

# Motion 182-3

## Background:

Currently, members of the Delegate Team are provided with money for per-approved travel expenses. However, on many occasions, this method does not allow for the speed necessary for purchasing airline tickets, booking hotel reservations or fuel expenses.

## Intent:

To allow the Delegate team the authority to make the most prudent travel decisions.

## Motion:

1) Change:

Section 4A. TREASURER DUTIES, line 13

From

13. Treasurer will have sole access to debit/visa card.

(A) Debit/Visa card is used for:

i. Bill payments:

1. Web services for Region (e.g. Networks Solutions)
2. Phone line answering services (e.g. Professional Communications Messaging Service, Inc.)
3. Toll free phone line (e.g. Primus) 2016 Central Atlantic Region, Guidelines and Rules of Order

12 PO Box (e.g. Postmaster)

ii. Pre-approved Travel

1. Air and Rail travel expenses including shuttles
2. Lodging/Hotel, B&B, Motel

TO:

13. Treasurer will have sole access to debit/visa card of primary Regional bank account.

(A) Debit/Visa card is used for:

i. Bill payments:

1. Web services for Region (e.g. Networks Solutions)
2. Phone line answering services (e.g. Professional Communications Messaging Service, Inc.)
3. Toll free phone line (e.g. Primus) 2016 Central Atlantic Region, Guidelines and Rules of Order

12 PO Box (e.g. Postmaster)

ii. Pre-approved Travel

1. Air and Rail travel expenses including shuttles
2. Lodging/Hotel, B&B, Motel

14. The Treasurer will establish three separate bank accounts for the Regional Delegate team and obtain a debit/visa card for each account.

15. The Treasurer will transfer budgeted funds as requested to each Delegate Team member account.

2.

Add to 6A. REGIONAL DELEGATE DUTIES

1 2. Any misuse of Debit/Visa by Regional Delegate is grounds for immediate termination of Regional Delegate Position and cancellation/forfeiture of Debit/Visa card. Recovery of misappropriated funds shall be handled per World Service bulletin #30.

Renumber the remaining items of the Regional Delegate Duties as necessary.

3.

Add to 7A. REGIONAL DELEGATE-ALTERNATE DUTIES

6. Researches and secures most economical and appropriate travel plans and lodging (to include air (or rail) itinerary; shuttle, parking, hotel and anticipated tolls and taxes) no later than four months (two RSC's) from pre-approved event unless elected or appointed within that time frame. Itinerary research included in report.

7. Any misuse of Debit/Visa by Regional Delegate Alternate is grounds for immediate termination of the Regional Delegate Alternate's service commitment and cancellation/forfeiture of Debit/Visa card. Recovery of misappropriated funds shall be handled per World Service bulletin #30.  
Renumber the remaining items of the Regional Delegate Alternate Duties as necessary.

4.

Add to 8A. REGIONAL DELEGATE-ALTERNATE 2 DUTIES

5. Researches and secures most economical and appropriate travel plans and lodging (to include air (or rail) itinerary; shuttle, parking, hotel and anticipated tolls and taxes) no later than four months (two RSC's) from pre-approved event unless elected or appointed within that time frame. Itinerary research included in report.

6. Any misuse of Debit/Visa by Regional Delegate Alternate 2 is grounds for immediate termination of the Regional Delegate Alternate 2 service commitment and cancellation/forfeiture of Debit/Visa card. Recovery of misappropriated funds shall be handled per World Service bulletin #30.

Renumber the remaining items of the Regional Delegate Alternate 2 Duties as necessary.

Pro:

It makes it easier for the RD team, after attending service events, when they come in under budget. The money would be left on the card. Dale R. Beach area

To allow the treasurer's duties to be more efficient and allows the RD team to make more prudent travel arrangements. Antionette B.

Con:

The motion is confusing and it will be hard to make members understand due to the technical verbage. Mark S. New Dominion

Outcome: Changes Policy. Sent back to the areas.