have begun. There will be CAR workshop held at the upcoming convention in Roanoke. Please attend one of the CAR Workshop so you can cast an informed vote.

In loving service,
Noreen J.

NDANA Area Service Meeting Minutes for December, 2017

Trusted Servant Reports

Virginia Regional Convention Corporation (VRCC) Director:

Hi all,

I attended the policy and it was a productive meeting. We established some clarity with the bid process and requirements that will help with future conventions.

We should have merchandise for fundraising at the convention.

The next convention is January 12th – 14th on Roanoke. Reserve your room now so the convention can remain profitable. Please attend so we can all learn what does or doesn't work and have a more successful 37th convention.

Hugs and Love-

Dale C.

Virginia Regional Convention Corporation (VRCC) Alt Director:

All executive members of NDANA were ratified by VRCC executive officers. Storage and transportation of banners was approved. Pre-convention merchandise was displayed and was a big hit with everyone at the meeting. The coffee mugs were something never done before so kudos to the pre-convention merchandise committee.

Roanoke got the last of their business taken care of so they are 100% ready. However, they need to complete selling their room block. So, if you are contemplating going please go ahead and book a room under the AVCNA block. You can cancel it up until I believe 2 days prior to convention dates. Also, if you have booked a room make sure it is booked under the convention block so it is credited towards the block. All GSR's please announce at your homegroups. We need to fill the rooms because if we don't we will have additional costs occurred for not filling our room block. Anyway, I can be of service to the executive or subcommittee I am more than willing!

In loving service,

Jay G.

Subcommittee Reports

Campout:

We have flyers today for homegroups. Pre-registration is ready to go. We are planning a fundraiser for after the 1st – a tie-die party to raise funds and use up inventory of last year's t-shirts. Getting quotes for new shirts to have ready for presale. Come out and help with entertainment ideas and planning!

Our next meeting will be Saturday January 6th, 2018 @ 2:30pm at Stir Crazy Café.

In loving service,

Lesley D.

H&I:

Good afternoon. All is well with H&I. Today we nominated in Laine as our new literate chair. We also voted in a new co-facilitator in for Tuckers Wed night and VCCW Gen PoP. Our facilitator for James River Work Center had to step down – we currently do not have anyone willing to be available or step up for this meeting so we must suspend it.

NDANA Area Service Meeting Minutes for December, 2017

This is a Tuesday night meeting at 5:30 (the time may be able to change). Please announce this at meetings, tell your sponsors, sponsees and support group. Also, this is a men's facility. One suspended meeting is too many.

January is my last month serving as H&I Chair. GSR's, please bring this back to homegroups and bring back nominations to H&I next month if you have one. Thanks for letting me serve.

In loving service,

Amy T.

Literature:

Dear family,

This may or may not be my last day as Literature Chair. I would love to serve again, but I'm also willing to train someone else if they would like to step up and be of service. Thanks to all for the opportunity to be of service and for your support, guidance and patience.

With that said, Literature Chair is great! Inventory stock had to be increased! Meaning double the Basic Texts and key tags have been ordered. If you need anything please don't hesitate to text me and I will do my best to work with you.

In loving service,

Kelley Anne

Policy:

Last month's changes have been updated.

At the appropriate time, we will do the vote on last month's motions and discuss newly submitted motions if any.

Service position nominations for this month are Area Vice Chair.

Service position nominations for next month's ASC are Literature Chair, Area Secretary and Area Chair.

Please take these positions back to home groups for possible nominations. Qualifications and Responsibilities are listed in the ASC policy guide on the rvana.org website under the SERVICE tap and then NEW DOMINION tab. I will also read them at the appropriate time.

In loving service,

Shawn P.

Public Relations:

In November, rvana.org had 2,100 unique visitors. The busiest time for the website is 5pm Mondays. In the last month (Nov 10 – Dec 10) the phone line received 83 calls with 22 abandoned, for an abandonment rate of 27%. I attended Regional PR with Sam F. in Martinsburg W VA. Please forward any information on open houses to me another PR member.

In loving service,

Christian F.

Outreach:

All is well with Outreach. Monthly meetings are held the 3rd Monday of the month (December 18th) at 6pm. Please see me if you are interested in joining and need location information. There is no clean time requirement.

NDANA Area Service Meeting Minutes for December, 2017

We have printed an updated “Meetings that Need Experience, Strength, and Hope” list and we encourage each GSR to take copies back to their homegroups and put them with other literature and IPs where they will be seen. If your homegroup needs our support, please note it under “Special Needs” in your Homegroup Report and we will add your meeting to our list.

In loving service,
Craig R.

Special Events:

Good tidings one and all. Who’s ready to get down on New Year’s Eve? Amie S. is coordinating food and manpower provided by the home groups. Please get in touch with her at 804-814- 2876. We could use some desserts if any groups would like to provide those. We also need two home groups to bring coffee makers, coffee and people to make coffee throughout the evening. The committee will provide sugar, creamer, cups, plates, napkins, cutlery, water and other beverages.

We need people at two pm on New Year’s Eve to set up. It shouldn’t take very long. We will be meeting back at the church at 6pm to get ready for dinner. We will also need volunteers to help clean up at the end of the party. Please let Amie know when you would like to help.

The party will be at Westminster Presbyterian church at 4103 Monument Ave. Dinner is at 7, the meeting at 8:30, with the dance to follow at 9:30. The dance will shut down at 1:30.

We plan to have a Valentines Dance in February and a field day in April or May.

At the dance, we will check to see who would like to come to our next committee meeting. We will pick the day, time, and location for that meeting then.

In Loving Service,
Donna Lee R.

Ad Hoc

~None~

Home Group Reports

A Clean Start	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

A Conscious Effort	
Donation:	

NDANA Area Service Meeting Minutes for December, 2017

Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

A Spiritual Solution	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Another Look	Reporting
Donation:	\$9.45
Literature Order:	\$50.55
Special Needs:	
Announcements:	The new meeting list has the old time. New time is 7:15pm due to building change and space available.
In Loving Service,	James S.

Basic Text Recovery	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Clean Air	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Cool Springs	
Donation:	
Literature Order:	
Special Needs:	

NDANA Area Service Meeting Minutes for December, 2017

Announcements:	
In Loving Service,	

Courthouse Freedom	Voting
Donation:	\$0.00
Literature Order:	\$87.85
Special Needs:	35-50 addicts attend this open NA meeting regularly. Candlelight JFT meeting.
Announcements:	Holiday Open House December 15th at 6:30 prior to meeting - food and fellowship. Please bring a covered dish if possible. Meeting follows at 8pm. December 22nd John C will celebrate 4 years in recovery.
In Loving Service,	Coleen C.

Fan Club/Winner's Circle	Voting
Donation:	\$4.49
Literature Order:	\$30.51
Special Needs:	
Announcements:	
In Loving Service,	Kelly M.

Grateful Heads	Reporting
Donation:	\$41.40
Literature Order:	\$14.60
Special Needs:	
Announcements:	
In Loving Service,	Matt C.

Gratitude	Voting
Donation:	\$48.31
Literature Order:	\$0.00
Special Needs:	
Announcements:	
In Loving Service,	Mikey Q.

High Hopes	Voting
Donation:	\$75.00
Literature Order:	\$0.00
Special Needs:	

NDANA Area Service Meeting Minutes for December, 2017

Announcements:	
In Loving Service,	Curtis T.

Hope Fiends	Voting
Donation:	\$200.00
Literature Order:	\$0.00
Special Needs:	
Announcements:	All is well. We have a growing meeting with 35-40 addicts attending each week.
In Loving Service,	Brian C.

H.O.W	Voting
Donation:	\$0.00
Literature Order:	\$0.00
Special Needs:	We need homegroup members.
Announcements:	We will have an open house at 6pm on Christmas Eve, followed by our regular meeting at 7pm
In Loving Service,	Christian F.

I Can't We Can	Reporting
Donation:	\$56.40
Literature Order:	\$42.60
Special Needs:	
Announcements:	
In Loving Service,	Jay C.

Inside Hope	Reporting
Donation:	\$27.90
Literature Order:	\$37.10
Special Needs:	
Announcements:	
In Loving Service,	Ginny T (on behalf of GSR)

Into the Light	Voting
Donation:	\$55.00
Literature Order:	\$0.00
Special Needs:	
Announcements:	

NDANA Area Service Meeting Minutes for December, 2017

In Loving Service,	Gary S.
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It Works; How & Why	Voting
Donation:	\$50.00
Literature Order:	\$0.00
Special Needs:	
Announcements:	Melanie B. celebrates 1 years on the 10th at VCU Hibbs. We will continue to have our meeting space over the holidays! Please join us.
In Loving Service,	Charles H.

Journey Continues	Reporting
Donation:	\$0.00
Literature Order:	\$0.00
Special Needs:	We would like to request reading. I contacted Outreach Chair and got it taken care of.
Announcements:	Door is locked at 6:35pm and then entrance is in back up the steps. It is an open E.S.H. meeting
In Loving Service,	Jimmy B.

Just for Today	Voting
Donation:	\$75.80
Literature Order:	\$174.20
Special Needs:	
Announcements:	
In Loving Service,	Montana C.

Just Steppin'	Voting
Donation:	\$68.00
Literature Order:	\$0.00
Special Needs:	Support from black key taggers
Announcements:	
In Loving Service,	Lucy M.

Keep Coming Back	Voting
Donation:	\$0.00
Literature Order:	\$0.00
Special Needs:	

NDANA Area Service Meeting Minutes for December, 2017

Announcements:	We are having our annual Holiday Open House December 12 7-8pm. Lots of food, fun, and fellowship. 8-9pm Robin B. will be the speaker sharing her Experience, Strength, and Hope. Covered dishes are accepted by not required. Nicole celebrates 1 year on 12/19 Johnnie C celebrates 14 years on 12/26 Jessica celebrates 2 years on 1/2
In Loving Service,	Bernadette H.

Keeping the Faith	Voting
Donation:	\$94.00
Literature Order:	\$0.00
Special Needs:	Have open service positions, need homegroup members.
Announcements:	
In Loving Service,	Craig R.

K.I.S.S.	Reporting
Donation:	\$0.00
Literature Order:	\$11.55
Special Needs:	Need homegroup members
Announcements:	
In Loving Service,	Christian F.

Let the Healing Begin	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Living Clean	Voting
Donation:	\$23.00
Literature Order:	\$0.00
Special Needs:	
Announcements:	Cleared \$668 on Brunswick Stew, donated \$334 to East Coast Convention and we are buying \$100 friend Cajun chicken for New Year's Dance.
In Loving Service,	Jay M.

Living in the Solution Group	Reporting
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NDANA Area Service Meeting Minutes for December, 2017

Donation:	\$0.00
Literature Order:	\$0.00
Special Needs:	We need support and homegroup members.
Announcements:	
In Loving Service,	Matt C.

Meditate and Destroy	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

M.F.S	Voting
Donation:	\$0.00
Literature Order:	\$0.00
Special Needs:	
Announcements:	Addict by the name of Karli P. celebrates 5 years Dec 11th!
In Loving Service,	Russell B.

MONA	Voting
Donation:	\$13.30
Literature Order:	\$54.70
Special Needs:	
Announcements:	Allan H. celebrates 4 years on 12/11
In Loving Service,	Allan H.

New Connections	Reporting
Donation:	\$51.59
Literature Order:	\$0.00
Special Needs:	
Announcements:	Ben J. will be celebrating 2 years on December 30th. There will be food and fire!
In Loving Service,	Dean P.

No Matter What	Voting
Donation:	\$9.61
Literature Order:	\$29.70

NDANA Area Service Meeting Minutes for December, 2017

Special Needs:	Could use support from Outreach in need of year or more clean time and a lot of newcomers
Announcements:	
In Loving Service,	Tim O.

No Strings Attached	Reporting
Donation:	\$0.00
Literature Order:	\$0.00
Special Needs:	
Announcements:	We are having an eating meeting Tuesday December 12th at 6pm at Henrico Mental Health.
In Loving Service,	Mitch H.

Not High Noon	Voting
Donation:	\$87.50
Literature Order:	\$44.50
Special Needs:	We need homegroup members. 4 meetings per week (Mon- Thurs).
Announcements:	
In Loving Service,	Dorsey C.

On Our Way	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Powhatan Hope	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Raw Recovery	Voting
Donation:	\$59.18
Literature Order:	\$26.05
Special Needs:	

NDANA Area Service Meeting Minutes for December, 2017

Announcements:	
In Loving Service,	Mary R.

Raw Women	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Riverside Recovery	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Serene Women	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Show Me How to Live	Voting
Donation:	\$0.00
Literature Order:	\$79.25
Special Needs:	
Announcements:	Robin R. celebrating 4 years on the 15 th and Stacy T. celebrates 2 years on the 22 nd .
In Loving Service,	Morris B.

Spiritual Connections	Voting
Donation:	
Literature Order:	\$38.05
Special Needs:	
Announcements:	Open house Saturday December 16th at 530pm.
In Loving Service,	Kathleen R.

NDANA Area Service Meeting Minutes for December, 2017

Sunday Hope	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Survivors	Reporting
Donation:	\$3.00
Literature Order:	\$113.00
Special Needs:	
Announcements:	Mike M. celebrates 23 years on 12/13/17. Kevin B. celebrating 8 years on 12/20/17 Danae D. celebrating 1 year on 1/3/18.
In Loving Service,	Danae D.

TAPS	Reporting
Donation:	\$89.80
Literature Order:	\$15.20
Special Needs:	
Announcements:	Greg J. celebrates his first year on 12/13.
In Loving Service,	Harley T.

Together We Can	Voting
Donation:	\$50.00
Literature Order:	\$0.00
Special Needs:	
Announcements:	Larry R. celebrates 27 years 12/21/17
In Loving Service,	Michael L.

Unity in Action	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

NDANA Area Service Meeting Minutes for December, 2017

Visions Without Limits	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

We Women Do Recover	Voting
Donation:	\$50.05
Literature Order:	\$97.95
Special Needs:	
Announcements:	Carrigan K. celebrates 2 years this Tuesday the 12th. Presley L. will celebrate her 1st year in recovery 1/16/18. (3015 Cuthaw Ave.)
In Loving Service,	Lee S.

What Can We Do	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

Without Parallel	Reporting
Donation:	\$20.00
Literature Order:	\$16.85
Special Needs:	
Announcements:	
In Loving Service,	Jessica C.

YPNA	
Donation:	
Literature Order:	
Special Needs:	
Announcements:	
In Loving Service,	

NDANA Area Service Meeting Minutes for December, 2017

Roll call by Vice Chair to establish quorum:

Voting GSR's present: 22 voting met the quorum

November's minutes were passed.

Old Business

Motion #11-1-17

Motion: To remove from Policy under 1R the requirement of yearly review of the entire policy manual by homegroups.

Intent: Policy is updated throughout the year and approved by homegroups, there is no need for a yearly review. To eliminate redundancy.

Mover: Shawn P.

Secunder: Morris B.

Outcome: PASSED

Motion #11-2-17

Motion: To rent a centralized storage space from RVA self-storage and use it to store all area property shared by multiple subcommittees. Also, add this to policy as a line item in the budget.

Intent: To provide a centralized location for shared property, to reduce loss/theft, to increase convenience for subcommittees putting on events

Amendment: Not to exceed \$70/month

Mover: Jess H.

Secunder: Morris B.

Outcome: PASSED

Elections

- Kelly Anne was nominated for Literature Chair. It was seconded by Lee S. Pros and cons were discussed and she was elected.
- Tina S. was nominated as Secretary by Gary S. and seconded by Lee S. Discussion ensued and she was elected.
- Chrissy R. was nominated as Chair by Gary S. and seconded by Craig R. She was elected.

NDANA Area Service Meeting Minutes for December, 2017

*Please bring nominations for H&I Chair, Regional Committee Member (RCM), and RCM Alternate, and Special Events Chair next month! Qualifications and responsibilities are outlined below.

H&I Chair Qualifications include: Suggested two years clean time, has the willingness, time and resources to serve, working knowledge of the Twelve Steps and Traditions of NA, and previous experience as a H&I committee member.

H&I Chair Responsibilities include: Gives verbal and written report at ASC and if unable to attend ASC sends someone to attend, organizes, sets time, and leads committee meetings, becomes knowledgeable of procedures and policies outlined in the H&I Handbook published by the WSO, prepares presentations to give to facilities about the H & I committee, oversees the management of the H&I budget, orders, and disperses literature, chips, newsletters, and meeting lists to committee members, visits the various H&I meetings periodically to monitor and evaluate meetings, submits H&I literature order invoice directly to ASC Treasurer for payment.

Regional Committee Member (RCM) Qualifications include: Suggested three years clean time, has the willingness, time and resources to serve, experience as RCM Alternate or GSR, and working knowledge of the Twelve Steps, Traditions, and Concepts of NA.

Regional Committee Member (RCM) Responsibilities include: Gives written and verbal report at ASC, attends all Regional Service Conferences, updated meeting lists information with CARSC, makes report on RSC motions, votes, and activities and communicates them with the ASC, takes NDANA contribution to the CARSC if NDANA Treasurer doesn't mail it directly to region, keeps ASC informed of activities going on in other Area's in the Central Atlantic Region, and informs the RSC of activities in NDANA, and helps RCM Alternate get acquainted with duties and responsibilities of the position.

Regional Committee Member (RCM) Alternate Qualifications include: Suggested Two years clean time, has the willingness, time and resources to serve, experience as a GSR or GSR Alternate, and working knowledge of the Twelve Steps and Traditions of NA.

Regional Committee Member (RCM) Alternate Responsibilities include: Gives written and verbal report at ASC, becomes familiar with duties of RCM, attends all Regional Service Conferences, and fills in for RCM in their absence.

Special Events Chair Qualifications include: Suggested two years clean time, has the willingness, time and resources to serve, working knowledge of the Twelve Steps and Traditions of NA, and previous experience as Special Events Committee member

Special Events Chairperson Responsibilities include: Gives verbal and written report at ASC and if unable to attend ASC sends someone, has an annual (Jan. 2 to Jan. 1 Special Events fiscal year) budget plus additional seed money to put on events to be accounted for at the end of the fiscal year, any profits from Special Events shall be returned to ASC and given to the NDANA Treasurer no later than the end of the S. E. Comm. term at Jan. ASC, sets up and takes down the ASC meeting and provides coffee and supplies. Any expenses related to coffee and supplies shall be addressed in Money Matters at the ASC, organizes, sets time, and leads committee meetings

NDANA Area Service Meeting Minutes for December, 2017

New Business

****Please note GSR's voted to move the date for the January ASC to accommodate the AVCNA Convention. It will be moved from 1/14/18 to 1/21/18.**

-Ad-Hoc subcommittee created for Physical Inventory (to run through 2/11/18).

Purpose:

1. To collect all New Dominion physical inventory and rent a storage space from RVA Storage (Motion #11-2-17).
2. To create a log book for check out and return of reusable and non-disposable items.
3. To secure keys for Area Chair, Vice Chair, Special Events Chair and Campout Chair.

Leadership:

Donna Lee R.

Lesley D.

Length of existence: 12/10/17 – 2/11/18

Motion #12-1-17

Motion: To amend Area Service Procedural Policy- "Monetary" Section 2, item K, page 9 to include vice treasurer as a member of the executive committee.

Intent: To include the recently created vice treasurer position in all appropriate areas of NDANA policy.

Mover: Shawn P.

Seconder: Morris B.

Outcome: Back to homegroups

NDANA Area Service Meeting Minutes for December, 2017

Regional Business

- There is not a formal motion but need groups group conscience on Regional Budget \$600 increase (see attached for more information). GSR's will be asked to vote yes/no at December ASC. – PASSED

Money Matters

~None~

Open Forum

- Policy will bring a motion next month to amend the policy to reflect the storage option. Shawn is open to suggestions on how to best change this.
- Suggestion to policy to change the font color to something different to show changes that have been made that year so that addicts who want to look over policy know what has recently changed. Shawn said he will consider this.

Announcements

Registration for WCNA (World Convention of Narcotics Anonymous) is open about basic registration is \$60. IT will be August 30- September 2 in Orland Florida. They have also contracted to offer a 5 day/4-night cruise to Havana, Cuba, aboard Norwegian Cruise Lines, "Norwegian Sun," departing Port Canaveral, September 3rd, 2018 and returning September 7th, 2018. For more information see <http://montrosetravel.com/wcnacruise>

Please see summary "Important Information to Take Back to Home Groups" page.

Meeting was closed with the Serenity Prayer at 5:25pm